

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, May 3, 2012
6:00pm
Selectmen's Conference Room**

Call to Order: Mrs. Pellegrini called the board of Selectmen meeting to order at 6:00pm.

Members Present: First Selectman Lisa Pellegrini, Selectmen Kathy Devlin and Bud Knorr and CFO Kim Marcotte were present.

Pledge of Allegiance: All members participated in the Pledge of Allegiance.

Executive Session -Land Acquisitions:

This item was discussed in open session. The Selectmen discussed the intent letter. It was agreed that the Town proceed with applying for the Open Space Grant. This grant would assist in the purchase of Camp Ayapo. It is hoped the Land Trust will assist the Town with the grant application.

Mrs. Devlin made a motion to submit an 8-24 referral to the Planning Commission regarding the potential acquisition of Camp Ayapo, seconded by Mr. Knorr. A unanimous decision followed.

It was also agreed that future meetings with the Land Trust should include members of the Planning Commission and/or the Board of Selectmen.

Opportunity to add agenda items:

Mrs. Devlin asked to discuss the following:

Registrar of Voters Position – Mrs. Devlin asked Town Clerk Ann Logan to attend this part of the meeting. She asked if it were possible to have a Town Employee appointed to the position of Registrar (an Elected Position) if there was no one interested in running for Registrar. Ms. Logan said she would verify with the Secretary of State.

AT&T Antenna/Tower- Mrs. Devlin asked Mrs. Pellegrini to investigate the possibility of having an AT&T cell phone antenna to guard against a loss in communications, especially during emergencies and to further confirm that AT&T is at the current host site. Mrs. Pellegrini agreed to look into it.

Trucks on Shaker Road – Mrs. Devlin asked if there was anything to do about the amount of truck traffic on Shaker Road. Mrs. Pellegrini stated that trucks are permitted on Shaker Road. In order to prevent trucks the municipality's Local Traffic Commission must petition the State Traffic Commission. The State Traffic Commission then proceeds from there, following a specific set of criteria. DPW will be trimming the shrubs at the entrance to Shaker Road from Main Street to address visibility issues as communicated by First Student.

Mrs. Devlin made a motion to have First Selectman Lisa Pellegrini initiate the process of no through trucks on Shaker Road, seconded by Mr. Knorr. The motion passed.

Correspondence:

Mrs. Pellegrini shared with the Selectmen three thank you cards. USA Missions thanked the Town for allowing them use of the Kibbe Fuller Building. A resident from Brittany Lane thanked the Town for their efforts in cleaning up debris from Storm Alfred and Champs Place thanked

the Town for the use of Town Hall to house the Food Pantry as a result of the fire at the Congregational Church.

Mrs. Pellegrini received an email the Town Clerk regarding the training of staff on the Town Website as well as transferring the responsibility of posting agendas and minutes to the specific board and commission staff liaisons. Discussion followed. The Selectmen would like to proceed with website training for Directors and/or their designees but would prefer that the Town Clerk maintain the responsibility of posting all agendas and minutes from the Boards and Commissions to the website. The system works extremely well and the Board is concerned with any changes to the system.

Selectman's Update:

Parking Lot Contracts:

A contractor for the Town of Somers Parking Lot Improvements Projects has been chosen. JSL Asphalt, Inc. had the lowest bid and is the winning bidder. Mrs. Pellegrini asked the Board for authorization to sign the necessary contracts.

Mrs. Devlin made a motion to authorize First Selectman Lisa Pellegrini to sign the contract and any other necessary documents with JSL Asphalt, Inc., seconded by Mr. Knorr. A unanimous decision followed.

LoCIP Approval:

LoCIP approved the \$200,000 road repairs and reconstruction projects list. Reimbursement will be made once the vendor is paid and the reimbursement request is submitted. Projects are to begin with in the next two weeks.

Emergency Management Symposium:

First Selectman Lisa Pellegrini, Selectman Kathy Devlin, Emergency Management Director Dan Thayer, Deputy Emergency Management Director George Collins and Deputy DPW Director Todd Rolland attended the Emergency Management Symposium hosted by CCM and the State of Connecticut on Tuesday, May 1, 2012.

JMMC Community Outreach Program:

Mrs. Pellegrini has asked Johnson Memorial Medical Center to work together to set up Community Outreach Education Programs at the Senior Center and with the School's Somers Comes Together Program. A representative from JMMC has reached out to both areas to schedule programs.

Skateboard Park Donations:

The Skateboard Park Donations were returned as they were not used to build a skateboard park.

Tax Bill Inserts:

A sample of the Tax Bill Inserts to be included in this year's tax bills were shared with the Board of Selectmen. It includes messages about signing up with CT Alert, the State's Emergency Notification System as well urging residents to prepare for Emergencies by visiting the Get Ready Capitol Region Be Aware, Plan, Prepare! Website.

Boards & Commissions – Resignations and Appointments:

Mrs. Pellegrini read a resignation letter from Mr. Fred (Rick) Krein, Zoning Board of Appeals member. He will be resigning effective May 25, 2012 due to a move to another state.

Mrs. Devlin made a motion to accept the resignation of Mr. Fred Krein from the Zoning Board of Appeals effective May 25th, 2012 with regrets and sincere thanks for service, seconded by Mr. Knorr. A unanimous decision followed.

POCD Steering Committee:

Mrs. Pellegrini stated that Planning Commission Chairman Brad Pellissier believes it is time to start involving other boards and commissions in developing the Plan of Conservation and Development (POCD) and has asked the Board of Selectmen to consider appointed a steering committee consisting of any interested commission chairs and members to serve. They hope to have members available to begin the process later in May.

Mrs. Devlin made a motion to solicit interest from the following commissions, in the hopes that member will serve on the POCD Steering Committee;

Planning Commission	All Members
Zoning Commission	One Member
Conservation Commission	One Member
Economic Development	Up to Two Members
Board of Finance	One Member
Board of Selectmen	One Member
Board of Education	One Member,

The Board of Selectmen will act to approve the members once they are notified by the various Board/Commission Chairs, seconded by Mr. Knorr. A unanimous decision followed.

Freedom of Information Policy:

Mrs. Pellegrini presented a policy regarding the handling of Freedom of Information (FOI) Requests and recommended to the Board that the policy be adopted. In a previous BOS meeting the FOI Form had been approved. Ann Logan was thanked for a job well done.

Mrs. Devlin made a motion to adopt the Freedom of Information Policy as submitted, seconded by Mr. Knorr. A unanimous decision followed.

FY 2012 Small Cities Grant Application:

Mrs. Pellegrini stated the Town of Ellington has asked if the Town of Somers would like to partner with the Town of Ellington in the FY 2012 Small Cities Regional Housing Rehabilitation Program and asked for authorization to sign the Cooperation Agreement between Ellington and Somers for the FY 12 grant application. This is a program that has benefited many lower income owner occupants of 1 to 4 unit properties to make repairs and upgrades, improve energy efficiency, repair failed septic systems or wells and reduce lead based paint hazards.

Mr. Knorr made a motion to authorize First Selectman Lisa Pellegrini to sign the Cooperation Agreement between Ellington and Somers for the FY 12 Small Cities Application as well as any other documentation required for this grant application, seconded by Mrs. Devlin. A unanimous decision followed.

Connecticut Energy Efficiency Fund Letter of Agreement:

Mrs. Pellegrini asked for authorization to sign a Letter of Agreement for participation of the Town of Somers in the Connecticut Energy Efficiency Fund. This is required before installation of the lighting retrofit project at Town Hall.

Mrs. Devlin made a motion to authorize First Selectman Lisa Pellegrini to sign the above mentioned letter of agreement and any other documentation required by the Connecticut Energy Efficiency Fund for the lighting retrofit installation, seconded by Mr. Knorr. A unanimous decision followed.

CL&P Clean Energy Communities Program:

This item was tabled to a future meeting as the information about this program will not be received until after May 8th.

Authorization of Scheduled Payments:

Mrs. Devlin made a motion to approve the authorization of scheduled payments for the sum of \$111,750.73, seconded by Mr. Knorr. A unanimous vote followed.

Transfers/Appropriations:

Department: Assessor

Transfer To:

<u>Dues & Seminars</u>	<u>100-0015-010-0810-5-00</u>	<u>\$133.00</u>
		\$133.00

Transfer From:

<u>Mapping</u>	<u>100-0015-010-0339-5-00</u>	<u>\$133.00</u>
		\$133.00

Mrs. Devlin made a motion to approve the above mentioned transfer, seconded by Mr. Knorr. A unanimous vote followed.

Approval of Minutes:

April 19, 2012 Regular BOS Meeting Minutes

Mrs. Devlin made a motion to approve the April 19, 2012 Regular BOS Meeting Minutes, seconded by Mrs. Pellegrini. The motion passed.

April 26, 2012 Special BOS Meeting Minutes

Mr. Knorr made a motion to approve the April 26, 2012 Special BOS Meeting Minutes, seconded by Mrs. Devlin. A unanimous vote followed.

Adjournment:

Mrs. Devlin made a motion to adjourn the Board of Selectmen meeting at 7:17pm, seconded by Mr. Knorr. The motion passed and the meeting was adjourned.

Respectfully Submitted,

Lisa Pellegrini-Recording

Minutes are not official until accepted at a subsequent meeting.