

Library Board of Directors
Somers Public Library
Minutes
January 7, 2013

Members present: Tiffany Daly, Mike Gotta, Charlotte Stopa, Lois Lindell, Dee Moak (via telephone)

Also present: Francine Aloisa, Director

Absent: Robin Provencher, Bob Socha, Shirley Warner, Andrew Phillips

Meeting was called to order at 6:35 pm.

Minutes of the December 3 will be approved at February 4 meeting.

Treasurer's Report was distributed and will be filed for audit.

Correspondence: None

Financial Business:

Invoices were presented for authorization.

Year-to-date Budget will be discussed at our next meeting.

Committees:

Budget

A meeting of the Budget Sub-committee will be called later in the month with Francine to discuss the budget for fiscal year 2013-14. The budget will be presented at the February 4 meeting before sending it on to Town Hall.

Building:

Francine listed the items that still need attention. Bob is aware of them.

The replacement light bulbs that are needed are on order.

Policy:

The adoption of new wording for the document "Rules Governing Organization of the Endowment Fund" was tabled and will be reviewed by the Policy Subcommittee. The subcommittee will also review the Gifts Policy. The new language will be brought to the February meeting.

Old Business: Gene Grayson has been added to the Long Range Planning Committee as a community member. The committee will meet and begin discussion in the spring.

New Business: Personnel Review for employees are due this month. The Personnel Subcommittee will present Francine's next month.

Director's Report: Francine reported that Mary McGurk has given a donation to the library in honor of her sister. She announced that on Wednesday there will be a staff meeting and the discussion will be about emergency procedures at the Library

Meeting was adjourned at 7:20 pm.

Respectfully submitted,

Lois Lindell

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING