

**TOWN OF SOMERS  
BOARD OF FINANCE  
REGULAR MEETING MINUTES  
April 25, 2023**

**1. Call to Order**

Michael Parker called the meeting to order at 7:42 pm.

**2. Members Present**

In attendance were Michael Parker, Kathy Devlin, Bruce Devlin, Bill Salka, and Ralph Williams. Also, in attendance were Assistant Finance Director Brian Wissinger, First Selectman Tim Keeney, Superintendent Sam Galloway, Business Manager Stephanie Levin, and BOE member Anne Kirkpatrick.

**3. Board of Education Update**

Dr. Galloway updated the Board on the status of the HVAC project at Somers Elementary School. The Board of Education has authorized him to move forward with the project, to obtain construction quotes and design plans. The Board of Finance will be looking for a ready to approve project in July.

**4. Board of Selectmen Update**

Tim Keeney informed the Board that they are in the final stages of revising the Employee Handbook. A panel has been formed to meet to discuss the appointment of a new tax collector. Tim requested a designee from the Board of Finance to form a panel to appoint a Treasurer/CFO. A committee has been formed to interview for the Building Official position. Interviews are to be held on Thursday. The Town is currently negotiating with Winn Companies for development of the Somersville Mill site. The Board of Selectmen expects to have a final Exclusive Developer Agreement by their May 18 meeting.

**5. CFO/Finance Department Update**

Brian Wissinger informed the Board that the Fire Department has been hit with a large engine repair on one of their pieces of equipment. They have been instructed to proceed with the repair and an appropriation for budgetary purposes will come in front of the Board of Finance next month. The Board did not have an issue with this needed repair.

**6. Approval of Minutes**

a. **3/28/2023 Regular BOF Minutes**

b. **4/18/2023 Special BOF Minutes**

*Ralph Williams made a motion to approve the minutes as presented, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.*

7. **Adjournment**

*Kathy Devlin made a motion to adjourn at 7:22pm, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.*

Respectfully Submitted,

Brian Wissinger

*MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING*

<https://www.youtube.com/watch?v=4FIU4XoiAQ0>