

LIBRARY BOARD OF TRUSTEES
SOMERS PUBLIC LIBRARY BOARD ROOM
SEPTEMBER 9, 2013

PRESENT: Lois Lindell, Tiffany Daly, Mike Gotta, Bob Socha, Charlotte Stopa, Robin Provencher, Shirley Warner, and Library Director Francine Aloisa.

ABSENT: Dee Moak and Andrew Phillips.

Meeting called to order by Chairwoman Warner at 6:37 p.m.

1. Approval of Minutes: A motion to approve the minutes of the June 3, 2013 meeting was made by B. Socha, seconded by L. Lindell and passed unanimously.

2. First Audience of Citizens: No audience.

3. Treasurer's Report: Treasurer's reports for July and August were presented by T. Daly and accepted as presented and filed for audit.

4. Correspondence: A notice of the Connecticut Library Board of Trustees Conference on October 25, 2013, focusing on technology, was reviewed. Shirley Warner and Francine Aloisa will be attending, and any other Board members who are interested are welcome to attend.

5. Financial Business:

a. Approval of invoices. Motion to approve payment of invoices by B. Socha, seconded by R. Provencher and approved unanimously.

b. Year-to-date budget: Fiscal year-end '12/'13 was reviewed and discussed, but is not yet finalized, and fiscal '13/'14 to date was reviewed and accepted as presented by F. Aloisa.

6. Committees: There were no committee reports at this time.

7. Building:

a. Outstanding items. B. Socha and F. Aloisa advised the Board of the status of the louver repairs, anticipated to be completed prior to the next meeting, and discussed an ongoing issue with the oil tank alarm going off. S. Warner advised the Board that the soffits are again leaking and will need to be addressed once reviewed by B. Socha, and that in the Blake Room the refinished floors are already scratched and do not seem to have as durable a finish as originally done.

8. Policy Review: No discussion at this time.

9. Old Business:

a. Long Range Plan. L. Lindell distributed the draft proposal prepared by the committee for members review prior to the next meeting.

b. Barbara McGrath, Esq. - presentation. S. Warner advised that Ms. McGrath is not available to attend a Board meeting until November, and it was the consensus of the Board to continue this agenda item to that time.

10. New Business:

a. ACLB annual conference. See agenda item #4, Correspondence..

11. Director's Report: F. Aloisa reported advised that this was a very busy summer season, through the second week in August. Over 300 signed up for the summer reading program, and 41 signed up for the teen reading program, and that the Friends donated a lot of prizes for both programs. She also reported that Bibliomation will cease support in June 2014 for Windows XP and therefore our machines (approximately 20) will need to be upgraded to Windows 7 and possible 4 machines will need to be replaced prior to that time.

F. Aloisa also advised that she will be attending the annual seminar sponsored by the New England Library Association in Portland, Maine at the end of October. After some discussion, a motion for the Board to contribute \$400.00 toward lodging and meals for F. Aloisa's costs of attending the seminar was made by L. Lindell, seconded by B. Socha and passed unanimously.

F. Aloisa advised the Board that employee Francine Clark is working on a project promoting library services to the homebound and is anticipated to be of great assistance to town residents in need of such services.

S. Warner reported that the Village Players and others involved with the Seussical production were thrilled with the response and participation in the library portion of their program.

F. Aloisa advised the Board that the Friends next book sale is scheduled for October 4, 5, and 6. Book donations for the sale will be accepted on September 28th.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 7:38 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING