

LIBRARY BOARD OF TRUSTEES  
SOMERS PUBLIC LIBRARY BOARD ROOM  
MARCH 5, 2012

PRESENT: Tiffany Daly, Mike Gotta, Lois Lindell, Dee Moak, Andy Phillips, Robin Provencher, Charlotte Stopa, Shirley Warner, and Library Director Francine Aloisa.

ABSENT: Bob Socha

Meeting called to order by Chairwoman Warner at 6:30 p.m.

1. Approval of Minutes: Motion to approve minutes of the February 6, 2012 meeting made by L. Lindell, seconded by T. Daly and passed unanimously.

2. First Audience to Citizens: Elaine Beebe and Mark Murdoch of Somers Lacrosse Association were present to inquire regarding issues staff encountered during the registration session held in the Blake Room. Library policies were reviewed. Mr. Murdoch also reported that a traffic plan is being prepared for the Bowers Tournament weekend, and S. Warner advised him that last years plan worked very well for the Library and its patrons.

3. Treasurer's Report: Treasurer's report accepted as presented.

4. Correspondence:

- a. F. Aloisa advised that an email was received from Town Clerk Ann Logan regarding records retention and that a Town "shred-it day" is being planned for May of this year.

5. Financial Business:

- a. Approval of invoices. Motion to approve payment of invoices by R. Provencher, seconded by A. Phillips and approved unanimously.
- b. Year-to-date budget: Reviewed and accepted as presented by F. Aloisa.

6. Committees:

- a. Budget: Extensive discussion held regarding budget proposal presented to the Board of Selectmen by F. Aloisa, S. Warner and T. Daly. Several items were removed from the Library budget and added to the Fire Marshal's budget. Although S. Warner has requested on several occasions that if reductions, other than those transferred to Fire Marshal, are necessary that we be given the amount by which we should reduce our budget and we will determine from which line items to make deductions. The Board's Endowment Policy was again reviewed. The members present suggested that S. Warner prepare another letter to the Board of Selectmen to address this subject again, and discussion will resume at our next regular meeting.

7. Building:

a. B. Socha's meeting with Trane representative. F. Aloisa read B. Socha's email following his meeting. A motion authorizing B. Socha to proceed with his recommendations on the HVAC system as outlined in his email was made by D. Moak, seconded by C. Stopa and passed unanimously.

8. Policy Review:

a. Meeting Room Policy – Certificate of Insurance. Proposed policy revision was discussed. No action taken at this time.

9. Old Business:

a. Blake Room – acoustics report. F. Aloisa reported that installation of the acoustic panels has been completed and that feedback indicates a big improvement.

b. State Construction grant. F. Aloisa advised that Town CFO Kim Marcotte has contacted the State Library and clarified a few things and the grant application is almost completed.

10. New Business: No discussion held.

11. Director's Report: F. Aloisa reported that DPW will be installing stockade fencing around the two dumpsters (one for trash, one for recycling); The Friends are collecting for the April 14<sup>th</sup> book sale; and reminded the Board that computer enhancements will be done to the Evergreen Operating System over the long Easter weekend which should result in minimal disruption to staff and patrons. F. Aloisa provided the members with library magnets (with library hours) and card protectors that were purchased by the Friends for distribution to patrons.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Robin Provencher  
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING