

LIBRARY BOARD OF TRUSTEES  
SOMERS PUBLIC LIBRARY BOARD ROOM  
NOVEMBER 5, 2012

PRESENT: Lois Lindell, Dee Moak, Andy Phillips, Charlotte Stopa, Bob Socha, Mike Gotta, Robin Provencher, Shirley Warner, and Library Director Francine Aloisa.

ABSENT: Tiffany Daly

Meeting called to order by Chairwoman Warner at 6:30 p.m.

It was the consensus of the Board to begin with agenda item #2. First Audience to Citizens.

1. Approval of Minutes: A motion to approve the minutes of the October 1, 2012 meeting was made by Lois Lindell, seconded by Bob Socha and passed by a vote of 7 in favor with Andy Phillips abstaining.

2. First Audience of Citizens: S. Warner introduced Aaron Faye, who is in attendance for a civics class audit of the meeting.

3. Treasurer's Report: Treasurer's report was presented by S. Warner and accepted as presented and filed for audit.

4. Correspondence: F. Aloisa advised the Board that a letter was received from Robert Howard regarding his notice of his upcoming application for a zoning hearing for used car sales on Field Road, F. Aloisa and S. Warner also advised the Board that a bill has been signed by the governor that will allow propane tanks to be filled by any company selected by the property owner.

5. Financial Business:

- a. Approval of invoices. Motion to approve payment of invoices by A. Phillips, seconded by M. Gotta and approved unanimously.
- b. Year-to-date budget: Reviewed and approved.

6. Committees:

- a. Investment. Motion made that it is the recommendation of the Investment Committee that the Board's endowment fund investments be handled by John Ruocco of Schwab by L. Lindell, seconded by D. Moak and passed unanimously.

7. Building: a. Outstanding items and b. Heating problems were discussed along with general building items at this time, with B. Socha reporting the issues include that there are continuing heating problems outside the adult stacks and system has started leaking again. An estimate was obtained from Farenheit and he is awaiting an updated estimate from Homestead Fuel. A motion to arrange for appropriate repairs to be authorized by B. Socha at a cost of up to an additional \$800.00 over the previously approved amount made by D. Moak, seconded by R. Provencher and passed unanimously. F. Aloisa also reported that there was no heat in the building the previous week and the contractor engaged by the Town was contacted, who determined that the combustion damper motor was faulty and is to be replaced, that a purchase order is needed for authorization for B. Socha to purchase the needed light bulbs, and that the weeding has been completed at a cost of \$500.00 and that it was strongly recommended that heavy mulch be applied now to avoid this issue in the spring.

8. Policy Review: No discussion at this time.

9. Old Business: No discussion at this time.

10. New Business:

a. Meeting calendar.

b. Closed days schedule.

Discussion was held regarding both a. and b. above. A motion was made to approve the Meeting calendar and the Closed Days schedule was made by D. Moak, seconded by R. Provencher and passed unanimously.

11. Director's Report: F. Aloisa reported that 6 kindergarten classes recently visited the library (3 classes in each of 2 sessions) and was very successful. F. Aloisa further advised that at least 14 DVDs and 20 CDs have been stolen from their cases in the last month, and that Kathy Breor will be remaining as a substitute librarian. S. Warner advised the Board at this time that it is necessary for the Board to establish a long range plan, which must be done via committee, and will be on the agenda for a future meeting.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 7:20 p.m.

Respectfully submitted,  
Robin Provencher  
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING