

TOWN OF SOMERS
BOARD OF SELECTMEN
MINUTES – SPECIAL MEETING
Thursday, December 18, 2008, 6:00 p.m.
Selectmen's Conference Room

1. Call to order
2. Members present – Kathleen Devlin, David Pinney, Joseph Tolisano. Also present were Marcia Mitchell, Ops Mgr/Exec Asst, as recording secretary, and Karl Walton, Chair, Planning Commission.
3. Correspondence - none
4. Citizen Comments - none
5. Meet with Karl Walton, Chairman, Planning Commission. The Selectmen discussed with Mr. Walton the process and requirements for the Section 8-24 review by the Planning Commission of the proposed field expansion at the Field Road recreation facility. Mr. Walton advised the Selectmen that the most expeditious way to complete this review would be (1) to establish need documentation for the expansion and (2) to have the entire project “ready to go” at the time it is submitted to the Planning Commission. Mr. Pinney presented a memo outlining the current recreational usage of the existing fields and setting forth the need for the expansion. All parties acknowledged understanding of the process and agreed to proceed.

Item 10 was taken at this point in the agenda.

6. Old Business – the items were taken out of order with item 6.3 being discussed first.
 - 6.1 Review FY 09 & FY 10 Budget issues – Mr. Pinney discussed comments made at the CT Conference of Municipalities (CCM) meetings he attended earlier in the week, and expressed his confidence, given the current facts, that the town budget for the remainder of the year was not likely to suffer from state actions regarding the state's FY 09 budget..
 - 6.2 Board & Commission Appointments – Ms. Mitchell presented the list of commission members whose term was expiring on 12/22/08, noting which of these members had responded to date that they would be agreeable to reappointment. The list presented also noted two commissions that should be disbanded by action of the BOS. ***Motion by Ms Devlin, seconded by Mr. Pinney to***
 - ***reappoint all those individuals who had responded, to date, that they would be agreeable to reappointment;***
 - ***appoint Jenifer Charette as Municipal agent to the Elderly for a term of two years;***
 - ***appoint Joan Jaquith to the Housing Authority to complete the term vacated by the passing of Lois Matzcak that expires 12/22/2009;***
 - ***reappoint Diane Verlee Yensen to the Housing Authority for a term expiring 12/22/2013***
 - ***disband the Computer Commission in light of the Director staff taking on that commission's responsibilities; and,***
 - ***disband the Design Review Study Commission, reflecting the appointment of the current Design Review Board.******Motion unanimously carried.*** A listing of these actions is attached for the record.
 - 6.3 All staff meeting, 12/23/08 – The Selectmen discussed the topics to be presented at the meeting, including the performance management process, which will be implemented in January; the communication of the vision and mission statement adopted at a previous meeting; the current economic environment and its effect on town operations; and the acknowledgement of the MOW drivers and others. Mr. Tolisano left the meeting at 6:43 p.m.
7. Authorization of Scheduled Payments & Tax Refunds – ***Motion by Ms. Devlin, seconded by Mr. Pinney to authorize scheduled payments totaling \$470,951.90. Motion unanimously carried.***

8. Appropriations/Transfers – *Motion by Ms. Devlin, seconded by Mr. Pinney to approve two transfer requests as follows:*

<i>Amount</i>	<i>From Account</i>	<i>To Account</i>	<i>Explanation</i>
<i>\$ 250.00</i>	<i>10-12-534.1</i>	<i>10-12-520.1</i>	<i>Purchase permanent meeting book paper</i>
<i>\$ 5,000.00</i>	<i>10-10-511.1</i>	<i>12-25-546.1</i>	<i>Cover Engineering Consultant services during transition of services to staff Town Engineer</i>

Motion unanimously carried.

9. Approval of Minutes – 12/4/08 – *motion by Ms. Devlin, seconded by Mr. Pinney to approve minutes of 12/4/08 meeting as written. Motion unanimously carried.*
10. Board of Selectmen Remarks – this item was discussed prior to item 6.3. Mr. Tolisano and Ms. Devlin both commented that their business schedules would accommodate a regular meeting on Thursday nights much more easily than the original Monday night schedule planned. Mr. Pinney commented that Thursday nights would work with his schedule as well. *Motion by Mr. Tolisano, seconded by Ms. Devlin that the 2009 BOS meeting schedule be revised to have the meetings fall every other Thursday at 6:00 p.m. beginning on January 18, 2009. Motion unanimously carried.* Ms. Mitchell will file the revised schedule with the Town Clerk’s office.
11. Citizen Comments - none
12. Adjournment – Motion by Ms. Devlin, seconded by Mr. Pinney to adjourn the meeting at 7:12 p.m. Motion unanimously carried.

Respectfully submitted,

Marcia L. Mitchell
 Exec. Asst./Ops. Mgr.
 Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

Board/Commission Actions taken by unanimous vote of the BOS at its 12/18/08 Special Meeting

Board/Comm	Member	Resp	Action on 12/18/08	For term expiring
Adv Comm to Elderly	Arlene Yarnes	Y	Reappoint	12/22/2009
Adv Comm to Elderly	Dorothy Hillman	Y	Reappoint	12/22/2009
Adv Comm to Elderly	Barbara Flebotte	Y	Reappoint	12/22/2009
Adv Comm to Elderly	Elaine L. Bemont	Y	Reappoint	12/22/2009
Adv Comm to Elderly	Donna F. Doyker	Y	Reappoint	12/22/2009
Adv Comm to Elderly	Patricia M. Bachetti	Y	Reappoint	12/22/2009
Civil Prep Advisory Council	Terri S. Henderson	Y	Reappoint	12/22/2009
Civil Prep Advisory Council	Dan Thayer	Y	Reappoint	12/22/2009
Civil Prep Advisory Council	Michael Provencher	Y	Reappoint	12/22/2009
Civil Prep Advisory Council	Joseph R. Tolisano-Chrm	Y	Reappoint	12/22/2009
Civil Prep Advisory Council	Arthur J. Hoza	Y	Reappoint	12/22/2009
Conservation Comm Alt	Lise Wood	Y	Reappoint	12/22/2009
Cultural Comm	Lois A. Lindell-Chrmn	Y	Reappoint	12/22/2010
Cultural Comm	Janice Steinmetz	Y	Reappoint	12/22/2010
Cultural Comm	Mary Ann Olsen	Y	Reappoint	12/22/2009
Cultural Comm	Jean Bryanton	Y	Reappoint	12/22/2011
Cultural Comm	Katherine E. Worcester	Y	Reappoint	12/22/2009
Cultural Comm	Christine Anthony	Y	Reappoint	12/22/2009
Cultural Comm	Linda A. Abbott-Treas	Y	Reappoint	12/22/2011
Design Review Brd	Gail Marie Panciera	Y	Reappoint	12/22/2009
Economic Dev Comm	Louis Bachetti Chrm	Y	Reappoint	12/22/2013
Ethics Comm	Frederick F. Petrucci	Y	Reappoint	12/22/2010
Ethics Comm	Frederick T. Krein	Y	Reappoint	12/22/2012
Housing Authority	Diane Verlee Yensen		Reappoint	12/22/2013
Planning Comm	Bradley L. Pellissier-Sec	Y	Reappoint	12/22/2013
Prison Liaison/Public Safety	Jerome A. Young	Y	Reappoint	12/22/2009
Prison Liaison/Public Safety	Charles J. Colby Jr	Y	Reappoint	12/22/2009
Prison Liaison/Public Safety	George W. VanTasel	Y	Reappoint	12/22/2009
Prison Liaison/Public Safety	Edward Barton Lynch	Y	Reappoint	12/22/2009
Prison Liaison/Public Safety	Robert L. Minch	Y	Reappoint	12/22/2009
Prison Liaison/Public Safety	Anthony J. Liquori Jr	Y	Reappoint	12/22/2009
Prison Liaison/Public Safety	Stephen J. Minikowski	Y	Reappoint	12/22/2009
Prison Liaison/Public Safety	Robert L. Pease	Y	Reappoint	12/22/2009
Recreation Comm	Troy Lamontagne	Y	Reappoint	12/22/2009
Spec Proj Bldg Comm	Timothy N. Welch(2) Const	Y	Reappoint	12/22/2010
Spec Proj Bldg Comm	Michael E. Gruber(1/2) Cit	Y	Reappoint	12/22/2010
Spec Proj Bldg Comm	Irma Claman(2) Cit	Y	Reappoint	12/22/2010
WPCA	James A. Botellio-Chrm	Y	Reappoint	12/22/2011
Housing Authority	Joan Jaquith		New appointment	12/22/2013

Other Issues for 12/18/08 BOS meeting re: Boards & Commissions:

Statute requires official appointment of a Municipal Agent for the Elderly - appoint J. Charette for term ending 12/22/10

Computer Commission should be officially disbanded by action of BOS – disbanded by unanimous vote

Design Review Study Commission should be officially disbanded by action of BOS - disbanded by unanimous vote