

**TOWN OF SOMERS
BOARD OF FINANCE
REGULAR MEETING MINUTES
October 24, 2023**

1. Call to Order

Michael Parker called the meeting to order at 7:00 pm.

2. Members Present

In attendance were Michael Parker, Joe Tolisano, Bruce Devlin, Kathy Devlin, Ralph Williams, and Bill Salka. Also, in attendance were Mike Marinaccio, Brian Wissinger, Dr. Sam Galloway, and Tim Keeney.

3. Board of Education Update

Dr. Galloway updated the Board on the new accounting software. The go-live has been a smooth transition. The process has begun on the FY2025 budget as well. The FY2024 budget continues to be in a good place. A temporary hiring freeze was put in place during August, but was lifted in September.

4. Board of Selectmen Update

Tim Keeney updated the Board on multiple personnel changes. The Town's Prevention Coordinator has resigned. This position was funded by the Federal Drug Free Communities Grant; however, her resignation will not affect the federal grant. The Town is still in the process of hiring an HR Specialist. The consultant has a few current candidates that are going through the preliminary interview process. A lengthy discussion about a proposed solar farm as well as a currently under-construction solar farm ensued.

5. CFO/Finance Department Update

Brian Wissinger updated the Board on the new accounting software transition. Much like the Board of Education, the transition has been a smooth one. A module that the Town utilizes that the Board of Education does not use for daily time entry has had a few hiccups but has not caused any major issues. The FY2025 budget is also underway for the Town and Directors are requested to submit their budgets to the Finance Department by November 30, 2023. Wissinger also informed the Board that he has briefed the Board of Selectmen on the proposed Debt Service Fund and the Board of Selectmen has blessed its creation.

6. **CIP Update**

Joe Tolisano presented 2 approved CIP requests for transfer switch replacements. One is at Somers High School for \$100,000 and the other at the Firehouse for \$20,000.

7. **CIP Project Request Approvals**

Bruce Devlin made a motion to approve the capital projects request for transfer switch replacement at the Somers High School for \$100,000 and at the Firehouse for \$20,000, seconded by Ralph Williams. There was no further discussion and a unanimous decision followed.

8. **Approval of 2024 Regular Meeting Schedule**

Brian Wissinger presented the proposed Regular Meeting Schedule for the Board of Finance for 2024.

Bruce Devlin made a motion to approve the 2024 Regular Meeting Schedule as proposed, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.

A copy of the approved schedule is attached to these minutes.

9. **Approval of Minutes**

a. **9/26/2023 Regular BOF Minutes**

Ralph Williams made a motion to approve the minutes as presented, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.

10. **Adjournment**

Joe Tolisano made a motion to adjourn at 7:35pm, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

<https://www.youtube.com/watch?v=4FIU4XoiAQ0>

Town of Somers

Board of Finance Regular Meeting Schedule 2024

Meetings begin at 7:00pm and are held in the
Somers Town Hall, Lower Level

1/23/2024

2/27/2024

3/26/2024

4/23/2024

5/28/2024

6/25/2024

7/23/2024

No meeting in August

9/24/2024

10/22/2024

11/19/2024*

12/17/2024**

*Moved ahead 1 week. 4th Tuesday is the week of Thanksgiving.

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