

Town of Somers
Advisory Committee for Seniors
Policies and Procedures Manual Subcommittee
March 27, 2019

The meeting was called to order at 9:00 a.m.

Attendees were Deanna Schuetz, Pat Bachetti and Phyllis Gwilliam

Absent: Joan Sizer

Audience: None

Minutes: Minutes of our February 27, 2019 meeting were approved as written – motion by Pat Bachetti and seconded by Phyllis Gwilliam and all approved.

We read and reviewed the topics on Health and Safety, Meals on Wheels and Transportation. Some changes were made after discussion these topics.

The committee is planning on having the completed manual on Policies and Procedures ready to present to the Advisory Board for review at their next meeting on May 14, 2019.

Future Meeting: Our next meeting will be on Wednesday, April 10, 2019.

Adjournment: A motion was made by Phyllis Gwilliam and seconded by Pat Bachetti and all agreed to adjourn the meeting. The meeting was adjourned at 10:35 a.m.

Submitted by:

Phyllis Gwilliam

Minutes not official until reviewed at subsequent meeting.