

LIBRARY BOARD OF TRUSTEES  
SOMERS PUBLIC LIBRARY BOARD ROOM  
APRIL 7, 2014

PRESENT: Bob Socha, Charlotte Stopa, Robin Provencher, Andy Phillips, Tiffany Daly, Lois Lindell, and Shirley Warner. Library Director Francine Aloisa was also in attendance.

ABSENT: Dee Moak and Andy Phillips.

Meeting called to order by Chairwoman Warner at 6:30 p.m.

1. Approval of Minutes: A motion to approve the minutes of the March 3, 2014 meeting was made by B. Socha, seconded by T. Daly and passed unanimously.

2. First Audience of Citizens: S. Warner introduced three high school students who were in attendance to audit the meeting for their civics class.

3. Treasurer's Report: Treasurer's report was presented by T. Daly and accepted for audit. Quarterly meetings of the Investment Committee was discussed briefly.

4. Correspondence: S. Warner advised that a thank you card was received from Annie Herskowitz, and that an announcement was received regarding the Association of Connecticut Library Boards conference to be held on May 10, 2014 in Willimantic.

5. Financial Business:

- a. Approval of invoices. Motion to approve payment of invoices was made by R. Provencher, seconded by Tiffany Daly and passed unanimously.
- b. Year-to-date budget: Reviewed and discussed briefly. The Automated Services line item is in the negative as this is the allocation from which funds were moved to salaries at the end of last fiscal year for a position that has not been filled. Following a brief discussion, a motion to authorize S. Warner to write a letter to the Board of Selectmen requesting the return of the fund to the Automated Services line item was made by L. Lindell, seconded by R. Provencher and passed unanimously.

6. Committees:

a. Budget FY 14-15. F. Aloisa discussed the Board's budget presentation briefly and reported that the Town has yet to advise whether the requested budget has been approved as presented. Members briefly discussed new hires/new positions that have either been authorized or requested by the Board of Selectmen this fiscal year.

7. Building:

a. Outstanding items. B. Socha advised of repairs made since the last meeting, including an April 3<sup>rd</sup> emergency water pouring from backflow preventer that now seems to be operating properly, the changing tables have been replaced, ballasts have been replaced in the Story Room and another needs replacement in the Children's Room. B. Socha also advised that he is looking in to the issues that have occurred with the integral gutters and will prepare proposals for rectifying the problems, and that as to the heating system, pump 7 and the injection system have been replaced, and that the glycol system is being tested to determine whether any treatment is necessary at this time.

b. Trane contract: Discussion held regarding S. Warner's authorization to sign the Trane contract to begin July 1, 2014.

8. Policy Review: No discussion held at this time.

9.. Old Business:

a. Copy machine. F. Aloisa advised she has obtained three proposals to date and is still in the process of seeking more information for replacement of the staff copier, including whether a lease or a purchase would be the best option.

10. New Business:

a. Lacrosse tournament: F. Aloisa advised that this year the traffic pattern is being reversed from prior years and recommended the Library be closed due to the inconvenience to patrons having to enter via Field Road to get to the Library. A motion to close the Library on Saturday, May 31, 2014 for the Paul Bowers Lacrosse Tournament made by L. Lindell, seconded by B. Socha and passed unanimously.

b. Somers Library statistics: A statistics sheet prepared by F. Aloisa was reviewed and discussed. It was agreed by all that the Library's hours be added to the Valued Destination section. A motion to have the statistics sheet printed professionally for distribution and paid for with Board funds was made by C. Stopa, seconded by R. Provencher and passed unanimously.

c. Survey: F. Aloisa presented and discussed her proposed survey, which would be distributed on the website via Survey Monkey and via hard copies at the front desk. Members will review the survey and contact F. Aloisa with comments and/or revisions via email prior to the next meeting.

11. Director's Report: F. Aloisa advised that programs continue to be well attended. 64 people were present for the film Gravity. The Friends recent book sale was the best one held so far.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 7:30 p.m.

Respectfully submitted,  
Robin Provencher  
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING