

**TOWN OF SOMERS
BOARD OF FINANCE
REGULAR MEETING MINUTES
December 20, 2022**

1. Call to Order

Michael Parker called the meeting to order at 7:00 pm.

2. Members Present

In attendance were Michael Parker, Kathy Devlin, Joe Tolisano, Bill Salka, Bruce Devlin, and Ralph Williams. Also, in attendance was Associate Accountant Danielle Urbon, First Selectman Tim Keeney, and Audit Partner Mike VanDeventer. Assistant Finance Director Brian Wissinger and CFO Mike Marinaccio attended via Zoom.

3. Audit Presentation

Mike VanDeventer delivered the annual audit results. Mahoney Sabol has issued a clean, unmodified opinion on the Town's Financial Statements. Mahoney Sabol also performed a Federal and a State Single Audit and issued a clean, unmodified opinion on both of those as well.

4. BOE Update

Superintendent Paul Gagliarducci gave an update from the Board of Education. There are no major problems as of now for the current year budget.

The initial budget request increase for FY2024 was 8%. They have started there and began making cuts and making decisions on what is important. Without cutting any staff, they're anticipating a 7.5% increase. The Superintendent's goal is to get the increase under 5% before presenting it to the Board of Finance.

5. Selectmen's Update

Tim Keeney informed the Board that the Town's budget process will begin in mid-January. The part-time firefighters have come to an agreement for membership in the union.

A potential grant for the Somersville Wastewater Treatment Facility is waiting approval from the federal government. These funds would assist in the remediation work that needs to be done to bring that facility into compliance with the DEEP.

A lengthy discussion on the EMS services being provided to the Town of Stafford ensued.

6. CFO/Finance Department Update

Brian Wissinger presented an update on the current year budget status. A fund balance update was also presented. This shows that we have reduced our available fund balance to 16% during the year.

7. FY 2023-24 Budget Outlook

8. CIP Committee Appointment

Brian Wissinger informed the Board that annually the CIP Committee is to be re-appointed.

Bill Salka made a motion to appoint Joe Tolisano, Kathy Devlin, Stephanie Levin, and Mike Marinaccio to the CIP Committee for a 1-year term, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.

9. Transfers

Brian Wissinger presented a transfer of \$1,546.15 to cover a requested increase in the Town Clerk's salary and a transfer of \$800 to cover the cost of additional code books needed in the Building Department.

Joe Tolisano made a motion to approve the transfer of \$1,546.15 for the increase in the Town Clerk's salary and the transfer of \$800 to cover the additional costs of code books in the Building Department, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.

Brian Wissinger presented a request for an increase of salary for First Selectman Tim Keeney, but before a formal request was sent, the Board of Selectmen wanted to gauge the feelings of the Board of Finance.

10. Approval of Minutes

a. 11/10/2022 Special Joint BOF/BOS Minutes

Ralph Williams made a motion to accept the minutes as presented, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.

11. Other Business

There was no other business conducted.

12. Adjournment

Joe Tolisano made a motion to adjourn at 8:57pm, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING
<https://www.youtube.com/watch?v=4FIU4XoiAQ0>