

**TOWN OF SOMERS
BOARD OF FINANCE
REGULAR MEETING MINUTES
February 22, 2022**

1. Call to Order

Michael Parker called the meeting to order at 7:00 pm.

2. Members Present

In attendance were Michael Parker, Ralph Williams, Joe Tolisano, Bill Salka, and Kathy Devlin. Also, in attendance was CFO Michael Marinaccio and Assistant Finance Director Brian Wissinger, First Selectman Tim Keeney, and School Business Manager Stephanie Levin.

3. BOE Update

Stephanie Levin gave an update on the approved BOE budget for FY2023 @ \$26,744,772. This approved budget was increased from the Superintendent's proposal. The public hearing for this budget will be on March 14. Levin also reported on the HVAC report. The estimates are much higher than initially thought.

4. Selectmen's Update

First Selectman Tim Keeney updated the Board on the Small Business & Non-Profit Covid Grant Program. Senator Blumenthal and Congressman Courtney were at Town Hall to speak about the program.

Keeney updated the Board that the Selectman have approved a job description for a Land Use Director and are posting a job opening with a salary range of \$84,000-\$90,000. Board of Selectmen approved separation payout for Bud Knorr for \$2,297. A lengthy discussion followed.

5. CFO's Update

Mike Marinaccio gave the Board the Governor's Proposed Adjustments to the Budget. The effect to the Town of Somers is a reduction of \$16,279. This is a reduction in our PILOT allocation.

6. Budget Update FY2023

Brian Wissinger updated the Board on the budget status. Selectmen are set to review, adjust, and finalize a budget at their February 24 meeting.

A special meeting will be planned for March 15 to present both BOE and BOS budgets and begin the budget process with the Board of Finance.

7. CIP Budget Proposal

Brian Wissinger distributed the proposed capital projects budget for FY2023. CIP is recommending this budget with 5 funding sources. The budget is for \$1,017,191 and the proposed transfer from the General Fund would be \$250,000, staying consistent with prior years.

8. American Rescue Plan Funding Status

Marinaccio distributed a schedule showing the current approved projects and the actual expenses against them to date.

9. Opportunity to Add Agenda Items

There were none.

10. Transfers and Appropriations

Michael Parker spoke about an appropriation for an audit of the separation payout issue.

Ralph Williams made a motion to appropriate \$16,000 to conduct an audit of the timesheets and records for separation payout, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.

Wissinger requested a transfer of \$10,000 from the Selectmen's budget for separation payout to the separation payout fund.

Bill Salka made a motion to transfer \$10,000 to the separation payout fund as requested, seconded by Ralph Williams. There was no further discussion and a unanimous decision followed.

11. Approval of Minutes

a. 1/25/22 – Regular Meeting

Kathy Devlin made a motion to approve the meeting minutes as presented, seconded Bill Salka. There was no further discussion and a unanimous decision followed.

12. Adjournment

Bill Salka made a motion to adjourn at 8:01pm, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING
<https://www.youtube.com/watch?v=4FIU4XoiAQ0>