

**TOWN OF SOMERS  
BOARD OF FINANCE  
REGULAR MEETING MINUTES  
July 26, 2022**

**1. Call to Order**

Michael Parker called the meeting to order at 7:00 pm.

**2. Members Present**

In attendance were Bill Salka and Kathy Devlin. Via Zoom were Michael Parker, Ralph Williams, and Joe Tolisano. Also, in attendance was CFO Mike Marinaccio, Assistant Finance Director Brian Wissinger, First Selectman Tim Keeney, and Selectman Bill Meier.

**3. BOE Update**

There was no one present from the Board of Education.

**4. Selectmen's Update**

Tim Keeney provided an update on the Federal Appropriation Grant for the Somersville Treatment Plant. It has passed the House and is moving to the Senate. Keeney sent a letter to Senators Murphy and Blumenthal requesting their support in passing the bill. Should it pass, this would send the Town \$945,000 to perform much needed upgrades to the facility. Keeney also updated the Board on the appropriation that passed at the last Selectmen's meeting, approving \$718,235 for engineering studies for both the Board of Education HVAC system and the Town's Community Center.

**5. CFO's Update**

Mike Marinaccio gave an update on the return to fund balance. It is projected to return approximately \$711,000 to fund balance with the majority of that number coming from over collection of revenues. Marinaccio also gave the Board a calendar timeline of the bond authorization and dates that would need to be met to have a question(s) on the ballot in November.

6. **Appoint a committee to interview potential candidates to fill a Board vacancy**  
With the passing of a long serving member and former Chairman of the Board, Jim Persano, the Board collectively decided to follow the same process as they did when a vacancy opened after the election in November.  
*Kathy Devlin made a motion to allow residents to apply, assuming they meet the charter stated criteria, to fill a vacancy on the Board left by the passing of Jim Persano, and that these residents would be interviewed by the Board at a future meeting, seconded by Ralph Williams. There was no further discussion and a unanimous decision followed.*  
A notice was posted on the Town's website with information for those interested parties.
7. **American Rescue Plan Act (ARPA) Funding Status Report**  
Brian Wissinger updated the Board on the approved and completed projects that are being paid for by the ARPA funds. An authorization to close completed projects and roll any remaining balances back into the unallocated monies will be presented at the next regular meeting.
8. **FY 2022 End of Year Transfers**  
*Joe Tolisano made a motion to approve the end of year transfers as presented, seconded by Ralph Williams. There was no further discussion and a unanimous decision followed.*
9. **Appropriations – Architect & Engineering Design HVAC and Community Center**  
The Board had a lengthy discussion on this topic with questions ranging from timing, true necessity, and potential outcome. These projects are both slated to be part of a bond package in November and to keep with the earlier presented timeline, the studies are running in parallel with the bonding timeline. These studies will give the Town a solid construction number for the two projects, allowing finance to know exactly how much to bond for to cover the costs of the projects.  
*Bill Salka made a motion to approve the appropriation for discussion and final approval at a Town Meeting, with the date to be set by the Board of Selectmen, in the amount of \$580,000 for an HVAC engineering study, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.*  
*Bill Salka made a motion to approve the appropriation for discussion and final approval at a Town Meeting, with the date to be set by the Board of Selectmen, in the amount of \$138,235 for an engineering study for a Town Community Center, seconded by Ralph Williams. There was no further discussion and a unanimous decision followed.*
10. **Discussion and Approval of Draft Financial Policies**  
The Board requested a final draft copy to be presented at a future meeting.

**11. Approval of Minutes**

**a. May 24, 2022 Regular BOF Meeting Minutes**

*Kathy Devlin made a motion to approve the minutes as presented, seconded by Ralph Williams. There were no further discussions and a unanimous decision followed.*

**12. Other Business**

There was no other business to discuss.

**13. Adjournment**

*Joe Tolisano made a motion to adjourn at 8:12pm, seconded by Ralph Williams. There was no further discussion and a unanimous decision followed.*

Respectfully Submitted,

Brian Wissinger

*MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING*  
<https://www.youtube.com/watch?v=4FIU4XoiAQ0>