

**TOWN OF SOMERS  
BOARD OF SELECTMEN  
SPECIAL MEETING MINUTES  
June 23, 2022 5:00pm  
Town Hall Lower Level Auditorium**

**A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 5:00pm.**

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt. Assistant Finance Director Brian Wissinger, CFO Michael Marinaccio, Chief John Roache, Public Works Director Todd Rolland, Land Use Director Daniel Parisi, WPCA Chairman Stephen Getman, Police Administrator Kim Littig and Town Attorney Carl Landolina

**B.) PUBLIC COMMENT:**

1. Public Comment: None

**D.) PRESENTATIONS BY THE FIRST SELECTMAN**

**First Selectman Keeney provided an update on the following items:**

1. The Robert B. Percoski Community Service ward and Adolph P. Anderson Quality Employee Award have not been awarded in a couple of years primarily due to COVID. Mr. Keeney provided background on both Awards and the prior recipients. He would like the Board of Selectmen to consider this year's recipients and report back to him.
2. Update on the status of the Human Resources Consultant, HR2U, Inc. All requested documents were sent to Kathy Lamkin on June 27, 2022, that included the following: Employee Handbook with the current revisions, Name, title, date of hire, salary, job descriptions along with the (CCM) Connecticut Conference of Municipalities log in identifying surrounding similar towns in the vicinity and the CT Library Association Compensations for each Region in CT.

**E.) CONSENT AGENDA**

**1. Boards and Commissions: Appointments**

Recommendation to Appoint the Listed Members Below to the Camp Aya-Po Advisory Committee with the following charges:

***Mr. Schmidt made a motion to create the Camp Aya Po Advisory Committee with the following charges,***

***Addressing security issues at the Park,***

***Vandalism and litter,***

***Dogs running free and not under the control of their owners,***

***Unlawful burning,***

***Alcohol and marijuana usage,***

***After-hours usage,***

***Analyzing, assessing, and determining the best usage of the Park, using all available data including the 2015 Aya Po survey and 2021 COVID survey of residents,***

***Recommending fundraising opportunities to support the ongoing use and operation of the Park,***

***Look at Risk Management/Liability and have an initial report due to the Board of Selectmen by October 31, 2022, seconded by Mr. Meier. The motion unanimously passed.***

**Mr. Meier Made a motion to appoint the following Members to the Camp Aya Po Advisory Committee with a term expiring on 12.22.22, seconded by Mr. Schmidt. The motion unanimously passed.**

Member	Representative of	Voting Member
Joan Formeister	Conservation	Yes
Mike Marinaccio	Finance	Yes
Daniel Sweeney	Neighbor/Interested Resident	Yes
Julie Yeamen	Neighbor/Interested Resident	Yes
Patrice Carson	Neighbor/OSTC/Land Trust	Yes
Scott Sutter	Recreation	Yes
Ann Moses	Open Space and Trails/ Horse Communities	Yes
Brad Pellissier	Planning	Yes
Joan Sears	Scouting/OSTC	Yes
Steve Getman	Senior Advisory	Yes
Mike Streeter – Security Expert	Neighbor/Interested Resident	Yes
Maureen Parsell (Recreation, Non-Voting)	Rec. & Leisure	No
Kim Littig (Police, Non- Voting)	Public Safety	No
Todd Rolland (Town Liaison, Non-Voting)	Public Works	No

**Mr. Keeney received a recommendation from the Republican Town Committee endorsing Michael Streeter to fill a vacancy on the Economic Development Committee.**

**Mr. Meier made a motion to appoint Michael Streeter to the Economic Development committee with a term expiring on 12.22.26, seconded by Mr. Schmidt. The motion unanimously passed.**

**F.) FINANCE REPORT**

1. Transfers/Amendments

2. CFO Finance Report/Updates:

- Mr. Marinaccio provided an update on the Pension Plan: As of July 1, 2022 Hooker & Holcomb will be the Town’s Pension Plan Administrator, they will provide all aspects of the pension plan – cutting checks, 1099’s, answer all retiree and employee questions. All Active employees and retirees will be notified via mail that this happening. They will all be provided with a link and a login to access their pension online.
- Year End financials - the return to fund balance is \$786,944. \$134,151 is from the expense side and \$652,793. is from the revenue side.
- ARPA Small Businesses & Non-Profits Grant - Final Report was provided to the Board of Selectmen.

3. Presentation and approval of scheduled payments

**Mr. Meier made a motion to approve the scheduled payments in the amount of \$438,833.32, seconded by Mr. Schmidt. The motion unanimously passed.**

**G.) UPDATES FROM BOARDS AND COMMISSIONS**

**H.) PENDING BUSINESS**

1. Discussion and Action on Trespassing Ordinance –Carl Landolina/Kim Littig

**Mr. Meier made a motion to set a Public Hearing for the proposed Trespassing Ordinance on Thursday, July 21, 2022 at 7pm at Somers Town Hall, seconded by Mr. Schmidt. The motion unanimously followed.**

2. Discussion and Action on Marijuana and Alcohol Ordinance – Carl Landolina/Kim Littig  
**Mr. Meier made a motion to set a Public Hearing for the proposed Alcoholic Beverages and Cannabis Products ordinance on July 21, 2022 immediately following the Trespassing Public Hearing at 7:00pm, seconded by Mr. Schmidt. The motion unanimously passed.**

**I.) NEW BUSINESS**

1. Local Traffic Authority Approval for Four Town Fair Parade on Saturday 9/17/2022 beginning 10:00am. Todd Rolland  
**Mr. Schmidt made a motion to approve the recommendation as presented for the Four Town Parade on Saturday 9/17/2022 beginning at 10:00am, seconded by Mr. Meier. The motion unanimously passed.**
2. WPCA Staffing Request to Hire Jonathan DeGray as the Waste Water Treatment Facility Operator. Daniel Parisi  
**Mr. Schmidt. made a motion to approve the recommendation to hire Jonathan DeGray as the Waste Water Treatment Facility Operator at \$22.57/Hr., seconded by Mr. Meier. The motion unanimously passed.**
3. Discussion and Action for a Bid Waiver Request for an In-Place Vendor for Construction Services at Quality Ave Treatment Facility. Daniel Parisi  
**Mr. Meier made a motion that's in the best interest for the Town of Somers to waive the competitive bidding requirements for the WPCA project that has been presented by the WPCA and to award the contract to Weston and Sampson in an amount not to exceed \$45,000. and to authorize the First Selectman to sign the documents related to this approval. Seconded by Mr. Schmidt. The motion unanimously passed.**
4. Accept Resignation of Land Use Technician Matthew Putnam. Daniel Parisi  
**Mr. Schmidt made a motion to accept the resignation of Matthew Putnam, seconded by Mr. Meier. The motion unanimously passed.**
5. Discussion and Possible Action on the Somers Fire Fighters, Local 4284, IAFF Union Contract and to Vote to Allocate the Funding Necessary to Implement the Settlement Agreement with Somers Fire Fighters, Local 4284, IAFF Union Contract.  
**Mr. Meier made a motion that the Board of Selectmen adopt the Somers Fire Fighters, Local 4284, IAFF contract and transfer the funding necessary for that contract, seconded by Mr. Schmidt. The motion unanimously followed.**
6. Discussion and Action on Personnel Handbook Revision - Eliminating Payout of Accrued Sick time for any Employee Hired after July 1, 2022.  
**Mr. Meier Made a motion to approve the amended Somers Employee handbook - section 7-5.E "Payment upon Termination" at the end of that section it will read Notwithstanding the above, no employee hired on or after July 1, 2022 and no elected official employed in a full-time paid position with the Town who took office on or after November 16, 2021 will be compensated for any amount of accrued but unused sick time upon separation from service regardless of reason for separation., seconded by Mr. Schmidt. The motion unanimously passed.**
7. Discussion and Action to Implement the Salary Pay Pool as Presented.

Mr. Schmidt made a request that the Republican Registrar of Voters receives a \$1,900. Increase, the increase should be the same for the Democrat Registrar of Voters once they receive all the required certifications and Cyber Security training class. Mr. Keeney would like to Exclude the moderator and cyber security training for the required certifications.

***Mr. Schmidt made a motion that the Democratic ROV pay raise be granted the \$1,900 once the required 8 certification classes be passed and the Certification Exam has been passed and the Democratic Registrar of Voters must stay updated in any required certification from the Secretary of State's Office to maintain their raise, and to set the new salary at \$ 10,500., seconded by Mr. Meier. The motion unanimously passed.***

***Mr. Meier made motion to accept the proposed pay raises with the exception of the elected officials, seconded by Mr. Keeney. The motion unanimously passed.***

***Mr. Meier made a motion to remove the proposed salary increases for the Board of Selectmen and the Town Clerk and leave the salaries flat and take up at a later date, seconded by Mr. Schmidt. The motion unanimously passed.***

**J.) APPROVAL OF MINUTES**

Approval of Minutes of June 2, 2022 Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from June 2,2022 and that minutes of said meeting be approved.

***Mr. Schmidt made a motion to approve the Minutes of June 2, 2022 as presented with one of amendment, Selectman Meier was not present at the June 2, 2022 meeting, seconded by Mr. Keeney. The motion passed. Mr. Meier abstained.***

**K.) ADJOURNMENT**

**Mr. Keeney made a motion to adjourn the meeting at 6:05pm, seconded by Mr. Meier. The motion unanimously passed.**

Respectfully Submitted, Kim

LaFleur-Recording

*Minutes are not official until accepted at a subsequent meeting.*