

**TOWN OF SOMERS  
BOARD OF FINANCE  
SPECIAL MEETING MINUTES  
TOWN HALL LOWER LEVEL CONFERENCE ROOM  
Monday, February 4, 2013  
7:00pm**

**I. CALL TO ORDER:**

Chairman Jim Persano called the special meeting of the Board of Finance to order at 7:05 PM.

Members: Jim Persano, Michael Parker, Steve Krasinski, Joe Tolisano and Tom Mazzoli were present and constituted a quorum. Marilyn Pronovost was not in attendance.

Also present First Selectman Lisa Pellegrini, Selectmen Kathy Devlin and Bud Knorr, School Superintendent Dr. Maynard Suffredini and Interim CFO Chris Hutton, as well as a few interested residents.

**II. BOE UPDATE:**

Dr. Suffredini gave the BOE's update. With regards to the proposed 2013/2014 School Budget all line items have been frozen except for salary, medical insurance and transportation. They are obligated by salary contracts this year. Salary will be increased by 2.7%, transportation will be increased by 1.49% and medical insurance has a proposed increase of 12.5%. Medical Insurance is currently out to bid. Proposed BOE budget includes an increase of just under \$600,000.

Dr. Suffredini shared with the Board the following items completed after the Newtown shootings. Emergency protocols were reviewed and changes will be paid for by the current operating budget. Department of Corrections Prison Special Operations also completed a security assessment including video surveillance and egress areas. Any upgrades will most likely be funded by the operating budget.

**III. 2013/2014 BUDGET:**

The proposed Schedule for the FY2013/2014 Budget Public Hearing, Town Meeting and Referendum was presented:

Public Hearing	Monday, April 22, 2013
Annual Town Meeting	Tuesday, May 7, 2013
Referendum	Tuesday, May 14, 2013

*Motion made by Mr. Tolisano setting the 2013/2014 Budget Public Hearing on Monday, April 22, 2013, the Town Meeting on Tuesday, May 7, 2013 and the Referendum on Tuesday, May 14, 2013, seconded by Mr. Mazzoli. A unanimous vote followed.*

**IV. SELECTMAN'S UPDATE:**

Mrs. Pellegrini introduced Interim CFO Chris Hutton to the Board. She will be here until February 26<sup>th</sup> at which point another Interim CFO will be found for the month of March. The CFO position has been posted.

Mrs. Pellegrini shared with the Board the news that the Town has been reimbursed for the new sewer installation and Maple Street road construction associated with the Mill Fire by the insurance company after three claim reviews. Transfers and appropriations will be seen later in the meeting. The cost of the deductible is being shared by the Town and the WPCA.

Mrs. Pellegrini said she had received a request from Steve Krasinski to be removed from the panel that will appoint the new CFO, believing that Mr. Persano should be appointed.

*Motion was made by Mr. Krasinski to appoint Jim Persano to the Review Panel responsible for appointing the new CFO, seconded by Mr. Tolisano. A unanimous vote followed.*

**V. CIP Committee Update:**

Mr. Parker shared with the Board that the CIP Committee is due to meet on February 7, 2013 to expedite CIP requests.

At this time Mr. Krasinski turned back the discussion to the BOE Budget and expressed concern regarding the increase. He asked Dr. Suffredini about itemized expenditures regarding BOE lawsuits and wanted a status report on what was spent as well as where the BOE was with regard to future lawsuits. Dr. Suffredini could not specify as to lawsuits in the future but would provide the Board with a detail expenditure report. Mr. Persano and Mr. Krasinski did ask for an executive session in the future to discuss the legal case(s).

Mr. Krasinski asked Mrs. Pellegrini for a status report on the existing grants and also a list as to what roads were resurfaced in 2011/2012.

**VI. BOND REFUNDING UPDATE:**

Interim CFO Chris Hutton shared with the Board her concerns on the timing of the new Bond and believes there is not enough time to vote on bonding at the May Referendum as projects must be determined and either contracts or good quotes must be available. The only thing ready to bond now would be the fire trucks. Discussion proceeded with options other than bonding such as banding projects. The CIP Committee will be charged with recommending approximately \$1.2 million in projects for bonding, in addition to the fire trucks and the road reconstruction project.

**VII. MINUTES APPROVAL:  
November 26, 2012**

*Motion was made by Mr. Mazzoli to approve the November 26, 2012 Regular Meeting Board of Finance Minutes, seconded by Mr. Tolisano. A unanimous vote followed.*

**VIII. TRANSFERS and APPROPRIATIONS:**

Mrs. Pellegrini presented the following Supplemental Appropriations:

**Department: Selectman**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
2006 STEAP Const Maple St Bridge	315-6006-030-0350-5-00	\$404,856.02
Maple Street Revenue	315-6006-003-0880-4-00	\$404,856.02

**Department: Selectman**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Maple Street Revenue	315-6006-003-0880-4-00	\$113,930.63
2006 STEAP Const Maple St Bridge	315-6006-030-0350-5-00	\$113,930.63

**Department: Selectman**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Senior Center Bldg Repair	100-5130-070-0431-5-00	\$ 6,402.40
Other	100-0010-010-0890-5-01	<u>\$ 3,597.60</u>
		\$10,000.00
Other Revenue	100-0010-007-0844-4-01	\$10,000.00

**Department: Fire Marshall**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Equipment	100-2010-020-0619-5-00	\$1,500.00
Other Revenue	100-0010-007-0844-4-01	\$1,500.00

Mrs. Pellegrini presented the following Transfers:

**Department: Public Works****Transfer To:**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Health Services	100-3018-030-0333-5-00	\$540.00

**Transfer From:**

Road Maintenance	100-3018-030-0439-5-00	\$540.00
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**Department: Public Works****Transfer To:**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Vehicle Fuel	100-3034-040-0626-5-00	\$2,000.00

**Transfer From:**

Maint/Operation	100-3034-040-0890-5-00	\$2,000.00
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**Department: Police****Transfer To:**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Equipment & Supplies	100-2017-020-0619-5-00	\$1,500.00

**Transfer From:**

Part-time Police	100-2017-020-0120-5-01	\$1,500.00
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**Department: Fire Department****Transfer To:**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Radio Maintenance	100-2016-020-0432-5-01	\$ 870.00

Hose	100-2016-020-0616-5-02	<u>\$1,500.00</u>
		\$2,370.00

**Transfer From:**

New Pagers	100-4124-020-0730-5-01	\$ 460.00
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Pager Maintenance	100-2016-020-0335-5-00	\$ 410.00
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Volunteer Stipend	100-2016-020-0160-5-01	<u>\$1,500.00</u>
		\$2,370.00

**Department: Town Clerk****Transfer To:**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Supplies	100-0012-010-0612-5-00	\$250.00

**Transfer From:**

Postage	100-0012-010-0535-5-00	\$250.00
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**Department: Public Works****Transfer To:**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Overtime Salaries	100-3034-040-0140-5-00	\$5,000.00

**Transfer From:**

Landfill Operator	100-3034-040-0110-5-00	\$5,000.00
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**Department: Public Works****Transfer To:**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Custodial Services	100-3010-010-0423-5-00	\$17,982.65

**Transfer From:**

Part Time Custodian	100-3010-010-0120-5-00	\$15,600.00
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Custodian/Maintainer	100-3010-010-0110-5-00	<u>\$ 2,382.65</u>
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\$17,982.65

**Department: Fire Marshall**

**Transfer To:**

<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
Equipment	100-2010-020-0619-5-00	\$900.00

**Transfer From:**

Pagers	100-2010-020-0531-5-00	\$700.00
Public Education	100-2010-020-0320-5-00	<u>\$200.00</u>
		\$900.00

*A motion was made by Mr. Tolisano to approve the above listed supplemental appropriations and transfers, seconded by Mr. Parker. A unanimous vote followed.*

**IX. ADJOURNMENT:**

*A motion was made by Mr. Tolisano to adjourn the meeting at 8:15 PM. Seconded by Mr. Parker and unanimously voted as approved.*

Respectfully submitted,

Lisa Pellegrini, First Selectman

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING.