

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Monday, November 13, 2017
6:00 PM
Selectmen's Conference Room**

Call to Order: First Selectman Bud Knorr called the meeting to order at 6:00pm.

Members Present: First Selectman Bud Knorr, Selectman Kathy Devlin and Tim Potrikus.

CFO Update and Staffing:

CFO Update: CFO Michael Marinaccio presented a summary of the Budget cuts and how the cuts will impact for fiscal year 2018.

Staffing in Finance:

Mr. Marinaccio asked the Board of Selectmen to consider approving a part time tax clerk position for the finance department, he explained they are running extremely lean and coverage has become an issue when staff is out. Along with his request Mr. Marinaccio presented an anticipated budgetary cost for the position and a job description.

Mrs. Devlin made a motion to approve the tax clerk position and job description as requested, seconded by Mr. Potrikus. The motion passed.

Boards and Commissions:

Jeff Bord Town Engineer recommended Jim MacFeat Jr. to serve on the Planning Commission.

Mrs. Devlin made a motion to appoint Jim MacFeat Jr. to serve on the Planning Commission with a term expiring on 12.22.18, seconded by Mr. Potrikus. The motion passed.

Authorization of Scheduled Payments

Mrs. Devlin made a motion to approve the authorization of scheduled payments in the amount of \$445,411.85, seconded by Mr. Potrikus. The motion passed.

Adjournment: *First Selectman Bud Knorr made a motion to adjourn the meeting at 6:47pm seconded by Mr. Potrikus. The motion passed.*

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.