

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, August 20, 2020
6:00pm
Selectmen Conference Room
& Live Streamed
<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>**

Call to order:

First Selectman Knorr called the meeting to order at 6:00pm.

Pledge of Allegiance:

All members participated in the pledge of Allegiance.

Members Present:

First Selectman Bud Knorr, Selectmen Tim Potrikus, and Tim Keeney. Also, in attendance was CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Fire Chief John Roache, Director of Public Works Todd Rolland,

Two interested residents attended the meeting.

Approval to sign the Engagement letter from the Law Firm of Wiggins and Dana:

Mr. Keeney made a motion to approve Mr. Knorr to sign the Engagement letter from the law firm of Wiggins and Dana, Seconded by Mr. Knorr. Mr. Potrikus opposed. Mr. Knorr will provide the waiver to the Selectmen.

Staffing Mechanic Position – Department of Public Works:

Mr. Rolland requested to hire Andrew Okraska to fill the open mechanic position. Mr. Keeney made a motion to approved the request to hire Andrew Okraska as the Town mechanic, seconded by Mr. Potirkus for purposes of discussion. The motion passed.

Resignations:

Mr. Knorr announced that Jeff Bord, Town Engineer is resigning effective September 3, 2020. Mr. Knorr explained that Mr. Bord is also the Deputy Emergency Management Director and he is recommending Todd Rolland Director of Public Works to act as the Interim Deputy Emergency Management Director.

Mr. Potrikus made a motion to accept the resignation, seconded by Mr. Keeney. The motion passed.

Mr. Potirkus made a motion to appoint Mr. Rolland as the Interim Deputy Emergency Management Director, seconded by Mr. Keeney. The motion passed.

Discussion of Alternative Power Source for Town Hall:

Mr. Rolland and the Board discussed alternative power for Election Day and CIP items. In addition, Mr. Knorr will be applying for a STEAP Grant to fund a generator at Town Hall.

Salary Administration Policy for Elected Officials:

The Board discussed policies vs an Ordinance and what would work best for all employees as well as Elected Officials to avoid any issues go forward with Salary Administration. The Board would like to get input from the Town Attorney before setting a policy in place for personnel performance evaluations. The policy should address the process of the reviews, schedule of reviews and salary administration review.

Authorization of Scheduled Payments:

Mr. Potirkus made a motion to approve the authorization of scheduled for payments in the amount of \$1,213,511.42, seconded by Mr. Keeney. The motion passed.

Transfers

Mr. Wissinger presented the end year internal transfers for approval along with a brief explanation of the overages within each department.

Mr. Potrikus made a motion to approve the year end transfers as presented, seconded by Mr. Keeney. The motion passed.

Approval of August 6, 2020 Minutes:

Mr. Keeney made a motion to approve the August 6, 2020 Board of Selectmen minutes, seconded by Mr. Potrikus. the motion passed.

Opportunity to Add Agenda Items:

COVID-19 Survey: Mr. Keeney provided an update on the COVID-19 Survey.

Columbarium Fee Schedule: Mr. Wissinger presented the columbarium fees for approval.
See attached

Mr. Potrikus made a motion to approve the fee schedule as presented, seconded by Mr. Keeney. The motion passed.

Adjournment:

Mr. Potrikus made a motion to adjourn at 7:22pm, seconded by Mr. Keeney. The motion passed.

Respectfully submitted,
Kim LaFleur

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

Video of this meeting can be found at

<https://www.youtube.com/watch?v=uWqywN77sMI>

Town of Somers
Center Cemetery Columbarium Fee Schedule

Niche Purchase Fee

Top Row	\$1,975.00
Second Row & Third Row	\$1,875.00
Fourth Row & Fifth Row	\$1,675.00

Opening Fee

	4/1 – 11/30	12/1 – 3/31
Weekday until 3:30 pm	\$550.00	\$650.00
Saturday until 1:00 pm	\$750.00	\$850.00
Sunday or Holiday – Committee Approval Req.	\$1,250.00	\$1,300.00

Engraving Fee

First Ten Characters	\$175.00
Each Additional Character	\$8.00