

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Friday, June 24, 2011
10:00am
Selectman Conference Room**

Call to Order: First Selectman Lisa Pellegrini called the meeting to order at 10:02am.

Members Present: First Selectman Lisa Pellegrini, Selectmen Kathy Devlin and Budd Knorr. Also in attendance were Kimberly Marcotte, CFO and Pat Juda, Town Assessor. Donna Doyker, Tax Collector arrived at 11:05am for the Woodcrest Phase II Pilot fees/Tax Discussion.

Pledge of Allegiance: All members participated in the Pledge of Allegiance.

Correspondence: Mrs. Pellegrini received a letter from Jenifer Charette, Director of Human Services, regarding communications from the Elderly Advisory Commission's recommendations on the Mobile Food Share Program and the Elderly Commission member appointments.

1. **Mobile Food Share Program:** The Elderly Advisory Commission voted that the Mobile Food Share Program project not be taken upon by the town of Somers due to lack of coordination, quality of food, liability issues and lack of volunteers. It was explained that David Pinney had coordinated a meeting with Mobile Food Share to start a program in Somers at the Senior Center. The Board of Selectmen values the recommendations of the Elderly Advisory Commission and agrees that the program would not be beneficial for the stated reasons. Mrs. Devlin explained that excellent resources are already available in Town at the Congregational Church Food Pantry. Mrs. Devlin also let it be noted that Mr. David Pinney cannot represent the Town in any contract.
2. **Elderly Commission member appointments:** The Elderly Advisory Commission recommends that the Board of Selectman request the resignation of a Elderly Advisory Commission member due to non-participation. It is believed that the Commission can make this action without the Board's involvement. The Board of Selectmen believe that the Advisory Commission has the power to do this on their own and recommend that Mrs. Pellegrini follow up with Jenifer Charette as to what the By Laws of the Elderly Advisory Commission state.
Mrs. Devlin made a motion to support the recommendations by the Elderly Advisory Commission regarding the Mobile Food Share Program, seconded by Mr. Knorr. A unanimous vote followed.

Selectmen Updates:

Senior Summit - Mrs. Devlin recapped the Senior Summit held on Wednesday, June 22, 2011 by the Board of Selectman. They had in attendance a little over 44 attendees. Mrs. Devlin commended Mrs. Pellegrini for the way she managed the Senior Summit and covered issues such as the needs for seniors, programs and future improvements.

- Mrs. Devlin recommended having the next Senior Summit at the Town Hall and not during lunch time to get a larger audience.
- Mrs. Devlin suggested that Emergency information should be posted at the Senior Center and in the Senior Newsletter.
- Mrs. Devlin suggested brining in a counselor/agent/Pastor as member to the Elderly Advisory Commission to help seniors at risk.

- Mrs. Devlin commented that the Elderly Advisory Commission is doing a great job.

Grants - Mrs. Pellegrini updated the Board of Selectman on the status of Grants.

STEAP 2009 Grant

Field Road Park - The fencing installation is in process.

The Roof on the Bathrooms is complete. Painting and repairs will begin in August, 2011 after camp is finished.

STEAP 2010 Grant - Battle Street Sidewalks and the Senior Center Expansion and repaving of parking lot – Contracts from the State have not yet been received but are anticipated by the middle of August.

STEAP 2011 Grant - Applications were due June 23, 2011 and submitted before the deadline.

State Matching Grant Program for Elderly and Disabled Transportation - The Town of Somers received an award in the amount of \$15,335.00 for the Elderly and Disabled Transportation Grant for fiscal Year 2012.

Hazard mitigation grant – The application was submitted before the due date 6/14. This grant would fund the replacement of various culverts and fund various large scale road repairs.

The Hartford Foundation Grant – This is the last year for this Grant receipt and the final payment of \$10,000.00 was approved. A Representative from the Hartford Foundation personally called Mrs. Pellegrini to commend her on the letter the Town submitted summarizing the use of the award funding.

Town Insurance 2011/2012 – Mrs. Pellegrini will be meeting with the Insurance Consultant and representatives from the Fire Department regarding insurance for fire department buildings and vehicles. There is a potential to save \$26,000 by insuring with CIRMA. After the meeting the BOS will make a final decision next week at a Special Meeting.

Phone Systems - Mrs. Pellegrini has met with two vendors and is meeting with a third vendor in the upcoming weeks. Additional issues regarding broadband size and cable interconnectivity, as well as backup systems surfaced and will be addressed.

Reporting Structure- As of July 1, 2011 James Jenkins will be reporting to Todd Rolland, Deputy Director of Public Works.

Cultural Commission Gazebo- The Gazebo will be painted Monday 6/27 or Tuesday 6/28 of next week pending weather before the concert series begins. A new walkway has been installed from the parking.

2011/2012 Budget – Reallocation of \$75,000.00 into the Budget.

- Cultural Commission increase \$2,000.00
- Memorial Day expenses increase \$ 2,000.00
- Library increased \$ 30,000.00
- Police OT increase \$ 3,900.00
- Police Uniforms increase \$432.00
- Transfer Station increase \$ 25,000.00
- Selectman – Other - \$11,668.00

Mrs. Devlin made a motion to approve the allocation of \$ 75,000.00 through the above mentioned accounts into the budget, seconded by Mr. Knorr. A unanimous vote followed.

Solar Projects and elementary school roof contracts – The Town is waiting for authorization to sign contracts pending completion of legal review.

Woodcrest Phase II Pilot fees/Tax Discussion – Donna Doyker joined the meeting at 11:05 am for the tax abatement/PILOT Fee discussion regarding Phase II of Woodcrest. Pat Juda still needs to value Phase II, however cannot complete until additional information is received from Housing Authority Chairman David Pinney. Once that is received she will be able to complete the analysis and it will be presented to the Board of Selectmen for review and decision.

Open space and Trails Committee – Mrs. Pellegrini shared with the Selectman a letter from Town Attorney Carl Landolina regarding his opinion on the Open Space and Trails Committee issue. The Board will take the information in the letter under advisement. Mrs. Devlin suggested that the Board of Selectmen and the Planning Commission meet in July and discuss. The date slotted for this meeting is July 14th, dependent upon Town Attorney availability.

Authorization of Payments

Mrs. Devlin made a motion to approve the authorization of payment of \$ 10,854.57, seconded by Mr. Knorr. A unanimous vote followed.

Appropriations/Transfers

Transfers:

Department: First Selectman

Transfer To:

Land & Building Services	100-0010-010-0335-5-00	\$ 12,075.00
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Transfer From:

Human Services PT	100-0010-010-0120-5-00	\$ 2,443.00
Health Insurance	100-0010-010-0210-5-00	\$ 351.31
Social Security	100-0010-010-0220-5-00	\$ 7,000.00
Temporary salaries	100-0010-010-0110-5-00	\$ 391.25
Advertising	100-0010-010-0540-5-00	\$ 1,000.00
Economic Development	100-0010-010-0590-5-01	<u>\$ 889.44</u>
		\$12,075.00

Department: First Selectman

Transfer To:

Fire Protection	100-0010-010-0411-5-00	\$ 19,889.00
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Transfer From:

Building Inspection	100-0016-010-0110-5-00	\$ 6,700.00
Other Professional Services	100-0015-010-0339-5-01	\$ 1,000.00
Sanitarian Salary	100-4019-040-0110-5-00	\$ 2,000.00
Recreation Clerical	100-5122-070-0120-5-00	\$ 5,000.00
Economic Development	100-0010-010-0590-5-01	<u>\$ 1,189.00</u>
		\$19,889.00

Department: First Selectman

Transfer To:

Computer Supplies	100-0010-010-0613-5-00	\$ 1,223.00
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Transfer From:		
Assessor Copy Machine	100-0018-010-0551-5-01	\$ 400.00
Finance/Dues & Seminars	100-0011-010-0810-5-00	\$ 479.00
Planning Advertising	100-0025-010-0510-5-00	<u>\$ 344.00</u>
		\$ 1,223.00

Department: First Selectman

Transfer To:		
Electricity	100-0010-010-0622-5-02	\$ 7,170.00

Transfer From:		
Planning/10year plan	100-0025-010-0890-5-01	\$ 2,000.00
Planning/Open Space	100-0025-010-0890-5-00	\$ 500.00
Planning/Dues & Seminars	100-0025-010-0810-5-00	\$ 770.00
Zoning/Temp ZEO	100-0026-010-0130-5-01	\$ 1,000.00
ZBA/Legal – ZBA	100-0027-010-0332-5-00	\$ 2,000.00
ZBA/Advertising	100-0027-010-0540-5-00	<u>\$ 900.00</u>
		\$ 7,170.00

Department: First Selectman

Transfer To:		
Street Lights/Traffic	100-0010-010-0622-5-03	\$ 9,360.00

Transfer From:		
Civil Preparedness	100-2029-020-0890-5-00	\$ 1,305.00
Senior Center Expenses	100-5130-090-0890-5-00	\$ 5,000.00
Police/Dog Warden	100-2017-020-0120-5-01	<u>\$ 3,055.00</u>
		\$ 9,360.00

Department: First Selectman

Transfer To:		
Heat Police	100-0010-010-0624-5-02	\$ 692.00

Transfer From:		
Heat	100-0010-010-0624-5-00	\$ 692.00

Department: First Selectman

Transfer To:		
Computer and Electrical	100-0010-010-0734-5-00	\$ 4,185.00

Transfer From:		
Administrative Assistant	100-0010-010-0110-5-01	\$ 3,000.00
Town Clerk/Supplies	100-0012-010-0612-5-00	\$ 500.00
Town Clerk/Dues & Seminars	100-0012-010-0810-5-00	\$ 295.00
Zoning/Supplies	100-0026-010-0612-5-00	\$ 290.00
Town Clerk/Advertising	100-0012-010-0540-5-00	<u>\$ 100.00</u>
		\$ 4,185.00

Department: Land Use

Transfer To:		
Advertising	100-9036-090-0540-5-00	\$ 49.09

Transfer From:
Supplies 100-9036-090-0612-5-00 \$ 49.09

Department: Public Works/Transfer Station

Transfer To:
Vehicle Maintenance 100-3018-030-0433-5-00 \$ 3,000.00

Transfer From:
Recycling 100-3034-040-0421-5-00 \$ 3,000.00

Department: Land Use/Zoning

Transfer To:
Advertising 100-0026-010-0540-5-00 \$ 379.13

Transfer From:
Copier Land Use 100-0026-010-0551-5-00 \$ 379.13

Department: Land Use/Building

Transfer To:
Computer Maintenance 100-0016-010-0334-5-00 \$ 922.94

Transfer From:
Building Inspector 100-0016-010-0110-5-00 \$ 922.94

Department: Board of Finance

Transfer To:
Clerical 100-0028-010-0130-5-00 \$ 300.00

Transfer From:
Auditing 100-0028-010-0331-5-00 \$ 300.00

Department: Recreation

Transfer To:
Summer Camp Payroll 100-9098-090-0130-5-01 \$ 1,499.00
Summer Camp Self Support 100-9098-090-0619-5-00 \$ 704.00
\$ 2,203.00

Transfer From:
Recreation Self Support 100-9098-090-0890-5-00 \$ 2,203.00

Mrs. Devlin Made a motion to approve all transfers, seconded by Mr. Knorr. A unanimous vote followed.

Appropriations

From:
Other Revenue 100-0010-007-0844-4-01 \$ 8,520.00
To:
Library Building Maintenance 100-5021-060-0614-5-00 \$ 8,520.00

Mrs. Devlin Made a motion to approve the Appropriation, seconded by Mr. Knorr. A unanimous vote followed.

Adjournment:

Mrs. Pellegrini made a motion to adjourn the meeting at 12:11pm, seconded by Mr. Knorr. Motion carried and the meeting was adjourned.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.