

**TOWN OF SOMERS**  
**BOARD OF FINANCE – REGULAR MEETING**  
**December 23, 2019**  
**7:00 PM**  
**Lower Level Conference Room**

**1. Call To Order**

Jim Persano called the meeting to order at 7:00 pm.

**2. Members Present**

In attendance were Jim Persano, Joe Tolisano, Michael Parker, Kathy Devlin, Bill Salka, and Bill Meier. Also in attendance was CFO Michael Marinaccio, First Selectman Bud Knorr, Superintendent Brian Czapla, and Business Manager Bill Boutwell.

**3. BOE Update**

Superintendent Czapla handed out a packet explaining the status of the bonded projects and the future of the long range facilities plan. Czapla also gave the Board a budget preview. A salary increase of \$300-400k is anticipated based on the agreed upon contract along with the potential for a 20% increase in health insurance.

Michael Parker requested a detailed Education budget in a timely manner, preferably 60 days, to review and discuss before approving a budget. The consensus of the Board was that they do not want to rush through the budget and would like time to review items before sending to a public hearing.

**4. Selectman's Update**

First Selectman Knorr informed the Board that departmental submissions for the budgets were coming in and should all be submitted by the end of the month.

**5. CFO Update**

CFO Marinaccio informed the Board that the CAFR had been issued as of today. The IT Security Audit is approximately 85% complete on the Town side and 80% on the Education side. Marinaccio informed the Board of a delinquent taxpayer, Black Horse Realty. Currently they owe \$13,210 in delinquent taxes and interest. Marinaccio explained 3 different options to recoup the delinquent taxes and stated that they decided on option 2; non-renewal of their health permit effective January 1, 2020. The agreement is Black Horse Realty will pay \$10,000 by December 31, 2019 or they will close their doors due to lack of a renewed health permit.

Assistant Finance Director Wissinger gave the Board a budget calendar, highlighting important dates during the budget process. Wissinger explained that the Board needed to approve the public hearing date, setting a deadline for the budget timeline.

***Joe Tolisano made a motion to set a public hearing for April 21, 2020 to present the Town and Education budgets, seconded by Michael Parker. There was no further discussion and a unanimous decision followed.***

Wissinger then presented the Board with a mid-year budget report including revenues and expenditures. Wissinger noted that tax collections are up over prior years at the same time by \$1.6 million and that the spend rate is on trend at this time.

**6. Approval of Minutes**

**a. 11/25/19 Regular BOF Meeting Minutes**

*Bill Meier made a motion to approve the minutes as presented, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.*

**7. Other Business**

There was no other business to discuss.

**8. Adjournment**

*Joe Tolisano made a motion to adjourn the meeting at 7:45 pm, seconded by Michael Parker. There was no further discussion and a unanimous decision followed.*

Respectfully Submitted,

Brian Wissinger

*MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING*

*Video of this meeting can be found at*

*<https://www.youtube.com/channel/UCitLJypaGg5rGsVVbsUYK8A>*