

**TOWN OF SOMERS
BOARD OF SELECTMEN
MINUTES – SPECIAL MEETING
SEPTEMBER 29, 2008**

1. Call to Order

The meeting was called to order at 7:00 PM in the Selectmen's conference room

2. Members Present

Kathleen Devlin, Joseph Tolisano, David Pinney were present

3. Review employee position descriptions, plan of organization, operations controls

The members expect position descriptions for all town employees to be completed soon. The selectmen expect these descriptions to become central in focusing the relationship between each employee and that employee's supervisor. Every employee will have one of the directors as a supervisor with whom he or she will engage in reviewing his or her work relative to these position descriptions. The selectmen will meet first with the directors to review these procedures and then with all employees.

4. Review budget prospects for FY 10

The selectmen are increasingly concerned that financial challenges across the country and particularly within the New York financial sector will deeply impact our citizens, the state's revenue prospects and, by extension, state support to the town. The selectmen want to prepare now to be ready to respond to future developments. While these developments may impact this fiscal year's state support, it certainly has to be anticipated as reducing what we might have in the way of state support next year. Joe Tolisano will introduce these concerns to the Board of Finance and David Pinney will meet individually with board members to review possible options to accommodate alternative scenarios.

5. Adjournment

The meeting adjourned at 8:30 PM.

These minutes are not official until approved at a subsequent meeting of the Board of Selectmen.