

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Monday, August 6, 2020**

Live Streamed at
<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

1. Call to Order

The meeting was called to order at 6:00 pm by Bud Knorr.

2. Pledge of Allegiance

Everyone stood.

3. Members Present

In attendance was Bud Knorr, Tim Potrikus, and Tim Keeney. Also, in attendance was CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Fire Chief John Roache, Director of Public Works Todd Rolland, and Kathy Devlin.

4. Approval to Sign the Engagement Letter from the Law Firm of Wiggins and Dana

Tim Keeney made a motion to table the engagement letter until waivers are in place by Walter Topliff for the attorney, seconded by Tim Potrikus. A unanimous decision followed.

5. Proposed Town Electronic Business Policy

Assistant Finance Director Brian Wissinger presented an electronic business policy for the Town. This policy is to create directives for all employees and elected officials and how they handle Town electronic business.

Tim Potrikus made a motion to adopt the proposed policy, contingent upon regular review, seconded by Tim Keeney. A unanimous decision followed.

6. Boards and Commissions

Bud Knorr read a letter of recommendation requesting Cynthia Rasinowski be made a member of the Cultural Commission.

Tim Potrikus made a motion to accept the recommendation of Ann Levesque and place Cynthia Rasinowski of 147 Pinney Road on the Cultural Commission for a 2-year term, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed.

7. CIRMA Equity Distribution Check

Knorr updated the Board that we had received our annual CIRMA Equity Distribution Check for \$9,573.00. Tim Keeney asked what the costs for CIRMA were. Wissinger responded that in FY21 we have a budget for LAP and Worker's Comp for \$120,000 and \$140,000 respectively.

8. Appropriations (COVID-19 FY2020)

Wissinger explained the COVID-19 expenses for FY2020 and the recommendation from the Town's audit firm. Our expenses are being reimbursed through FEMA and CRF. This appropriation will not come from Fund Balance, but will have matching revenues in the FY2020 year also.

Tim Potrikus made a motion to approve the request for the presented appropriation for \$65,042.02, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed.

9. CFO Update

CFO Michael Marinaccio presented a tax collections update to the Board. Marinaccio also updated the Board on the status of the bond issuance and gave everyone a copy of the bond issuance calendar.

10. Community Conversation Update

Kathy Devlin updated the Board with the status of the Community Conversation initiative. Devlin gave all members a copy of the questions and answers that came out of the early stages. Tim Potrikus asked that this initiative continue. Potrikus asked that before October 12, Devlin return with another update on what the break-out sessions of this initiative bring out.

11. Salary Administration Update

Knorr informed the Board that a formal policy or ordinance needs to be put in place. Marinaccio offered to look into other Town's policies and ordinances and return the information found to them. There was much debate on this topic. It was agreed to add this topic to the next agenda to discuss further.

12. Opportunity to Add Agenda Items

There was an update from Fire Chief John Roache, Public Works Director Todd Rolland, and Assistant Finance Director Brian Wissinger on the various arms of response with regards to the Tuesday August 4, 2020 tropical storm.

Tim Potrikus requested when the last time the Town Treasurer was appointed as stated in the Town Charter. Marinaccio responded that he was appointed on March 28, 2019; motioned by Kathy Devlin and seconded by Tim Potrikus. Marinaccio's current term expires on March 31, 2021.

13. Authorization of Scheduled Payments

Tim Potrikus made a motion to authorize the payments as presented for \$741,914.28, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed.

14. Adjournment

Tim Potrikus made a motion to adjourn at 8:06pm, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed.