

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, September 1, 2016
6:00pm
Selectmen's Conference Room**

Call to Order: First Selectman Lisa Pellegrini called the meeting to order at 6:00pm.

Members Present: First Selectman Lisa Pellegrini and Selectmen Kathy Devlin and Bud Knorr. Also in attendance were CFO Michael Marinaccio and Senior Accountant Brian Wissinger.

Pledge of Allegiance: All members participated in the Pledge of Allegiance.

Additional Agenda Items:

Ms. Pellegrini made a motion to add the following items to the agenda:

Approval of Year End Transfers

Approval of Minutes for August 18, 2016 Regular BOS Meeting

Approval of Minutes for August 30, 2016 Special BOS Meeting,

Seconded by Mr. Knorr. A unanimous vote followed.

Assignment of Tax Liens:

CFO Michael Marinaccio shared with the Selectmen the Delinquent Tax List and stated assignment of tax liens would not be necessary as a tax sale would commence in the near future.

Staffing: Senior Bus Driver:

Ms. Pellegrini received an email from Human Services Director Deanna Schuetz recommending Melinda Burnham for the part time senior bus driver position.

Mrs. Devlin made a motion to accept the recommendation and approve the hiring of Melinda Burnham as a part time senior bus driver, seconded by Mr. Knorr. A unanimous vote followed.

Auction of Old Equipment:

Ms. Pellegrini shared with the Selectmen a list provided by the Director of DPW of old equipment that will be auctioned off on October 1st at Sales Auction Company.

Mrs. Devlin made a motion to approve the auction of old equipment, seconded by Mr. Knorr. A unanimous vote followed.

Review and Approve WPCA Conversion Inserts:

Senior Accountant Brian Wissinger presented the tax inserts for water and sewer bills stating that residents will be able to pay online. The Selectmen complimented staff in Finance, Tax and Land Use and WPCA for working together to offer this service to residents.

Authorization of Scheduled Payments:

Mrs. Devlin made a motion to approve the authorization of scheduled payments in the amount of \$264,543.53, seconded by Mr. Knorr. A unanimous vote followed.

Approval of Year End Transfers:

Mr. Knorr made a motion to approval the final End of Year Transfers (see attached) and to forward them to the Board of Finance for Approval, seconded by Mrs. Devlin. A unanimous vote followed.

Approval of Minutes for August 18, 2016 Regular BOS Meeting:

Mr. Knorr made a motion to approve the minutes of the August 18, 2016 Regular BOS Meeting, seconded by Mrs. Devlin. A unanimous vote followed.

Approval of Minutes for August 30, 2016 Special BOS Meeting:

Mr. Knorr made a motion to approve the minutes of the August 30, 2016 Special BOS Meeting, seconded by Mrs. Devlin. A unanimous vote followed.

Adjournment:

Mrs. Devlin made a motion to adjourn the Board of Selectmen meeting at 6:30pm, seconded by Ms. Pellegrini. The motion passed and the meeting was adjourned.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**Town of Somers
End Of Year Transfers**

<u>To:</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Amount</u>	<u>From:</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Amount</u>
	<u>First Selectman</u>						
	Regular Salaries	100-0010-010-0110-5-00	\$273.00	Board of Finance - Audit		100-0034-010-0331-5-00	\$3,101.87
	Legal Services	100-0010-010-0332-5-00	\$2,964.00	Board of Finance - Budget		100-0034-010-0550-5-00	\$157.49
	New Equipment & Rentals	100-0010-010-0730-5-00	\$22.56				\$3,259.36
			\$3,259.36				
	<u>Town Clerk</u>						
	Computer Data Processing	100-0012-010-0334-5-00	\$117.02	Town Clerk - Vital Statistics		100-0012-010-0339-5-00	\$100.00
			\$117.02	Town Clerk - Advertising		100-0012-010-0540-5-00	\$17.02
							\$117.02
	<u>I.T.</u>						
	Technology Services	100-0017-010-0334-5-01	\$1,297.24				
	Internet & Communications	100-0017-010-0410-5-00	\$235.42				
	Copying	100-0017-010-0551-5-00	\$1,064.39	Ambulance - Ambulance Volunteers		100-4124-020-0161-5-00	\$2,597.05
			\$2,597.05				\$2,597.05
	<u>Employee Benefits</u>						
	Unemployment	100-0019-010-0250-5-00	\$508.00	Planning - Advertising		100-0025-010-0540-5-00	\$508.00
			\$508.00				\$508.00
	<u>Fire Marshall</u>						
	Fire Systems Maintenance	100-2010-020-0432-5-00	\$910.00	Fire Marshall - Regular Salaries		100-2010-020-0120-5-00	\$783.37
			\$910.00	Fire Marshall - Public Education		100-2010-020-0320-5-00	\$126.63
							\$910.00
	<u>Fire Department</u>						
	FD Stipends	100-2016-020-0160-5-01	\$10,448.71				
	Health Services	100-2016-020-0333-5-00	\$289.00				
	Gas Allowance	100-2016-020-0617-5-00	\$938.00	Police - State Police		100-2017-020-0339-5-00	\$11,675.71
			\$11,675.71				\$11,675.71
	<u>Police</u>						
	Full-Time Officer Salary	100-2017-020-0110-5-00	\$13,132.93	Police - Dog Warden Salary		100-2017-020-0120-5-00	\$11,954.80
	Training	100-2017-020-0322-5-00	\$2,237.62	Police - Shift Premium		100-2017-020-0151-5-00	\$2,117.00
	Uniform Maintenance	100-2017-020-0650-5-00	\$863.13	Police - Electric		100-2017-020-0622-5-00	\$2,161.88
			\$16,233.68				\$16,233.68

DPW

Fire Protections
 Utilities
 Uniforms
 Equipment Maintenance
 Recreational Maintenance
 Waste Disposal

100-3010-010-0411-5-00 \$2,985.45
 100-3010-010-0622-5-00 \$10,071.32
 100-3015-030-0650-5-00 \$137.37
 100-3018-080-0433-5-00 \$687.83
 100-3019-070-0439-5-01 \$805.00
 100-3034-040-0421-5-04 \$28,306.11
 \$42,993.08

100-2017-020-0339-5-00
 100-3015-030-0110-5-05

\$33,934.00
 \$9,059.08
 \$42,993.08

Library

Water/Sewer
 Audio Visual
 Building Maintenance

100-5021-060-0411-5-00 \$37.64
 100-5021-060-0613-5-00 \$247.69
 100-5021-060-0614-5-00 \$93.53
 \$378.86

Library - Electricity

100-5021-060-0622-5-00

\$378.86
 \$378.86

Senior Services

Supplies

100-5130-070-0619-5-00

\$265.15
 \$265.15

Senior Services - Programs

100-5130-070-0324-5-00

\$265.15
 \$265.15

Miscellaneous

Police Services

100-5095-090-0890-5-04

\$5,503.63
 \$5,503.63

Senior Transportation - Vehicle Fuel;
 Senior Transportation - Fuel

100-5135-070-0483-5-00
 100-5135-070-0626-5-00

\$4,074.19
 \$1,429.44
 \$5,503.63

Grand Total

\$84,441.54

\$84,441.54

Explanation:
 To Balance Fiscal Year 2016 Expenses For Year End.

Requestor

Date

Selectman

Date

Board of Finance

Date