

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Friday, June 29, 2012
11:00am
Selectmen's Conference Room**

Call to Order: First Selectman Lisa Pellegrini called the meeting to order at 11:00am.

Members Present: First Selectman Lisa Pellegrini and Selectman Kathy Devlin. Selectman Bud Knorr was unavailable. Also in attendance was Kim Marcotte CFO.

CIP Update:

Mrs. Pellegrini updated the Board on the CIP Committee meeting; Mrs. Pellegrini shared with the Board as to what the CIP Committee would like to see going forward with future meetings. The Board discussed meeting with the Department heads and getting a list of their CIP needs. Mrs. Pellegrini will send an email to Department Heads and have Mrs. Marcotte follow up on the details.

Charter Requirements for review of Finance Officers:

The Board discussed starting the process for a formal review of the Finance officers; there shall be a Treasurer (CFO) and Tax Collector serving a term of two years renewable annually by a panel of the same composition as the one required by Town Charter. The review committee will be made up of two Board of Finance officers one Board of Selectman and one non elected individual with a background in finance; the non elected member of the panel shall be chosen by the three other panel members.

Mrs. Pellegrini made a motion to nominate Mrs. Devlin to be a member of the review committee for the Town Treasurer (CFO) per Town Charter section 5-20, seconded by Mrs. Devlin. The motion passed.

Mrs. Devlin made a motion to nominate Mrs. Pellegrini to be a member of the review committee for Tax Collector per Town Charter Section 5-21, seconded by Mrs. Pellegrini. The motion passed.

End of Year Budget Discussion:

The Board of Selectmen discussed end of year encumbrances and transfers.

Open Space Grant application update:

Mrs. Pellegrini gave an update on the Open Space Grant application for the Camp Ayapo property. The grant was submitted on time despite the extremely short notice in which to write the grant. Mrs. Pellegrini was very complimentary to staff especially Jeff Bord and Kim LaFleur and Planning Commission Chairman Brad Pellissier and Zoning Commission Member Karl Walton for their help and assistance.

Transfers/Appropriations:

Department: Tax Office

Transfer To:

<u>Printing Supplies</u>	<u>100-0013-010-0551-5-00</u>	<u>\$60.00</u>
<u>Printing Supplies</u>	<u>100-0013-010-0551-5-00</u>	<u>\$140.00</u>
		<u>\$200.00</u>

Transfer From:

<u>Dues & Seminars</u>	<u>100-0013-010-0810-5-00</u>	<u>\$60.00</u>
<u>Postage</u>	<u>100-0013-010-0535-5-00</u>	<u>\$140.00</u>
		<u>\$200.00</u>

Mrs. Devlin made a motion to approve the Transfer for \$200.00, seconded by Mrs. Pellegrini. The motion passed.

Supplemental Appropriations:

Department: Fire Department:

<u>Sale of Town Property</u>	<u>100-0010-007-0844-4-09</u>	<u>(\$5,400.00)</u>
<u>Vehicle Maintenance</u>	<u>100-2016-020-0433-5-00</u>	<u>(\$5,400.00)</u>

Mrs. Devlin made a motion to approve the Supplemental Appropriation for \$ 5,400.00, seconded by Mrs. Pellegrini. The motion passed..

Authorization of Scheduled Payments:

Mrs. Devlin made a motion to approve the Authorization of Scheduled payments for the sum of \$382,838.89, seconded by Mrs. Pellegrini. The motion passed.

Adjournment:

Mrs. Devlin made motion to adjourn the Board of Selectmen meeting at 12:05pm, seconded by Mrs. Pellegrini. The motion passed and the meeting was adjourned.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.