

**TOWN OF SOMERS
BOARD OF FINANCE
SPECIAL MEETING MINUTES
January 11, 2022**

1. Call to Order

Michael Parker called the meeting to order at 7:00 pm.

2. Members Present

In attendance were Michael Parker, Ralph Williams, Joe Tolisano, and Kathy Devlin. Also, in attendance was CFO Michael Marinaccio and Assistant Finance Director Brian Wissinger, First Selectman Tim Keeney, Selectman Bill Meier, III, Superintendent Brian Czapla, and School Business Manager Stephanie Levin.

3. BOE Update

Superintendent Brian Czapla gave an update on the Board of Education's current budget process. Czapla anticipates a final vote at the BOE's February 14 meeting.

4. Selectmen's Update

First Selectman Tim Keeney gave an update on the recent hires at Town Hall. Keeney also gave an update on current litigation with regards to the appropriation for accrued time payouts. Chairman Michael Parker and First Selectman Tim Keeney discussed in length the current situation.

5. CFO's Update

CFO Mike Marinaccio updated the Board on the current ARPA Final Rules. These rules were issued and will be effective April 1, 2022. This the final rule for proper spending of ARPA funds.

6. Budget Update Mid-Year FY 2022

Brian Wissinger gave an update on the current budget status. The current spend rate is approximately 6% under trend while revenues continue to trend high. End of year projections will be available at the next Board of Finance meeting.

7. Draft of Budget Process Dates for FY 2023

Mike Marinaccio presented the Board with draft dates for upcoming budget process. Once the Board of Selectmen approve the Town Meeting and Referendum dates, the Board of Finance will be able to set a public hearing date to set all review meetings in process.

8. CIP Update

Wissinger informed the Board that the CIP Committee had met in December and approved 5 requests for use of ARPA Funds and would meet again on January 13, 2022 to begin their budget planning for FY 2023.

9. American Rescue Plan Funding Request Approvals

Five requests for ARPA funding were presented.

QDS Cloud Hosting - \$2,861.00

BOE Tutors and Social Workers - \$200,050.00

Portable Ventilator - \$22,500.00

Town-Wide IT Services - \$85,050.00

Small Business Initiative Consultant - \$20,000.00

Joe Tolisano made a motion to approve all 5 projects as requested from ARPA Funds for \$330,461, seconded by Ralph Williams. There was no further discussion and a unanimous decision followed.

10. Appropriations and Transfers

There were none.

11. Approval of Minutes

- a. 10/26/21 – Regular Meeting
- b. 11/16/21 – Special Meeting
- c. 12/1/21 – Special Meeting
- d. 12/6/21 – Special Meeting
- e. 12/14/21 – Special Meeting

Joe Tolisano made a motion to approve the meeting minutes as presented, seconded Kathy Devlin. There was no further discussion and a unanimous decision followed.

12. Adjournment

Joe Tolisano made a motion to adjourn at 8:03pm, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

<https://www.youtube.com/watch?v=4FIU4XoiAQ0>