

**TOWN OF SOMERS  
BOARD OF FINANCE  
REGULAR MEETING  
MONDAY, AUGUST 14, 2006**

**I. CALL TO ORDER**

The special meeting was called to order by Chairman James Persano at 7:10 p.m. Present were: Thomas Mazzoli, James Persano, Michael Parker and George Warner. Also attending: Treasurer Edward Sullivan and First Selectman David Pinney

**II. LIBRARY EXPANSION DISCUSSION**

Ed Burns, Chairman of the Library Expansion Committee, introduced the individual members of his Committee: Tim Welch – Vice Chairman, Jim Conlin, Mike Mulder, Irma Claman, Library Members Bob Socha and Shirley Warner and Library Director Francine Aloisa.

Shirley Warner explained that the Committee has unanimously chosen Bess Josselin from the 8 architectural bids they received, and has been very pleased with the selection. Mrs. Warner reviewed preliminary plans with the Board. She explained that the plans are still a work in progress, and meetings with architects are being held on a weekly basis while the plans are being finalized. At this time, however, they have agreed upon the square footage footprint for the building, which will change the current 10,000 square-foot building into a 19,000 square-foot building.

In addition, repairs to the roof will be included in the renovation of the old section of the building. The current roof is 18 years old and has a 20-year warranty. The committee has researched the warranty and the collectible amount is minimal. It was suggested by Mr. Parker that the Committee look into getting a quality warranty on a newly completed roof.

The Committee is applying for a \$50,000.00 State grant. The architects have agreed to do the initial renderings for \$35,000.00. The total cost is expected to be \$5.3 million. The budgeted amount is \$1.5 million.

Mr. Burns explained that the State needs to have the completed application for the grant from the Town by September 1, 2006, and requires that a date for the referendum be included with the application. He asked that a Special Board of Finance Meeting be held on September 6 to go over financial and referendum ramifications. Mr. Pinney explained that the Committee needs to come before the Board of Selectmen and receive public endorsement prior to meeting with the

Board of Finance again and it was decided that the Committee would present formal plans at the Board of Selectmen Meeting on September 5<sup>th</sup>, and then meet with the Board of Finance again on September 25<sup>th</sup>. A referendum of October 15<sup>th</sup> is anticipated.

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### **III. BOARD OF EDUCATION LONG RANGE PLAN**

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Joan Formeister presented information which she stated was not totally up-to-date, but was meant to give the Board of Finance a general outline of what items are needed over the long-term throughout the school system. She explained that some items are used both by the town and by the schools, such as the lawn mowers.

She explained that the Board of Ed will meet in the fall to update this list and Mr. Persano suggested that she present any updated information as soon as it is available. Discussion followed as to the need to reconcile the long-term budget with the annual budget and it was suggested that when the annual budget is presented, that the long-term budget also be included to give the Board of Finance an idea of what future needs will be.

### **IV. CORRESPONDENCE**

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Mr. Persano has received notice that the CAFRA award has been received again and expressed gratitude to Ed Sullivan.

Ed Sullivan has received a letter from Carlin, Charron and Rosen regarding the need for a federal single audit for 2006. This should cost up to \$2,500.00.

### **V. SELECTMAN UPDATE**

Dave Pinney noted that the Housing Authority is working with a consultant to develop the cemetery land and the Selectmen are having a Town Meeting on August 28<sup>th</sup> to discuss the possibility of transferring 13 acres of the cemetery parcel to the housing authority.

### **VI. MINUTES APPROVAL**

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A motion was made by Mr. Persano, seconded by Mr. Mazzoli and unanimously voted to approve the minutes of the May 22, 2006 and the June 26, 2006 meeting as written.

**VII. MINUTES CORRECTIONS** - None were presented.

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**VIII. BILLS, TRANSFERS AND APPROPRIATIONS**

A motion was made by Michael Parker, seconded by George Warner and unanimously voted to approve the following transfers and appropriations:

**FROM 2005-2006 BUDGET YEAR:**

From the Board of Selectmen the following transfers: \$2,287.07 from Acct. 10-10-509.1 (Temporary Salaries) to Acct. 10-10-510.1 (Social Security), \$30.00 from Acct. 10-10-512.2 (Actuary Expense) to Acct. 10-10-513.2 (Unemployment), \$248.98 from Acct. 10-10-517.1 (Elections) to Acct. 10-10-516.1 (Advertising), \$488.01 from Acct. 10-10-525.1 (Town Hall Maintenance) to Acct. 10-10-527.1 (Mileage), \$400.00 from Acct. 10-10-517.1 (Elections) to Acct. 10-10-523.1 (Other), \$1,146.42 from Acct. 10-10-530.1 (Capital Equipment Repair) to Acct. 10-10-531.1 (Capital Building Maintenance), \$2,500.00 from Acct. 10-10-530.5 (New Equipment) to Acct. 10-10-531.1 (Capital Building Maintenance), \$4,600.00 from Acct. 10-10-511.1 (Health Insurance) to Acct. 10-10-531.1 (Capital Building Maintenance), \$955.01 from Acct. 10-10-532.2 (Computer Supplies) to Acct. 10-10-532.1 (Computer Maintenance), \$1,349.18 from Acct. 10-10-515.2 (Bonds and Insurance) to Acct. 10-10-532.1 (Computer Maintenance) \$4.00 from Acct. 10-10-534.4 (CT Conference of Municipalities) to Acct. 10-10-534.1 (dues & Seminars), \$962.03 from Acct. 10-10-536.1 (Fire Protection) to Acct. 10-10-586.1 (Streetlights), \$6,187.50 from Acct. 10-10-600.3 (Legal Unions) to Acct. 10-10-600.1 (Legal Services).

From the Assessor the following transfers: \$107.75 from Acct. 10-15-545.1 (Mapping) to Acct. 10-15-520.1 (Supplies) and \$305.52 from Acct. 10-15-780.1 (Revaluation) to Acct. 10-15-533.1 (Postage).

From the Planning Commission the following transfers: \$16.87 from Acct. 10-25-546.6 (10 Year Plan) to Acct. 10-25-561.2 (Planning Cell) and \$247.97 from Acct. 10-26-503.1 (Zoning Clerical) to 10-25-503.1 (Planning Clerical).

From the Zoning Commission the following transfers: \$251.33 from Acct. 10-26-521.1 (Copier-Land Use) to Acct. 10-26-516.1 (Advertising) and \$54.44 (10-26-521.1 (Copier-Land Use) to Acct. 10-26-533.1 (Postage).

From the Zoning Board of Appeals the following transfers: \$54.22 from Acct. 10-27-520.1 (Supplies) to Acct. 10-27-533.1 (Postage), \$812.00 from Acct. 10-27-600.6 (ZBA Legal) to Acct. 10-27-516.1 (Advertising), and \$513.00 from Acct. 10-26-547.1 (Zoning Printing) to Acct. 10-27-516.1 (Advertising).

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From the Fire Marshall the following transfers: \$99.25 from Acct. 20-10-501.3 (Salary) to Acct. 20-10-502.3 (Fire Investigator) and \$444.14 from Acct. 20-10-501.3 (Salary) to Acct. 20-10-525.1 (Fire System Maintenance).

From the Fire Department the following transfers: \$37.00 from Acct. 20-16-533.1 (Postage) to Acct. 20-16-583.1 (Health and Safety), \$600.00 from Acct. 20-16-578.1 (TN Maintenance & Insurance) to Acct. 20-16-575.1 (Gas Allowance), \$150.00 from Acct. 20-16-577.1 (Hose) to Acct. 20-16-575.1 (Gas Allowance), \$272.09 From Acct. 20-16-574.1 (PPG) to Acct. 20-16-568.1 (Training), \$1,273.38 from Acct. 20-16-565.1 (Uniforms) to Acct. 20-16-560.1 (Electricity), \$540.00 from Acct. 20-16-569.1 (Ladders) to Acct. 20-16-560.1 (Electricity), \$822.00 from Acct. 20-16-562.1 (Water) to Acct. 20-16-531.8 (Vehicle Fuel), \$1,543.00 from Acct. 20-16-531.5 (Vehicle Maintenance) to Acct. 20-16-531.8 (Vehicle Fuel), \$741.26 from Acct. 20-16-530.5 (New Equipment) to Acct. 20-16-531.1 (Building Maintenance), \$133.00 from Acct. 20-16-521.1 (Copier Maintenance) to Acct. 20-16-531.1 (Building Maintenance), \$272.00 from Acct. 20-16-574.1 (PPG) to Acct. 20-16-531.1 (Building Maintenance), \$303.00 from Acct. 20-16-521.2 (Equipment Replacement) to Acct. 20-16-531.1 (Building Maintenance), \$62.26 from Acct. 20-16-577.1 (Hose) to Acct. 20-16-520.1 (Supplies), \$27.00 from Acct. 20-16-577.1 (Hose) to Acct. 20-16-509.5 (Volunteer Stipend), \$1,336.21 from Acct. 20-16-508.2 (Part Time Salaries) to Acct. 20-16-503.3 (Overtime).

From Park Maintenance the following transfers: \$17.61 from Acct. 30-19-521.2 (Equipment Maintenance) to Acct. 30-19-530.5 (Equipment & Repairs), \$.72 from Acct. 30-19-521.2

(Equipment Maintenance) to Acct. 30-19-562.1 (Water), \$2,939.00 from Acct. 30-19-552.1 (Fertilizer) to Acct. 30-19-560.1 (Electricity), and \$583.62 from Acct. 30-19-559.1 (Heat) to Acct. 30-19-560.1 (Electricity).

From the Transfer Station the following transfers: \$178.00 from Acct. 30-34-560.1 (Electricity) to Acct. 30-34-589.6 (Maintenance/Operation), \$1,982.00 from Acct. 30-34-588.1 (Recycling) to Acct. 30-34-508.3 (Labor MSW Hauling), \$400.00 from Acct. 30-34-589.1 (Operating) to Acct. 30-34-531.8 (Vehicle Fuel), \$100.00 from Acct. 30-34-559.1 (Heat) to Acct. 30-34-531.8 (Vehicle Fuel), \$1,757.00 from Acct. 30-34-588.1 (Recycling) to Acct. 30-34-531.8 (Vehicle Fuel), \$1,010.00 from Acct. 30-34-589.2 (Test Well Monitoring) to Acct. 30-34-531.8 (Vehicle Fuel), \$2,156.00 from Acct. 30-34-589.2 (Test Well Monitoring) to Acct. 30-34-506.1 (Overtime), \$23,951.00 from Acct. 10-10-511.1 (Health Insurance) to Acct. 30-34-589.3 (Tipping Fees) to be recommended to a Town Meeting and \$15,259.00 from Acct. 10-10-511.1 (Health Insurance) to Acct. 30-34-508.2 (Part Time).

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From the Board of Selectmen (Various Salaries) the following transfers, all from Acct. 10-10-511.1 (Health Insurance): \$1.00 to Acct. 10-10-501.0 (First Selectman), \$931.00 to Acct. 10-10-502.1 (Administrative Assistant), \$932.00 to Acct. 10-10-504.3 (Custodian), \$932.00 to Acct. 10-10-504.7 (Land Use Clerk), \$931.00 to Acct. 10-11-501.0 (Treasurer), \$921.00 to Acct. 10-11-502.1 (Assistant Treasurer), \$435.00 to Acct. 10-12-501.0 (Town Clerk), \$1.00 to Acct. 10-12-502.1 (Assistant Town Clerk), \$1.00 to Acct. 10-13-501.0 (Tax Collector), \$1.00 to Acct. 10-15-502.1 (Assessor Clerk Salary), \$1.00 to Acct. 10-16-501.0 (Building Official), \$1.00 to Acct. 10-25-501.0 (Planner), \$1,221.00 to Acct. 20-16-508.1 (Full Time Fire Department), \$1,196.00 to Acct. 20-16-508.6 (Shift Commander), \$435.00 to Acct. 30-34-502.1 (Landfill Operator), \$932.00 to Acct. 50-21-501.0 (Librarian), \$931.00 to Acct. 50-21-502.1 (Assistant Librarian), \$931.00 to Acct. 50-21-502.2 (Children's Librarian).

From the WPCA the following transfers: \$52.73 from Acct. 40-19-533.1 (Postage) to Acct 40-19-520.1 (Supplies), \$138.76 from Acct. 40-19-530.5 (New Equipment) to Acct. 40-19-590.1 (Lagoon Op.), \$405.00 from Acct. 40-19-534.1 (Dues/Seminars) to Acct. 40-19-520.1 (Supplies) and \$190.00 from Acct. 40-19-503.1 (WPCA Clerical) to 40-19-520.1 (Supplies).

From Ambulance the following transfers: \$24.95 from Account 41-24-568.1 (Training) to Acct.

41-24-605.1 (Blood Bourne Pathogens), \$62.10 from Acct. 41-24-573.1 (Radio Maintenance) to Acct. 41-24-532.3 (Oxygen), \$505.49 from Acct. 41-24-573.1 (Radio Maintenance) to Acct. 41-24-531.5 (Vehicle Maintenance), \$847.00 from Acct. 41-24-565.1 (Uniforms) to Acct. 41-24-509.5 (Volunteer Stipend), \$190.00 from Acct. 41-24-530.5 (New Equipment) to Acct. 41-24-509.5 (Volunteer Stipend), \$309.00 from Acct. 41-24-520.1 (Supplies) to Acct. 41-24-509.5 (Volunteer Stipend), \$149.00 from Acct. 41-24-573.1 (Radio Maintenance) to Acct. 41-24-509.5 (Volunteer Stipend), \$77.00 from Acct. 41-24-520.3 (Medical Supplies) to Acct. 41-24-509.5 (Volunteer Stipend), \$657.00 from Acct. 20-16-508.2 (Part Time Salaries) to Acct. 41-24-509.5 (Volunteer Stipend).

From Debt Service the transfer of \$76.00 from Acct. 80-31-743.1 (Town Hall) to Acct. 80-31-742.1 (School Building).

From the Conservation Commission the following transfers: \$700.00 from Acct. 90-36-652.1 (Conservation Project) to Acct. 90-36-503.1 (Clerical Help) and \$87.93 from Acct. 90-36-520.1 (Supplies) to Acct. 90-36-503.1 (Clerical Help).

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From Self Support the following transfers: \$259.00 from Acct. 10-10-509.1 (Temporary Salary) to Acct. 90-99-509.6 (27<sup>th</sup> Payroll), \$2,579.00 from Acct. 10-10-600.3 (Legal Unions) to Acct. 90-99-765.1 (State Licenses), \$2,349.00 from Acct. 20-16-766.1 (FD Pension) to Acct. 90-99-765.1 (State Licenses), \$1,050.00 from Acct. 10-25-600.4 (Legal Planning) to Acct. 90-99-765.1 (State Licenses), \$656.00 from Acct. 10-10-511.1 (Health Insurance) to Acct. 90-99-765.1 (State Licenses), \$656.00 from Acct. 20-16-766.1 (FD Pension) to Acct. 90-99-797.1 (FD Pension).

From Senior Services the following transfers: \$989.50 from Acct. 51-30-508.3 (Elderly Bus Drivers) to Acct. 51-30-502.1 (Municipal Agent Salary), \$1,141.40 from Acct. 10-10-506.1 (Overtime Salaries) to Acct. 51-30-502.1 (Municipal Agent Salary), \$1,529.81 from Acct. 51-30-610.1 (Elderly Bus Expense) to Acct. 51-30-640.1 (Senior Center Expense), \$1,518.68 from Acct. 10-10-536.1 (Fire Protection) to Acct. 51-30-640.1 (Senior Center Expense).

From the Board of Selectmen a reimbursement appropriation of \$3,000.00 to Acct. 90-99-773.1

**(Bond Refunding).**

From Recreation a reimbursement appropriation of \$7,360.03 to Acct. 90-98-508.8 (Summer Camp Payroll) and a transfer of \$454.92 from Acct. 90-98-770.3 (Camp Expenditure) to Acct. 90-98-508.8 (Camp Payroll)

From Recreation a reimbursement appropriation of \$5,660.79 to Acct. 90-98-770.1 (Recreation Self Support).

From the Planning Commission a transfer of \$506.25 to Acct. 10-25-546.6 (10 Year Plan) to Acct. 10-25-546.1 (Engineering).

From the Police Department the following transfers: \$189.00 from Acct. 20-17-573.1 (Radio Maintenance) to Acct. 20-17-561.2 (Cell Phone), \$100.00 from Acct. 20-17-578.1 (Juvenile Review Board) to Acct. 20-17-531.8 (Vehicle Fuel), \$755.00 from Acct. 20-17-568.1 (Training) to Acct. 20-17-531.8 (Vehicle Fuel), \$794.00 from Acct. 20-17-531.5 (Vehicle Maintenance) to Acct. 20-17-531.8 (Vehicle Fuel), \$3,502.00 from Acct. 20-17-503.3 (Overtime) to Acct. 20-17-539.1 (State Police), \$1,607.00 from Acct. 20-17-501.0 (Constable) to Acct. 20-17-539.1 (State Police), \$1,457.00 from Acct. 20-17-506.4 (Shift Premium) to Acct. 20-17-539.1 (State Police), \$615.00 from Acct. 20-17-508.2 (Part Time) to Acct. 20-17-539.1 (State Police), \$725.00 from Acct. 20-17-520.1 (Equipment/Supplies) to Acct. 20-17-539.1 (State Police), \$2,515.00 from Acct. 20-17-503.1 (Clerical Support) to Acct. 20-17-539.1 (State Police), \$1,287.00 from Acct. 10-25-600.4 (Legal Planning) to Acct. 20-17-539.1 (State Police), \$710.00 from Acct. 10-25-600.4 (10 Year Plan) to Acct. 20-17-539.1 (State Police).

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From the Library the following transfers: \$3,697.00 from Acct. 50-21-520.2 (Books) to Acct. 50-21-560.1 (Electricity) \$1,207.00 from Acct. 50-21-609.1 (Automated Services) to Acct. 50-21-531.1 (Building Maintenance), and \$236.00 from Acct. 50-21-508.5 (Reference Librarian) to Acct. 50-21-508.2 (Part Time Library).

From Recreation the following transfers: \$550.00 from Acct. 30-19-521.2 (Parks Equipment Maint.) to Acct. 51-22-520.1 (Recreation Supplies), \$36.23 from Acct. 30-19-521.3 (Parks Recreation Maint.) to Acct. 51-22-520.1 (Recreation Supplies), and \$37.22 from Acct. 51-22-532.4 (Recreation Custodial Fees) to Acct. 51-22-533.1 (Postage).

From Police/Zoning the following transfers: \$650.00 from Acct. 10-10-504.4 (Selectmen Board

Secretary to Acct. 20-17-501.2 (Animal Control Officer) \$770.00 from Acct. 10-10-504.4 (Registrar's Salary) to Acct. 20-17-501.2 (Animal Control Officer) \$890.00 from Acct. 10-10-506.1 (Overtime Salaries) to Acct. 20-17-501.2 (Animal Control Officer) and \$583.04 from Acct. 10-10-506.1 (Overtime Salaries) to Acct. 10-26-509.1 (Zoning Enforcement Officer).

From the Tax Collector the following transfers: \$325.00 from Acct. 10-13-599.1 (Tax Collection) to Acct. 10-13-520.1 (Supplies) and \$13.00 from Acct. 10-13-543.1 (QD Computer Service) to 10-13-520.1 (Supplies).

From School Construction the following transfer: \$161.26 to Acct. 10-51-202.0 (SES Contingency) to Acct. 10-51-208.2 (SES Miscellaneous).

From the Board of Selectmen the following transfers: \$500.00 from Acct. 10-10-560.2 (Kibbe-Fuller Electricity) to Acct. 10-10-560.3 (Police Electricity), \$1,000.00 from Acct. 10-10-517.1 (Elections) to Acct. 10-10-523.1 (Other), and \$4,715.00 from Acct 10-10-523.1 (Other) to Acct. 10-10-518.1 (Economic Development).

**FROM 2006-2007 BUDGET YEAR:**

From Parks a reimbursement appropriation of \$1,000.00 to Acct. 30-19-521.5 (Playground Expense).

From the Assessor a transfer of \$100.00 from Acct. 10-15-545.1 (Mapping) to Acct. 10-15-532.1 (Computer Services).

From the Board of Selectmen a transfer of \$59.00 from Acct. 10-10-534.1 (Dues/Seminars) to Acct. 10-10-534.4 (CCM).

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A motion was made by Michael Parker, seconded by George Warner and unanimously voted to approve the following transfers and appropriations and to recommend that the Board of Selectmen call a town meeting to address them:

**FROM THE 2005-2006 BUDGET YEAR:**

From Public Works the following transfers: \$27,303.66 from Acct. 30-18-508.1 (Highway Salaries) to Acct. 30-18-531.8 (Vehicle Fuel), \$1,798.09 from Acct. 30-18-508.1 (Highway Salaries) to Acct. 30-18-509.1 (Temporary Salaries), \$71.73 from Acct. 30-18-553.1 (Road Maintenance) to Acct. 30-18-560.1 (Electricity), and \$309.44 from Acct. 30-18-553.1 (Road Maintenance) to Acct. 30-18-562.1 (Water).

From Highway Department the following transfers: \$5,000.00 from Acct. 10-10-508.1 (Salary Increases) to Acct. 30-18-506.1 (Overtime), \$8,300.00 from Acct. 10-10-511.1 (Health Insurance) to Acct. 30-18-506.1 (Overtime), \$5,000.00 from Acct. 10-10-600.3 (Legal – Unions) to Acct. 30-18-506.1 (Overtime), \$2,000.00 from Acct. 10-10-561.1 (Telephone) to Acct. 30-18-506.1 (Overtime).

From Police Services the following reimbursement appropriations: \$5,970.33 to Acct. 990-99-767.2 (DUI) and \$31,598.92 to Acct. 90-99-767.1 (Police Services).

**FROM THE 2006-2007 BUDGET YEAR:**

From Capital Projects a reimbursement appropriation of \$25,000.00 to Acct. 69-10-303.1.

**IX. OTHER**

The Board reviewed a list of personal property accounts submitted by Tax Collector Donna Doyker on June 23, 2006. In accordance with Ms. Doyker's request, a motion was made by Michael Parker, seconded by George Warner and unanimously approved to put the accounts on the Suspense List.

**X. ADJOURNMENT**

It was the consensus of the Board to adjourn the meeting at 9:00 p.m.

Respectfully submitted,

Robin Timmons, Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING.