

**TOWN OF SOMERS  
BOARD OF FINANCE  
REGULAR MEETING MINUTES  
January 30, 2024**

**1. Call to Order**

Michael Parker called the meeting to order at 7:00 pm.

**2. Members Present**

In attendance were Michael Parker, Joe Tolisano, Kathy Devlin, Bill Salka, Bruce Devlin, and Paul Hart. Also, in attendance were Brian Wissinger, Stephanie Levin, Mike Marinaccio, and Tim Keeney.

**3. Board of Education Update**

Stephanie Levin updated the Board on the proposed Board of Education FY2024-2025 Budget. The proposed budget carries a 6.48% increase. The Board of Education will host a public hearing on March 11, 2024, to present the budget to the residents for questions. The Board of Education is currently in the bid process for a project manager for the HVAC project. Once a project manager has been selected, they will begin the bid process for construction. The goal is to begin construction in the summer.

**4. Board of Selectmen Update**

Tim Keeney updated the Board on the state of the Town budget. The Town's proposed budget carries a 4.16% increase. The Board of Selectmen are still in discussions and will finalize their budget proposal in the coming weeks. Talks with Winn Development on the old mill site are still in the works. A meeting with DECD, the Town, and Winn Development is being scheduled to determine a proper path to complete the work needed to continue to move the project along.

**5. CFO/Finance Department Update**

Brian Wissinger updated the Board on the on-going discussions with Stafford in regard to the EMS cost issue. So far, 2 meetings have happened with a third scheduled for this week. The two Towns are working to finalize a number that will satisfy both parties and allow for the shared service to continue. The Town has received an acceptance for the HR position that they have been seeking. Pending Board of Selectmen approval, a part-time HR employee will start in early March.

**6. Purchasing and Procurement Policy Updates**

Brian Wissinger discussed the changes that were recommended by Joe Tolisano to the Purchasing and Procurement Policy that was presented in December.

*Joe Tolisano made a motion to approve the Purchasing and Procurement Policy, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.*

**7. Other Business**

Brian Wissinger requested that the Board schedule a Special Meeting for March 12, 2024, for presentations of the approved budgets by the Board of Education and the Board of Selectmen.

**8. Approval of Minutes**

**a. 1/30/2024 Special BOF Minutes**

*Joe Tolisano made a motion to approve the minutes as presented, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.*

**9. Adjournment**

*Joe Tolisano made a motion to adjourn at 7:28pm, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.*

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING  
<https://www.youtube.com/watch?v=4FIU4XoiAQ0>