

LIBRARY BOARD OF TRUSTEES  
SOMERS PUBLIC LIBRARY BOARD ROOM  
MAY 5, 2014

PRESENT: Shirley Warner, Bob Socha, Charlotte Stopa, Dee Moak, Andy Phillips. Library Director Francine Aloisa was also in attendance.

ABSENT: Mike gotta, Lois Lindell, Tiffany Daly, Robin Provencher

Meeting called to order by Chairman Warner at 6:30 p.m. Charlotte Stopa was asked to be Secretary Pro Tem.

1. Approval of Minutes: S. Warner read minutes for April 7, 2014 which were approved. (Moved Moak, Seconded, Passed).
2. First Audience of Citizens: None
3. Treasurer's Report: t. Daly's reports of Balance Sheet April 30, 2014 and Checking Account May 5, 2014 were distributed.
4. Correspondence: None.
5. Financial Business:
  - a. Approval of invoices (Moved Phillips, Seconded, Passed).
  - b. Year-to-Date budget reviewed. S. Warner reported that on April 14 she sent a letter to the Finance Board, the Chief Financial Officer and to each of the three Selectmen requesting that the negative balance in the Automated Services account be addressed by adding funds as promised. It was Moved (Phillips), Seconded and Passed Unanimously that the Chairman send an official request for a \$5000 appropriation to be applied to the Automated Services account to address the anticipated deficit and to include a copy of the April 14 letter referred to above.
6. Committees: No report.
7. Building:
  - a. B. Socha and F. Aloisa listed many building items being addressed including air handler unit, losing pressure in the heating system, light bulbs replacement, sprinkler repair, parking lot cracks, parking lot painting of markings, consider additional handicap space(s), carpet and window cleaning.
  - b. A 1-year heating maintenance contract with Trane has been signed and will commence September 1, 2014.
8. Policy Review: None.
9. Old Business:

- a. F. Aloisa reported on her discussions with copier dealers. It was Moved (Socha) Seconded and Passed Unanimously to purchase a copier from deRenzy with the best conditions worked out, the money to come from the Library Board funds
- b. Survey – F. Aloisa is working on a distribution plan which will include having paper copies as well as an online version.

10. New Business:

- a. It was Moved (Moak) Seconded and Passed to purchase a book in memory of Brian Wilcox's father and Moved (Socha) Seconded and Passed to purchase a book in memory of the mother of Lisa Coope and Karen Alger.
- b. Board agreed that F. Aloisa interview for substitute help.
- c. Board agreed that our September meeting will be September 8, as scheduled.

11. Director's Report: Nothing additional.

12. Second Audience of Citizens: None.

13. Adjournment: With no further business to be considered, Chairman Warner declared the meeting adjourned at 7:35 p.m.

Respectfully submitted,  
Charlotte Stopa

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING