

**TOWN OF SOMERS  
BOARD OF FINANCE  
REGULAR MEETING MINUTES  
May 28, 2024**

**1. Call to Order**

Michael Parker called the meeting to order at 7:09 pm.

**2. Members Present**

In attendance were Michael Parker, Kathy Devlin, Bruce Devlin, and Paul Hart. Also, in attendance CFO Brian Wissinger, First Selectman Tim Keeney, and Assistant Treasurer Mike Marinaccio.

**3. Board of Education Update**

There was no one present from the Board of Education.

**4. Board of Selectmen Update**

Tim Keeney updated the Board on the progress at the Mill Site. Keeney also updated the Board on current happenings at the State that affect the Town; the Town is on the bonding commission docket for \$6.6m for funding for a Community Center as well as legislation passed for the Town to purchase 3 acres of land from the State for future communications tower development. The Town is also in the final stages of the selection process for a new Fire Chief.

**5. CFO/Finance Department Update**

Brian Wissinger informed the Board that the auditors would be on site beginning June 3 and only anticipate a day each for the Town and the Board of Education.

**6. Approval of Suspense List**

*Bruce Devlin made a motion to approve the suspense list as proposed in the amount of \$22,745.30, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.*

**7. FY2024 Annual Audit – Appointment of Auditors**

**8. Approval of Audit Engagement Letter**

*Bruce Devlin made a motion to approve the engagement letter as presented by Mahoney-Sabol and appoint Mahoney-Sabol as the Town's audit firm for FY2024, seconded by Paul Hart. There was no further discussion and a unanimous decision followed.*

**9. FY2024 Budget Status and Year End Projections**

Wissinger presented the anticipated year end budget projections. Due to revenue collections being higher than forecasted, the anticipated return to fund balance for FY2024 is \$800,000 - \$900,000.

**10. Appropriation Request**

*Bruce Devlin made a motion to approve the appropriation request of \$62,001.33 for funds necessary to pay the accrued balances remaining for the former fire chief, seconded by Paul Hart. There was no further discussion and a unanimous decision followed.*

This request will be sent back to the Board of Selectmen to set a Town Meeting date for final approval.

**11. Report on Stafford Ambulance Agreement**

Keeney informed the Board that Stafford has exercised their right to cancel the current agreement effective June 30, 2024. The Town has retained a legal expert in the field and is preparing a new agreement to present to Stafford. If unable to reach an agreement, the Town will have legal backing to pursue other options.

**12. Other Business**

There was no other business discussed.

**13. Approval of Minutes**

**a. 4/23/24 Special BOF Minutes**

*Bruce Devlin made a motion to approve the minutes as presented, seconded by Paul Hart. There was no further discussion and a unanimous decision followed.*

**b. 5/21/24 Special BOF Minutes**

*Paul Hart made a motion to approve the minutes as presented, seconded by Bruce Devlin. There was no further discussion and a unanimous decision followed.*

**14. Adjournment**

*Bruce Devlin made a motion to adjourn at 7:39 pm, seconded by Paul Hart. There was no further discussion and a unanimous decision followed.*

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

<https://www.youtube.com/watch?v=4FIU4XoiAQ0>