

LIBRARY BOARD OF TRUSTEES
SOMERS PUBLIC LIBRARY BOARD ROOM
DECEMBER 5, 2011

PRESENT: Andy Phillips, Lois Lindell, Dee Moak (arrived at 6:50), Tiffany Daly, Robin Provencher, Bob Socha, Charlotte Stopa, Shirley Warner, and Library Director Francine Aloisa.

ABSENT: Mike Gotta, excused.

Meeting called to order by Chairwoman Warner at 6:30 p.m.

ELECTION OF OFFICERS:

Chair – Motion to nominate Shirley Warner made by R. Provencher, seconded by B. Socha and passed unanimously. With no other nominations being made, a motion to approve S. Warner as Chair made by R. Provencher, seconded by B. Socha and passed unanimously.

Treasurer – Motion to nominate Tiffany Daly made by L. Lindell, seconded by C. Stopa and passed unanimously. With no other nominations being made, a motion to approve T. Daly as Treasurer made by R. Provencher, seconded by C. Stopa and passed unanimously.

Secretary – Motion to nominate Robin Provencher made by C. Stopa, seconded by B. Socha and passed unanimously. With no other nominations being made, a motion to approve R. Provencher as Secretary made by L. Lindell, seconded by C. Stopa and passed unanimously.

1. Approval of Minutes: Motion to approve the minutes of the November 7, 2011 regular meeting as corrected made by L. Lindell, seconded by C. Stopa and approved unanimously.
2. First Audience to Citizens: None.
3. Treasurer's Report: Treasurer's report accepted as presented.
4. Correspondence: A thank you note was received from Irma Claman for the Board's donation in Harvey's memory.
5. Financial Business:
 - a. Approval of invoices. Motion to approve payment of invoices by D. Moak, seconded by T. Daly and approved unanimously.
 - b. Year-to-date budget:
 - c. Transfers:

(b and c discussed simultaneously) Discussion held regarding effect of repeated replacement of compressors (4 times) for heating system due to their failure. Possible transfers discussed. Motion to transfer \$2,000.00 from heat to building maintenance, \$450.00 from window washing to building maintenance, and \$300 from Trane monitoring fees to building maintenance made by L. Lindell, seconded by R. Provencher and passed unanimously.
6. Committee Assignments:

Following discussion, the Committee assignments remain the same, as follows;

Budget: Tiffany Daly, Robin Provencher and Charlotte Stopa

Investment: Tiffany Daly, Robin Provencher and Lois Lindell

Personnel: Tiffany Daly and Lois Lindell

Technology: Mike Gotta and Bob Socha

Policy Review: Dee Moak and Charlotte Stopa

Building Management: Bob Socha and Andy Phillips

Events: Dee Moak and Robin Provencher

7. Building:

a. Trane monitoring contract. Following discussion of the Board's dissatisfaction with this service and the increased cost quoted for the coming year, a motion was made that no contract be entered into with Trane by R. Provencher, seconded by D. Moak and passed unanimously.

b. Fire Alarm system batteries. F. Aloisa advised that Simplex conducted an inspection of the system and the batteries failed the inspection due to the expiration of the manufacturer's date code and heavy corrosion. An estimated repair cost was provided by Simplex in the amount of \$357.00 for parts and labor. B. Socha will investigate further into the cost. Simplex inspection also found that the speaker visual by the lobby kitchen failed as the sheetrock screws need to be replaced. B. Socha will look into this repair as well.

c. Roofing system guarantee. Correspondence recently received from John Manville Company appears to be a solicitation regarding solar panels and will be disregarded by the Board.

8. Policy Review: No discussion held.

9. Old Business:

a. Blake Room – acoustics report. S. Warner and F. Aloisa met with Josh Oliva, who provided estimates for fabric versus painted acoustic panels. He will send a sample of each for consideration.

b. State Construction grant. No discussion held.

10. New Business:

a. Poinsettia plants. A motion to purchase poinsettia plants made by A. Phillips, seconded by L. Lindell and passed unanimously.

11. Director's Report: F. Aloisa reported that Snacks with Santa was a huge success and that each session was essentially "sold out". She further reported that the Friends purchased three triangular display boards, on casters, for use in the Blake Room, a new DVD and CD cleaner, and new library card protectors, which the Board greatly appreciates. Lastly, the annual statistics have been prepared, comparing 2009/2010 and 2010/2011, which were briefly reviewed by the Board.

A motion to donate a book in memory of Bob Hastings, the Library's long-time custodian, was made by B. Socha, seconded by T. Daly and approved unanimously.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 7:48 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING