

**TOWN OF SOMERS  
BOARD OF SELECTMAN  
REGULAR MEETING MINUTES  
December 16, 2021  
6:00pm  
Town Hall Lower Level Auditorium**

**CALL TO ORDER: First Selectmen Tim Keeney Called the meeting to order at 6:00pm.**

- a. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
- b. Roll Call: First Selectman, Tim Keeney, Selectmen Bill Meier and Bob Schmidt. Others in attendance included CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, DPW Director Todd Rolland, Social Services Director Allison Maynard, Fire Chief John Roache, Town Clerk Ann Marie Logan and Keith Allard.

**B.) PUBLIC COMMENT:**

Public Comment: None

**C.) EXECUTIVE SESSION: NONE**

**D.) PRESENTATIONS BY THE FIRST SELECTMAN**

Service Awards: The Board of Selectmen recognized and thanked Ann Marie Logan for 35 years of service.

First Selectmen update: Mr. Keeney provided an update on the upcoming Wreaths Across America Ceremony to be held on December 18, 2021 hosted by the Department of Veterans Affairs. Mr. Keeney also mentioned an article and pictures in the reminder of the Somers Holiday Lighting Festival festivities of December 3, 2021, he thanked all that were involved to make it a successful event.

**E.) CONSENT AGENDA**

**a. BOARDS AND COMMISSIONS**

- a.1 Reappoint Ailene I. Henry to the Advisory Commission for Seniors term expiring 12/22/2022
- a.2 Reappoint Beverly Guimond to the Advisory Commission for Seniors term expiring 12/22/2022
- a.3 Reappoint Carol Sarrantonio to the Advisory Commission for Seniors term expiring 12/22/2022
- a.4 Reappoint Joan Sizer to the Advisory Commission for Seniors term expiring 12/22/2022
- a.5 Reappoint Katherine Toohey to the Advisory Commission for Seniors term expiring 12/22/2022
- a.6 Reappoint Patricia M. Bachetti to the Advisory Commission for Seniors term expiring 12/22/2022
- a.7 Reappoint Phyllis Gwilliam to the Advisory Commission for Seniors term expiring 12/22/2022
- a.8 Reappoint Steven Getman to the Advisory Commission for Seniors term expiring 12/22/2022
- a.9 Reappoint Robert Loubier to the Building Code Board of Appeals term expiring 12/22/2025
- a.10 Reappoint Candace Aleks to the Conservation Commission term expiring 12/22/2025
- a.11 Reappoint Daniel Fraro to the Conservation Commission Term expiring 12/22/2025
- a.12 Reappoint Drew Kucucka to the Conservation Commission Term expiring 12/22/2025
- a.13 Reappoint Ann Levesque to the Cultural Commission Term expiring 12/22/2022
- a.14 Reappoint Beverly Guimond to the Cultural Commission Term expiring 12/22/2022
- a.15 Reappoint Theresa Schmidt to the Cultural Commission Term expiring 12/22/2022

- a. 16 Reappoint Daniel Fraro to the Cultural Commission Term expiring 12/22/2022
- a.17 Reappoint Pat Bachetti to the Cultural Commission Term expiring 12/22/2022
- a.18 Reappoint Kenneth Albert to the Design Review Board Term expiring 12/22/2024
- a.19 Reappoint Neil Connell to the Design Review Board Term expiring 12/22/2024
- a.20 Reappoint Robert Martin to the Design Review Board Term expiring 12/22/2024
- a.21 Reappoint Timothy Tomko to the Design Review Board Term expiring 12/22/2024
- a.22 Reappoint Gail Panciera to the Design Review Board Term expiring 12/22/2024
- a.23 Reappoint James Formica to the Economic Development Comm term expiring 12/22/2026
- a.24 Reappoint Everett Morrill to the Ethics Commission with a term expiring 12/22/2023
- a.25 Reappoint Patrick Kennedy to the Ethics Commission with a term expiring 12/22/2023
- a. 26 Reappoint William McGurk to the Ethics Commission with a term expiring 12/22/2023
- a.27 Reappoint Allison Maynard as the Municipal Agent for Elderly  
at the discretion of the board of Selectmen to a 2 or 4 year per statute 7-127b
- a.28 Reappoint Jeffrey Jablonski to the recreation commission with a term expiring 12/22/2023
- a.29 Reappoint John Curran to the recreation commission with a term expiring 12/22/2023
- a.30 Reappoint Joseph Radziewicz to the recreation commission with a term expiring 12/22/2023
- a.31 Reappoint Karen McGuane to the recreation commission with a term expiring 12/22/2023
- a. 32 Reappoint Scott Sutter to the recreation commission with a term expiring 12/22/2023
- a.33 Reappoint Steven Olearcek to the recreation commission with a term expiring 12/22/2023
- a.34 Reappoint Steven Woicik to the recreation commission with a term expiring 12/22/2023
- a.35 Reappoint Daniel Fraro to the WPCA with a term expiring 12/22/2024
- a.36 Reappoint Glen Lemoine to the WPCA with a term expiring 12/22/2024
- a.37 Reappoint Steven Getman to the WPCA with a term expiring 12/22/2024
- a.38 Reappoint Douglas Stebbins to the Zoning Board of Appeals with a term expiring 12/22/2025
- a.39 Reappoint Dean Hills to the Zoning Board of Appeals with a term expiring 12/22/2025
- a.40 Reappoint BJ Ferro to the Zoning board of Appeals as an alternate expiring 12/22/2022
- a.41 Reappoint Ralph Williams to the Zoning board of Appeals as an alternate expiring 12/22/2022
- a.42 Reappoint Susan Peck to the Zoning board of Appeals as an alternate expiring 12/22/2022

***Mr. Meier made a motion to approve the 41 items as presented under Consent Agenda with the exception of item No. 27, seconded by Mr. Schmidt. Discussion. The motion passed.***

***Mr. Meier made a motion to reappoint Allison Maynard as the Municipal Agent for Elderly for a 4 year term. Seconded by Mr. Schmidt. The motion passed.***

#### **Technical Corrections from the Regular Board of Selectmen Meeting on 11/18/21**

***The Appointment of David McCaffrey to the Cemetery Commission term expiration is 12/22/23, the correction is term expiring on 12/22/23***

**Technical Corrections from the Regular Board of Selectmen Meeting on 12/2/21**  
*The Appointment of Glen Lamoine was to fill the vacancy of Charles Colby.*

*The Term expiration of the Open Space and Trail Committee Members, Ann Moses, Barbara Anderson, Chuck Carson, Dominic Wilson, Joan Sears, Michael Blouin, Patrice Carson, Richard Bailey, Todd Rolland, Eileen Blouin is 12/22/22.*

*Mr. Schmidt made a motion to accept the above technical corrections from minutes 11/18/21 and 12/2/21, seconded by Mr. Meier. The motion passed.*

*Mr. Schmidt Made a motion to appoint Trooper Robert O'Connor in place of Trooper Hevey with a term expiring on 12/22/2022, seconded by Mr. Meier. The motion passed.*

*Mr. Schmidt made a motion to accept the resignation of Lucas Cherry from the Zoning Commission, seconded by Mr. Meier. the motion passed.*

*Mr. Schmidt made a motion accept the resignation of Bill Shapiro from the Long Term Recovery Committee as an Alternate of the Zoning Commission, seconded by Mr. Meier. The motion passed.*

*Mr. Meier made a motion to appoint James Formica to the Zoning Commission filling the vacancy of Lucas Cherry with a term expiring on 12/22/2023, seconded by Mr. Schmidt. The motion passed.*

*Mr. Meier made a motion to appoint Christopher Locatelli to the Zoning Commission with a term expiring on 12/22/2025 in place of Paige Rasid, seconded by Mr. Schmidt. The motion passed.*

#### **F.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

#### **G.) FINANCE REPORT**

- a. Report and Update from the Chief Financial Officer: CFO, Michael Marinaccio provided an update on the Board of Finance membership, Annual Audit performed by Mahoney & Sabol and Budget update.
- b. CIP Committee Update / Discussion: Mr. Marinaccio gave an update on the upcoming CIP meeting to be held on 12/21/21.
- c. Transfers/Amendments: None
- d. Presentation and approval of scheduled payments:  
*Mr. Schmidt made a motion to approve the authorization of Scheduled payments in the amount of \$301,686.25, seconded by Mr. Meier. The motion passed.*

#### **H.) UPDATES FROM BOARDS AND COMMISSIONS N/A**

- a. Allison Maynard to provide an update on the Ad Hoc Committee for Town Sanitarian Replacement and Land Use Support:  
Ms. Maynard provided an update on the Ad Hoc Committee.

#### **I.) PENDING BUSINESS**

- a. Approval of IT Governance Committee Recommendations: Mr. Meier provided an update on the Managed IT Services and working on Contract negotiations. Mr. Wissinger provided an update on the funding source which is ARPA funds.  
*Mr. Meier made a motion to provide the First Selectman with authorization to execute a contract for Suzor IT Services contingent on an appropriation from the Board of Finance, seconded by Mr. Schmidt. The motion passed.*

Mr. Wissinger provided an update on the QDS Software.

***Mr. Meier made a motion to authorize the First Selectmen to execute the contract with QDS as presented, seconded by Mr. Schmidt. The motion passed.***

- b. Discussion and possible action on approving recommended Vendor for Police Body Cameras and other equipment. *Under Review by Labor Attorney*
- c. Discussion and possible action on Town staffing and reorganization i.e. Sanitarian, Town Engineer/Land Use Department. ongoing
- d. Discussion and possible action to approve Recommendations to the volunteer Fire Fighter Pension Program.

Chief Roache provided an update on the Volunteer Fire Fighter Pension program. Discussion followed.

***Mr. Meier made a motion to approve the recommended changes to the Volunteer Fire Fighter Pension program and to establish a committee consisting of Bill Meier, Brian Wissinger and Keith Allard to review the pension and suggest further changes, seconded by Mr. Schmidt. The motion passed.***

- e. Everbridge Discussion possible vote on Annual Subscription. Todd Rolland Deputy Emergency Management Director presented the cost for the annual subscription and recommended that the Board approve the annual subscription and stated that it is a useful tool to reach Somers citizens.

***Mr. Schmidt Made a motion to approve the annual subscription 6,680.58, seconded by Mr. Meier. The motion passed.***

#### **J.) NEW BUSINESS**

- a. Finance Staffing: Recommendation to hire Danielle Urbon as the full time Accounting Associate: Mr. Wissinger provided the recommendation to the Board for approval.  
***Mr. Meier made a motion to approve the recommendation to hire Danielle Urbon to fill the full time Accounting Associate position, seconded by Mr. Schmidt. the motion passed.***
- b. Review and Discussion of new Pension Administration Contract: Mr. Wissinger provided an update on the new Pension Administration Contract. A discussion followed.  
***Mr. Schmidt made a motion to approve the contact with Hooker and Holcombe and authorize the First Selectmen to sign the engagement letter, seconded by Mr. Meier. The motion passed.***
- c. American Rescue Plan Act/Request for Funding – Small business Relief Initiative. Mr. Marinaccio provided an update for the American Rescue Plan Act/Request for Funding – Small business Relief Initiative. A discussion followed.  
***Mr. Meier made a that the Board of Selectmen request that the CIP committee consider the request the American Rescue Plan Funding as proposed, seconded by Mr. Schmidt. The motion passed.***
- d. Public Works Staffing: Recommendation to hire Lawrence Jewell to fill open on-call seasonal plow operator position.  
***Mr. Schmidt made a motion to approve the recommendation to hire Lawrence Jewell, seconded by Mr. Meier. the motion passed***
- e. Crown Castle Request: Approval for Crown Castle to run fiber optic cabling to the cell tower across Town property.

*Mr. Schmidt made a motion to approve the request, seconded by Mr. Meier. the motion passed*

**K.) APPROVAL OF MINUTES**

- a. Approval of minutes of November 18, 2021 regular meeting of the Board of Selectman.
  - a. The Board of Selectman waives the reading of the minutes of the regular meeting from November 18, 2021 and that minutes of said meeting be approved.  
*Mr. Meier made a motion to approve the November 18, 2021 regular, seconded by Mr. Schmidt. The motion passed*
- b. Approval of minutes of December 2, 2021 regular meeting of the Board of Selectman.
  - a. The Board of Selectman waives the reading of the minutes of the regular meeting from December 2, 2021 and that minutes of said meeting be approved.  
*Mr. Meier made a motion to approve the December 2<sup>nd</sup> regular meeting minutes, seconded by Mr. Schmidt. The motion passed*
- c. Approval of minutes of December 2, 2021 Special 4pm Meeting of the Board of Selectman.
  - a. The Board of Selectman waives the reading of the minutes of the Special meeting from December 2, 2021 and that minutes of said meeting be approved.  
*Mr. Meier made a motion to approve the special meeting minutes with one amendment under section 3 the motion to go into executive session the motion should reflect that Selectman Meier invited Attorney Carl Landolina Labor Attorney Kate Rule and Labor Attorney Pat McHale, seconded by Mr. Schmidt. The motion passed.*

First Selectmen Tim Keeney mentioned that the Board of Selectmen will hold a special meeting on December 21<sup>st</sup> at 5:30 to discuss the replacement of the Town Sanitarian, Set the newly elected Town Clerks salary and hold an EXECUTIVE SESSION: Anticipated executive session for the purpose of discussing documents and communications privileged by the attorney-client relationship.

**L.) ATTACHMENTS**

- a. Monthly Department Reports to Board of Selectman

**M.) ADJOURNMENT:**

*Mr. Meier made a motion to adjourn the meeting at 7:20pm, seconded by Mr. Schmidt the motion passed.*

Respectfully submitted,  
Kim LaFleur

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

Video of this meeting can be found at

<https://www.youtube.com/watch?v=uWqywN77sMI>