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TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, July 14, 2011
6:00PM
Selectmen's Conference Room

Call to Order: First Selectman Lisa Pellegrini called the meeting to order at 6:04pm.

Members Present: First Selectman Lisa Pellegrini, Selectmen Kathy Devlin and Bud Knorr and Kim Marcotte, CFO.

Opportunity for Selectmen to add agenda items: Mrs. Pellegrini wanted to discuss the Job Description for the Human Services Assistant and the Sale of the WPCA Generator.

Sale of WPCA Generator – Mrs. Pellegrini announced that Steven Jacobs of the WPCA sold the generator for \$300.00; Mrs. Pellegrini proposed to the Selectmen that the money go to the general fund. *Mrs. Devlin made a motion to approve the money for the generator go to the general fund, seconded by Mr. Knorr. A unanimous vote followed.*

Job Description for Human Services Assistant – Mrs. Pellegrini announced that they will review the Job Description at a future meeting after each Board member has had time to review the proposed job description.

Correspondence:

Mrs. Pellegrini received a letter of resignation from Susan King the Meals on Wheels Coordinator. Ms. King will continue to stay on until her replacement is found.

Mrs. Devlin motioned to accept Susan King's Resignation with gratitude for past service, seconded by Mr. Knorr. A unanimous vote followed.

Mrs. Pellegrini received a thank you card from Richard Mazur on behalf of the Somers Cultural Commission, thanking the Selectman and the Park Maintenance Department for constructing the new walkway and preparing Battle Street Park for the summer concert series and they also commented how beautiful the area looks.

Mrs. Pellegrini received a letter from the State of Connecticut, Department of Public Health to congratulate The Town of Somers Community for having met the renewal requirements of a designated HEART Safe community.

Selectman's Update:

Phones: Mrs. Pellegrini has met with all three phone vendors and is leaning towards one vendor due to technology and customer service. A decision will be made in the upcoming weeks and brought to the Board of Selectmen.

Computers: Mrs. Pellegrini had a teleconference with a company regarding file sharing and security. The company needs some additional information to better understand what the needs are and a time will be scheduled to come in for a site visit.

Somersville Streetscape: Mrs. Pellegrini announced they have begun installing the vintage lights on School Street and Main Street.

Mill Pond: DPW has been clearing brush and poison ivy in the area in the Mill Pond Park area.

Solar Grant: Mrs. Pellegrini announced that all Solar Grant contracts have been signed. Power washing and prepping of the roof on the elementary school is ongoing and the roofing membrane installation will begin in another week. Installation of the racking system for the panels at the Department of Public works building will begin as soon as the roofing membrane at the school is installed.

Old Business:

Fire Marshall Permits: Mrs. Pellegrini stated that the Four Town Fair has not been notifying the Fire Marshall of all events being held as required. Robert Morpurgo the Town's Fire Marshall will be sending a letter to the Four Town Fair regarding permits and Public Safety.

Library Expansion Certificate of Final Completion: Mrs. Pellegrini announced that she has received the certificate of final completion on the Library expansion to sign. Mrs. Pellegrini received a letter from the Library Committee and check that represented the remaining proceeds from the "Library Essentials" campaign. Also attached were an accounting sheet of the income and a statement of the expenses from the Library Board Treasurer.

Mrs. Devlin made a motion to approve Mrs. Pellegrini to sign the Certificate of Final Completion for the Library Expansion, seconded by Mr. Knorr. A unanimous vote followed.

CIP Projects: Mrs. Pellegrini asked the Board to specify the Bus Barn Demolition project as a specific project in the CIP Town Wide Infrastructure category.

Mrs. Devlin made a motion to include the Bus Barn Demolition be named as a specific project in the CIP Town Wide Infrastructure category, seconded by Mr. Knorr. A unanimous vote followed.

Bus Barn: Mrs. Pellegrini stated that she would like to apply to use LoCIP Funds for the bus barn demolition. The demolition is an accepted use of the funds.

Mrs. Devlin made a motion to have First Selectman Lisa Pellegrini apply to use LoCIP Funds for the demolition of the bus barn., seconded by Mr. Knorr. A unanimous vote followed.

Mrs. Devlin made a motion to authorize Mrs. Pellegrini to sign all applications and agreements associated with the LoCIP program for demolition of the Bus Barn, seconded by Mr. Knorr. A unanimous vote followed.

Capital Equipment Needs: Mrs. Pellegrini suggested the following items be funded this year from CIP and be proposed to the Board of Finance at their next meeting:

Dump truck with plow and Sander attachment (to replace 1995 Truck) for Department of Public Works

Skid Steer for Department of Public Works

Replacement of SCBA Air Bottles for Fire Department

Roadside Mower Attachment (to replace 1995) for Department of Public Works

Mr. Knorr made a motion to approve the purchase of the above items through CIP and to forward this item of business to the Board of Finance, seconded by Mrs. Devlin. A unanimous vote followed.

New Business:

Municipal Brush Control Program Agreement: - Mrs. Pellegrini presented an Agreement between Connecticut Light and Power and the towns of Vernon, Somers and Coventry Connecticut to have an arrangement by which CL&P will assist the efforts of the area towns to cut brush along the public roads. CL&P will make an annual contribution of 26,382.84 to the Town of Vernon in support of this brush control program for a period of five years which will pay for the Roadside Mower.

Mrs. Devlin made a motion to authorize Mrs. Pellegrini to sign the Municipal Brush Control program Agreement, seconded by Mr. Knorr. A unanimous vote followed.

Transfer Station State Regulation: Mrs. Devlin shared an article about electronic waste with the Selectmen and asked what types of program are available at the Transfer Station. Mrs. Pellegrini said that the Town had recently signed a contract with eWaste to dispose of electronic waste for free. She said that she would follow up with the Selectmen at a future meeting regarding the specific fees for other types of waste.

Authorization of Scheduled Payments:

Mrs. Devlin made a motion to approve the authorization of scheduled payments in the amount of \$237,927.07, seconded by Mr. Knorr. A unanimous vote followed.

Appropriations/Transfers:

Transfer To:

Misc Unallocated	320-0000-000-0890-5-00	<u>\$13,190.97</u>
		\$13,190.97

Transfer From

Technology Equipment Town	320-0010-010-0734-5-00	.60
Ford Mini-pumper	320-2016-020-0730-5-00	45.00
Tanker Truck	320-2016-020-0730-5-01	3,096.78
FEMA grant	320-2016-020-0739-5-00	373.50
Fire Hoses	320-2016-020-0739-5-01	118.70
Pickup w/ Plow	320-3018-030-0730-5-00	900.00
Dump w/ plow	320-3018-030-0730-5-01	1,152.85
Dump Truck	320-3018-030-0730-5-02	1,155.84
Dump w/ Sander	320-3018-030-0730-5-03	1,311.92
PW Truck	320-3018-030-0730-5-04	3,339.51
Tractor BOE	320-7023-080-0730-5-01	1,693.00
Technology Equipment BOE	320-7023-080-0734-5-01	.04
Applied Engineering program	320-7023-030-0730-5-01	<u>3.23</u>
		\$ 13,190.97

Mrs. Devlin made a motion to approve the above transfer, seconded by Mr. Knorr. A unanimous vote followed.

Approval of Minutes:

June 16, 2011 Regular Board of Selectmen Meeting Minutes

Mrs. Pellegrini made a motion to approve the June 16, 2011 Regular Board of Selectmen Meeting Minutes, seconded by Mr. Knorr. The motion carried.

June 22, 2011 Special Board of Selectmen Meeting Minutes

Mrs. Devlin made a motion to approve the June 22, 2011 Special Board of Selectmen Meeting Minutes, Seconded by Mr. Knorr. A unanimous vote followed.

June 24, 2011 Special Board of Selectmen Meeting Minutes

Mrs. Devlin made a motion to approve the June 24, 2011 Special Board of Selectmen Meeting Minutes, Seconded by Mr. Knorr. A unanimous vote followed.

June 28, 2011 Special Board of Selectmen Meeting Minutes

Mrs. Devlin made a motion to approve the June 28, 2011 Special Board of Selectmen Meeting Minutes, Seconded by Mr. Knorr. A unanimous vote followed.

June 30, 2011 Special Board of Selectmen Meeting Minutes

Mrs. Pellegrini made a motion to approve the June 30, 2011 Regular Board of Selectmen Meeting Minutes, Seconded by Mrs. Devlin. The motion carried.

Adjournment:

Mrs. Pellegrini made a motion to adjourn the meeting at 7:13pm, seconded by Mrs. Devlin. The motion carried and the meeting was adjourned.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.