

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, September 19, 2019
Town Hall Auditorium**

Call to order: First Selectman Knorr called the meeting to order immediately following the Town Meeting.

Members Present: First Selectman Bud Knorr, Selectmen Kathy Devlin and Tim Potrikus, Michael Marinaccio Chief Financial Officer, Brian Wissinger Assistant Finance Director, Chris Boucher Recreation Director, Todd Rolland Director of Public Works.

Senior Center Staffing Recommendations: Mr. Boucher presented the details for the reorganization of Senior and Social Services.

Mr. Potrikus made a motion to adopt the recommendations as presented by Mr. Boucher, seconded by Mrs. Devlin. The motion passed.

Mr. Boucher explained that the sound equipment would be purchased through recreation self-support and partnering with the School to split the cost of \$27,000. \$12,000 would be used out of recreation self-support.

Mrs. Devlin made a motion to approve the request to proceed with using recreation self-support funds to purchase sound equipment for \$12,000 with the School paying for half the cost, seconded by Mr. Potrikus. The Motion passed

Woodcrest PILOT Discussion – Item Tabled.

USA Hauling Grant 2019:

Mrs. Devlin made a motion to allocate \$5,000 to community communications (Somers Connection), seconded by Mr. Potrikus. The motion passed.

Centennial Tree Planting: Mr. Rolland announced that the Ct Tree Protective Association is celebrating the 100-year anniversary of the passage of the CT Arborist Law; for the celebration CTPA is donated a Centennial White Oak. Mr. Rolland respectfully requests that the Board of Selectmen approve planting a Somers Centennial White Oak in front of Field Road Park.

Mr. Potrikus made a motion to approve the planting of the Centennial White Oak in front of Field Road Park, seconded by Mrs. Devlin. The motion passed.

Boards and Commissions:

Mr. Knorr regretfully announced that Patricia Jones resigned from the Cultural Commission effective 8/9/19.

Mrs. Devlin made a motion to accept the resignation with regrets, seconded by Mr. Potrikus. The motion passed.

Mr. Knorr regretfully announced that Dawn Whalen resigned from the Cultural Commission effective 9/13/19.

Mrs. Devlin made a motion to accept the resignation with regrets, seconded by Mr. Potrikus. The motion passed.

Authorization of Scheduled Payments:

Mrs. Devlin made a motion to approve the authorization of scheduled payments in the amount of 2,237,936.96, seconded by Mr. Potrikus. The motion passed.

Finance – Transfers: *See Attached*

Mr. Potrikus made a motion to approve the 2019 fiscal year end transfers, seconded by Mrs. Delvin. The motion passed.

Opportunity to add Agenda Items:

Mrs. Devlin added discussion regarding rec self -support, Public Health and Roads to the agenda. Seconded by Mr. Potrikus. The motion passed.

Mrs. Devlin attended a meeting at CCM and they stated that in 2 years every town in CT would be mandated to be part of a Health District.

Mrs. Devlin added George Wood Road traffic discussion and signage. Mr. Rolland and the Board of Selectmen discussed what possibilities they have to reduce the traffic through George Wood Road from Enfield.

Public Comments: no public comments at this time.

Adjournment: *Mr. Potrikus made a motion to adjourn the meeting at 7:30pm, seconded by Mrs. Devlin. The motion passed.*

Respectfully submitted,
Kim LaFleur

Minutes are not official until accepted at a subsequent meeting.

Town of Somers
End Of Year Transfers - Fiscal Year 2019

<u>Account Name To</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Name From</u>	<u>Account Number</u>	<u>Amount</u>
0010 First Selectman					
REGULAR SALARIES	100-0010-010-0110-5-00	\$3,232.54			
TOWN HALL SALARIES	100-0010-010-0171-5-00	\$8,530.00			
LAND & BUILDING SERVICES	100-0010-010-0335-5-00	\$18,200.00	SEPARATION PAYOUT	100-0010-010-0171-5-02	\$23,726.33
MILEAGE	100-0010-010-0580-5-00	\$66.53	LEGAL SERVICES	100-0010-010-0332-5-00	\$3,702.00
OTHER	100-0010-010-0890-5-01	\$1,041.67	INSURANCE (LAP & BONDS)	100-0010-010-0521-5-00	\$3,642.41
		<u>\$31,070.74</u>			<u>\$31,070.74</u>
0011 Finance					
REGULAR SALARIES	100-0011-010-0110-5-00	\$473.10			
SOFTWARE & DEVELOPMENT	100-0011-010-0334-5-00	\$498.35	TEMPORARY TAX/ASSESSOR SALARIES	100-0011-010-0130-5-00	\$971.45
		<u>\$971.45</u>			<u>\$971.45</u>
0012 Town Clerk					
ADVERTISING - ELECTIONS	100-0012-010-0540-5-01	\$110.20			
SUPPLIES	100-0012-010-0612-5-00	\$1,032.60	REGULAR SALARIES	100-0012-010-0110-5-00	\$1,142.80
		<u>\$1,142.80</u>			<u>\$1,142.80</u>
0013 Tax Collector					
CREDIT CARD FEES	100-0013-002-0590-5-00	\$3,455.42			
REGULAR SALARIES	100-0013-010-0110-5-00	\$4,483.28	QD COMPUTER SERVICE	100-0013-010-0334-5-00	\$4,237.05
PRINTING & SUPPLIES	100-0013-010-0551-5-00	\$1,547.64	CONSULTING & OTHER	100-0011-010-0170-5-00	\$3,932.50
DUES & SEMINARS	100-0013-010-0810-5-00	\$366.80	ADVERTISING	100-0010-010-0540-5-00	\$1,683.59
		<u>\$9,853.14</u>			<u>\$9,853.14</u>
0015 Assessor					
REGULAR SALARIES	100-0015-010-0110-5-00	\$210.24			
COMPUTER SERVICE AGREEMENT	100-0015-010-0334-5-00	\$2,411.26			
PRINTING & SUPPLIES	100-0015-010-0551-5-00	\$340.04	MAPPING	100-0015-010-0339-5-00	\$2,961.54
		<u>\$2,961.54</u>			<u>\$2,961.54</u>
0017 Information Technology					
			INTERNET & COMMUNICATIONS	100-0017-010-0410-5-00	\$1,191.44
			INSURANCE (LAP & BONDS)	100-0010-010-0521-5-00	\$3,756.35
			POSTAGE	100-0010-010-0535-5-00	\$1,295.02
TECHNOLOGY SERVICES	100-0017-010-0334-5-01	\$8,723.10	DUES & SEMINARS	100-0010-010-0810-5-00	\$4,670.65
COPYING	100-0017-010-0551-5-00	\$3,607.14	TEMPORARY TAX/ASSESSOR SALARIES	100-0011-010-0130-5-00	\$1,436.55
TECHNOLOGY SUPPLIES	100-0017-010-0613-5-00	\$516.00	DUES & SEMINARS	100-0011-010-0810-5-00	\$496.23
		<u>\$12,846.24</u>			<u>\$12,846.24</u>

**Town of Somers
End Of Year Transfers - Fiscal Year 2019**

<u>Account Name To</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Name From</u>	<u>Account Number</u>	<u>Amount</u>
<u>0019 Employee Benefits</u>					
			LIFE, DISABILITY	100-0019-010-0214-5-00	\$7,464.00
			PENSION - ACTUARY	100-0019-010-0230-5-00	\$2,488.00
			PENSION - TOWN/FIRE	100-0019-010-0230-5-01	\$4,930.71
			UNEMPLOYMENT	100-0019-010-0250-5-00	\$13,745.60
			WORKER'S COMPENSATION	100-0019-010-0521-5-00	\$5,376.80
			FULL-TIME OFFICER SALARY	100-2017-020-0110-5-00	\$4,800.00
			PART TIME POLICE	100-2017-020-0120-5-01	\$13,549.38
			SHIFT PREMIUM	100-2017-020-0151-5-00	\$4,268.00
			TRAINING	100-2017-020-0322-5-00	\$2,457.02
			VEHICLE MAINTENANCE	100-2017-020-0433-5-00	\$1,834.07
			MOBILE DATA SYSTEM	100-2017-020-0439-5-00	\$1,951.53
			EQUIPMENT & SUPPLIES	100-2017-020-0619-5-00	\$1,276.57
			UNIFORM MAINTENANCE	100-2017-020-0650-5-00	\$3,358.79
			HUMAN SERVICES SALARIES	100-5100-070-0110-5-00	\$4,384.24
HEALTH INSURANCE	100-0019-010-0210-5-00	\$60,074.04	DRIVERS - PART TIME	100-5135-070-0120-5-00	\$6,988.83
SOCIAL SECURITY	100-0019-010-0220-5-00	\$19,168.91	SUPPLIES	100-5140-010-0612-5-00	\$369.41
		<u>\$79,242.95</u>			<u>\$79,242.95</u>
<u>0021 Land Use</u>					
REGULAR SALARIES	100-0021-010-0110-5-00	\$920.77	CLERICAL	100-0021-010-0130-5-00	\$350.00
PROFESSIONAL SERVICES	100-0021-010-0320-5-00	\$1,087.50	DUES & SEMINARS	100-0021-010-0612-5-00	\$300.50
TECHNOLOGY SUPPLIES	100-0021-010-0334-5-00	\$704.60	LAND USE OTHER	100-0021-010-0890-5-00	\$300.00
SUPPLIES	100-0021-010-0612-5-00	\$1,200.11	REGULAR SALARIES	100-0023-010-0110-5-00	\$2,962.48
		<u>\$3,912.98</u>			<u>\$3,912.98</u>
<u>0029 Conservation</u>					
ADVERTISING	100-0029-010-0540-5-00	\$537.98			
DUES & FEES	100-0029-010-0810-5-00	\$5.00	REGULAR SALARIES	100-0023-010-0110-5-00	\$542.98
		<u>\$542.98</u>			<u>\$542.98</u>
<u>0033 Board of Assessment Appeals</u>					
ADVERTISING	100-0033-010-0540-5-00	\$60.27	ADVERTISING	100-0015-010-0540-5-00	\$60.27
		<u>\$60.27</u>			<u>\$60.27</u>
<u>0035 Elections</u>					
ELECTIONS - TEMPORARY	100-0035-010-0130-5-00	\$4,287.36	TRAINING	100-0035-010-0322-5-00	\$630.00
SUPPLIES	100-0035-010-0612-5-00	\$462.32	PROGRAMMING & SOFTWARE	100-0035-010-0334-5-00	\$4,075.00
		<u>\$4,749.68</u>	EQUIPMENT MAINTENANCE	100-0035-010-0432-5-00	\$44.68
					<u>\$4,749.68</u>

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<u>Account Name To</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Name From</u>	<u>Account Number</u>	<u>Amount</u>
<u>2016 Fire Department</u>					
FT FIREFIGHTER UNIFORM	100-2016-020-0110-5-01	\$106.50			
OVERTIME SALARY	100-2016-020-0140-5-00	\$17,385.34			
TRAINING	100-2016-020-0322-5-00	\$5,775.96			
HEALTH SERVICES	100-2016-020-0333-5-00	\$2,849.00			
TECHNOLOGY SERVICES	100-2016-020-0334-5-00	\$7,869.60			
ALERT PAGER MAINTENANCE	100-2016-020-0335-5-00	\$334.16	REGULAR SALARIES	100-2016-020-0110-5-00	\$70,266.71
TN DISPATCH CENTER	100-2016-020-0339-5-00	\$2,139.16	FD VOLUNTEER STIPEND	100-2016-020-0160-5-00	\$4,787.27
VEHICLE MAINTENANCE	100-2016-020-0433-5-00	\$15,698.86	PUBLIC EDUCATION	100-2016-020-0320-5-00	\$944.25
CELL TOWER RENTAL	100-2016-020-0531-5-00	\$19.36	EQUIPMENT MAINTENANCE	100-2016-020-0432-5-00	\$4,496.86
PRINTING & SUPPLIES	100-2016-020-0551-5-00	\$193.21	RADIO MAINTENANCE	100-2016-020-0432-5-01	\$39.86
BUILDING MAINTENANCE	100-2016-020-0614-5-00	\$5,622.09	FIRE SYSTEMS MAINTENANCE	100-2016-020-0432-5-02	\$4,563.50
MEDICAL SUPPLIES	100-2016-020-0616-5-03	\$27,658.76	PERSONAL PROTECTIVE	100-2016-020-0616-5-01	\$407.06
WATER	100-2016-020-0619-5-00	\$763.44	HOSE	100-2016-020-0616-5-02	\$2,019.60
ELECTRICITY	100-2016-020-0622-5-00	\$115.83	FOAM	100-2016-020-0616-5-04	\$900.00
FOOD & RELATED	100-2016-020-0630-5-00	\$752.69	OXYGEN	100-2016-020-0616-5-05	\$320.30
UNIFORMS - CAREER	100-2016-020-0650-5-00	\$920.78	BLOODEBORNE PATHOGENS	100-2016-020-0616-5-06	\$50.04
UNIFORMS - VOLUNTEER	100-2016-020-0650-5-02	\$889.93	GASOLINE ALLOWANCE	100-2016-020-0617-500	\$626.00
NEW EQUIPMENT	100-2016-020-0730-5-00	\$289.34	HEAT	100-2016-020-0624-5-00	\$40.25
EQUIPMENT REPLACEMENT	100-2016-020-0739-5-00	\$553.19	DUES & SEMINARS	100-2016-020-0810-5-00	\$475.50
		<u>\$89,937.20</u>			<u>\$89,937.20</u>
<u>2017 Police</u>					
FULL-TIME OFFICE OVERTIME	100-2017-020-0140-5-00	\$510.44			
STATE POLICE	100-2017-020-0339-5-00	\$4,498.59			
ELECTRIC - POLICE	100-2017-020-0622-5-00	\$1,940.14			
HEAT - POLICE	100-2017-020-0624-5-00	\$2,276.26	POLICE SERVICES	100-9099-090-0890-5-04	\$9,225.43
		<u>\$9,225.43</u>			<u>\$9,225.43</u>
<u>3010 Municipal Facilities</u>					
FIRE PROTECTION/HYDRANTS	100-3010-010-0411-5-00	\$16,760.52	CIVIL PREPAREDNESS	100-2029-020-0890-5-00	\$5,162.66
BUILDING MAINTENANCE	100-3010-010-0431-5-00	\$3,359.83	UTILITIES - MUNICIPAL FACILITIES	100-3010010-0622-5-00	\$4,303.90
		<u>\$20,120.35</u>	ELECTRIC - STREET LIGHTS	100-3010-010-0622-5-03	\$10,653.79
					<u>\$20,120.35</u>
<u>3015 Public Works</u>					
PT TEMP SALARIES	100-3015-030-0110-5-04	\$9,282.72	REGULAR SALARIES	100-3015-030-0110-5-00	\$548.67
HEALTH SERVICES	100-3015-030-0333-5-00	\$475.28	OVERTIME	100-3015-030-0110-5-05	\$9,390.20
SUPPLIES	100-3015-030-0612-5-00	\$341.89	UNIFORMS	100-3015-030-0650-5-00	\$420.19
TRAINING	100-3015-030-0810-5-00	\$1,200.44	STORMWATER MONITORING	100-3015-040-0339-5-00	\$941.27
		<u>\$11,300.33</u>			<u>\$11,300.33</u>
<u>3018 Highway</u>					
ROAD MAINTENANCE	100-3018-030-0439-5-00	\$1,075.13			
VEHICLE FUEL	100-3018-030-0626-5-00	\$2,519.14	EQUIPMENT MAINTENANCE	100-3018-030-0433-5-00	\$3,594.27
		<u>\$3,594.27</u>			<u>\$3,594.27</u>
<u>3019 Parks</u>					
EQUIPMENT MAINTENANCE	100-3019-070-0432-5-00	\$3,589.44			
ELECTRICITY	100-3019-070-0622-5-00	\$62.27	RECREATIONAL MAINTENANCE	100-3019-070-0439-5-01	\$3,651.71
		<u>\$3,651.71</u>			<u>\$3,651.71</u>

**Town of Somers
End Of Year Transfers - Fiscal Year 2019**

<u>Account Name To</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Name From</u>	<u>Account Number</u>	<u>Amount</u>
<u>3034 Transfer Station</u>					
			NEW EQUIPMENT	100-0010-010-0730-5-00	\$14.89
			REGULAR SALARIES	100-0012-010-0110-5-00	\$1,030.64
			CODIFICATION MAINTENANCE	100-0012-010-0439-5-00	\$1,505.00
			ADVERTISING	100-0025-010-0540-5-00	\$1,076.59
			ADVERTISING	100-0027-010-0540-5-00	\$1,134.83
			AUDIT	100-0034-010-0331-5-00	\$5,500.00
TEST WELL MONITORING	100-3034-040-0339-5-00	\$80.00	PRINTING	100-0035-010-0551-5-00	\$5,265.00
RECYCLING	100-3034-040-0421-5-00	\$545.95	STORMWATER MONITORING	100-3015-040-0339-5-00	\$8,263.40
LANDFILL OPERATING	100-3034-040-0421-5-01	\$1,438.44	EQUIPMENT MAINTENANCE	100-3018-030-0433-5-00	\$388.09
WASTE DISPOSAL	100-3034-040-0421-5-04	\$25,331.54	PORTABLE TOILETS	100-3019-070-0423-5-00	\$151.00
BRUSH GRINDING	100-3034-040-0421-5-09	\$100.00	RECREATIONAL MAINTENANCE	100-3019-070-0439-5-01	\$3,166.49
		<u>\$27,495.93</u>			<u>\$27,495.93</u>
<u>4120 Elderly Services</u>					
			WPCA CLERICAL	100-4019-040-0130-5-00	\$100.00
			LEGAL - WPCA	100-4019-040-0332-5-00	\$200.00
			ENGINEERING CONSULTANT	100-4019-040-0339-5-00	\$1,000.00
			PRINTING & SUPPLIES	100-4019-040-0551-5-00	\$175.65
			SUPPLIES	100-4019-040-0614-5-00	\$400.00
			DUES & SEMINARS	100-04019-040-810-5-00	\$121.00
HEALTH OFFICER SALARY	100-4120-050-0120-5-00	\$4,399.00	HUAMN SERVICES SALARIES	100-5100-070-0110-5-00	\$2,402.35
		<u>\$4,399.00</u>			<u>\$4,399.00</u>

**Town of Somers
End Of Year Transfers - Fiscal Year 2019**

<u>Account Name To</u>	<u>Account Number</u>	<u>Amount</u>	<u>Account Name From</u>	<u>Account Number</u>	<u>Amount</u>
<u>5021 Library</u>					
WATER/SEWER	100-5021-060-0411-5-00	\$195.20			
TECHNOLOGY	100-5021-060-0432-5-00	\$767.34			
SUPPLIES	100-5021-060-0612-5-00	\$1,283.62			
AUDIO VISUAL	100-5021-060-0613-5-00	\$1,325.85			
BUILDING MAINTENANCE	100-5021-060-0614-5-00	\$1,358.31	REGULAR SALARIES	100-5021-060-0110-5-00	\$3,855.97
HEAT	100-5021-060-0624-5-00	\$1,198.39	ELECTRICITY	100-5021-060-0622-5-00	\$2,272.74
		\$6,128.71			\$6,128.71
<u>5122 Recreation</u>					
REGULAR SALARIES	100-5122-070-0110-5-00	\$409.29	HUMAN SERVICES SALARIES	100-5100-070-0110-5-00	\$409.29
		\$409.29			\$409.29
<u>5130 Senior Services</u>					
SUPPLIES	100-5130-070-0619-5-00	\$135.30	PRINTING & NEWSLETTER	100-513-070-0550-5-01	\$135.30
		\$135.30			\$135.30
<u>5135 Senior & Disabled Transportation</u>					
VEHICLE MAINTENANCE	100-5135-070-0433-5-00	\$694.06	DRIVERS - PART TIME	100-5135-070-0120-5-00	\$694.06
		\$694.06			\$694.06

Explanation:
To balance Fiscal Year 2019 end of year budgets.

Requestor		Date	
Selectman		Date	
Board of Finance		Date	