

**TOWN OF SOMERS
BOARD OF FINANCE
REGULAR MEETING MINUTES
January 24, 2023**

1. Call to Order

Michael Parker called the meeting to order at 7:00 pm.

2. Members Present

In attendance were Michael Parker, Kathy Devlin, Joe Tolisano, Bruce Devlin, and Ralph Williams. Also, in attendance was First Selectman Tim Keeney, Business Manager Stephanie Levin, Assistant Finance Director Brian Wissinger and CFO Mike Marinaccio.

3. BOE Update

Stephanie Levin handed out a preliminary budget proposal to the Board. This will be the first draft numbers that are presented to the Board of Education at their next meeting. After Superintendent revisions, the current budget proposal asks for a 5.66% increase, or \$1,485,848. The Board requested detail at the budget presentation of line items.

4. Selectmen's Update

Tim Keeney informed the Board that Joe Courtney had recently been in Town to award the WPCA a \$945,000 Community Grant for repairs and upgrades to the wastewater treatment facility in Somersville. After the meeting, a tour of the facility with Representative Courtney happened as well.

Keeney presented updated information on the status of the Stafford ALS Services. Keeney has spoken with OEMS and has setup a meeting with an expert in the field to determine the next course of action. More information will be presented at the next meeting.

Mike Marinaccio handed out information on a revised costing measure. This number will be used in negotiations with Stafford to finalize an agreement for services.

A lengthy discussion ensued. The Board's consensus was to begin billing Stafford Ambulance for the calls responded to during the month of January and to back bill for the fiscal year as well.

Bruce Devlin made a motion to bill Stafford Ambulance for the calls responded to in the Town of Stafford by Somers Ambulance for the month of January and during the current fiscal year effective immediately, seconded by Kathy Devlin.

A discussion was had on the amount. The Board believes the billing cost should be slightly higher than Marinaccio's figure and agreed that \$400 per call should be the amount.

There was no further discussion and a unanimous decision followed.

5. **2022 Grand List Summary**

Brian Wissinger gave the Board an update on the finalized Net Grand List. The overall Grand List growth was 1.33% or \$12,866,563. This equates to \$354,602 at the current 27.56 mill rate.

6. **CFO/Finance Department Update**

Brian Wissinger reviewed the budget calendar with the Board and determined potential dates for additional special meetings for budget follow-up.

7. **ARPA Funds Update**

Wissinger handed out a schedule with all approved ARPA projects to date, their original budgets, the expenses associated with the projects to date, and the remaining ARPA funds balance. As of today, there is about \$491,000 of Unallocated ARPA Funds.

8. **Transfers**

Wissinger presented a transfer of \$13,336.53 from Assessor and DPW salaries to the Separation Payout Fund to cover the costs of retiring staff sick and vacation payouts.

Joe Tolisano made a motion to approve the transfer as presented, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.

Wissinger presented a second transfer for \$2,152.62 from the salary pool to the Selectmen salaries to cover the costs of the approved increase in the First Selectmen's salary.

Joe Tolisano made a motion to approve the transfer as presented, seconded by Ralph Williams. There was no further discussion and a unanimous decision followed.

9. **Approval of Minutes**

a. **12/20/2022 Regular BOF Minutes**

Ralph Williams made a motion to accept the minutes as presented, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.

10. **Other Business**

There was no other business conducted.

11. **Adjournment**

Joe Tolisano made a motion to adjourn at 8:10pm, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

<https://www.youtube.com/watch?v=4FIU4XoiAQ0>