

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, January 5, 2023
Town Hall Auditorium
MEETING WILL BE LIVESTREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER:**
 - 1. Pledge of Allegiance
 - 2. Roll Call
- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:
 - Appoint Pat Pio to a full member of the Planning Commission (12/22/2026) and to appoint him as the Conservation Representative (12/22/2025)
 - Pat Loftus Reappointment to the Cemetery Commission (12/22/2026)
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
 - a) Transfers/Appropriations
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments
- G.) **UPDATES FROM BOARDS AND COMMISSIONS**
- H.) **PENDING BUSINESS**
- I.) **NEW BUSINESS**
 - (a) Recommendation to Hire Taylor Setzler for the Position of Prevention Coordinator – Allison Maynard
 - (b) Accept Resignation of Assessor Walter Topliff, Jr. – Mike Marinaccio
 - (c) Request Position Changes – Building Inspector – Tim Keeney
 - (d) Local Traffic Authority – Install Wayfarer Signs (Library) - Todd Rolland
 - (e) CIP Items – Todd Rolland
 - (f) Request to Install Disc Golf Course at Field Rd Park – Todd Rolland
 - (g) Request to Sell excess DPW Truck – Todd Rolland
 - (h) Request to Change Waste Oil Collection – Todd Rolland
 - (i) EMPG Grant Resolution – Glen Reynolds
- J.) **APPROVAL OF MINUTES**
- K.) **ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, January 5, 2023
Town Hall Auditorium



A.) CALL TO ORDER:

Tim Keeney called the meeting to order at 6:00 pm.

1. Pledge of Allegiance

All stood and joined the Board in the Pledge.

2. Roll Call

In attendance was Bill Meier and Bob Schmidt. Also in attendance was Mike Marinaccio, Brian Wissinger, Todd Rolland, Dan Parisi, David McCaffrey, Allison Maynard, Glen Reynolds, and member of the public.

B.) PUBLIC COMMENT:

1. Public Comment:

Ralph Williams, 42 Springfield Street spoke on the recent appointments and non-appointments on the zoning board. Ralph's frustration is that those appointed and not re-appointed were not posted on an agenda.

Colleen Reidy, 1116 Enfield Street spoke on the reappointment of Pat Loftus to the Cemetery Committee. Jeffrey Cross of the same address also spoke on the same topic, and both requested that she not be reappointed.

Ann Levesque, 230 Four Bridges Road spoke in support of Pat Loftus. Ms. Levesque also spoke on the need to improve the audio in the auditorium. Brian Wissinger told Ms. Levesque that the project is underway and should be completed by the end of the month.

C.) PRESENTATIONS BY THE FIRST SELECTMAN

Tim Keeney informed the Board that the Federal Omnibus Appropriations Bill had passed and within it was an EPA grant for the WPCA for \$945,000 for improvements to the Sewer Treatment Plant.

There are 2 upcoming public meetings; January 13 at 9:00 am at the Senior Center and January 17 at 6:00 pm at the Town Hall Auditorium to understand and discuss the potential for the new Somers Senior/Community Center.

Keeney gave the Board a list of priority projects in the coming year. This list is the Senior/Community Center Referendum on May 16, Somersville Bridge Project, the intersection improvements for 83/190, Somersville Mill Redevelopment, and the ongoing discussion of EMS service delivery to the Town of Stafford.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- Appoint Pat Pio to a full member of the Planning Commission (12/22/2026) and to appoint him as the Conservation Commission Representative (12/22/2025)

Bill Meier made a motion to appoint Pat Pio as a full member of the Planning Commission with a term expiring 12/22/2026 and to appoint Pat Pio as the Conservation Commission Representative with a term expiring 12/22/2025, seconded by Bob Schmidt. There was no further discussion and a unanimous decision followed.

- Pat Loftus Reappointment to the Cemetery Commission (12/22/2026)

Bill Meier made a motion to appoint Pat Loftus to the Cemetery Committee with a term expiring 12/22/2026, seconded by Bob Schmidt. A very lengthy discussion followed. The motion was called to a vote and a unanimous decision followed.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

No items were added to the agenda.

F.) FINANCE

a) Transfers/Appropriations

There were none.

b) CFO Finance Report/Updates

Mike Marinaccio informed the Board that a mailer for every household was set to be delivered informing residents of the 2 previously mentioned Senior/Community Center meetings.

Marinaccio and Keeney met with solar consultants regarding their RFP for solar panels at the landfill.

c) Presentation of Scheduled Payments

Bill Meier made a motion to approve the payments of \$370,559.59, seconded by Bob Schmidt. There was no further discussion and a unanimous decision followed.

G.) UPDATES FROM BOARDS AND COMMISSIONS

There were none.

H.) PENDING BUSINESS

There was none.

I.) NEW BUSINESS

(a) Recommendation to Hire Taylor Setzler for the Position of Prevention Coordinator – Allison Maynard

Bob Schmidt made a motion to hire Taylor Setzler for the position of Full-Time Prevention Coordinator with a salary of \$55,000, seconded by Bill Meier. There was no further discussion and a unanimous decision followed.

(b) Accept Resignation of Assessor Walter Topliff, Jr. – Mike Marinaccio

Bill Meier made a motion to accept the resignation of Town Assessor Walter Topliff, seconded by Bob Schmidt. There was no further discussion and a unanimous decision followed.

(c) Request Position Changes – Building Inspector – Tim Keeney

Bill Meier made a motion to authorize the job posting for a full-time building inspector with a salary range of \$80,000 - \$95,000, seconded by Bob Schmidt. There was no further discussion and a unanimous decision followed.

(d) Local Traffic Authority – Install Wayfarer Signs (Library) - Todd Rolland

Bob Schmidt made a motion to authorize Todd Rolland to install wayfarer signs on Ninth District Road and to request that CT-DOT OSTA review and determine if the request is warranted on SR-190, seconded by Bill Meier. There was no further discussion and a unanimous decision followed.

(e) CIP Items – Todd Rolland

Bill Meier made a motion to approve the recommendation to the CIP Committee for the FY2024 Capital Budget the requests for Police Security Cameras, Town Hall Improvements, Blacksmith Shop Roof Replacement, Underground Oil Storage Tank Monitoring System at the Fire Department, Fire Department Roof Replacement, and a replacement Snow Plow/Sander Dump Truck, seconded by Bob Schmidt. A request for duct cleaning in the tax office was removed from the request packets and will be added to operating expenses. A unanimous decision followed.

- (f) Request to Install Disc Golf Course at Field Rd Park – Todd Rolland
Bill Meier made a motion to approve the installation of a disc golf course at Field Road Park with the funds received from the Hartford Foundation Grant, with the edit to page 4 of the contract of the jurisdiction location, seconded by Bob Schmidt. There was no further discussion and a unanimous decision followed.
- (g) Request to Sell excess DPW Truck – Todd Rolland
Bob Schmidt made a motion to authorize the sale of an excess DPW Truck, seconded by Bill Meier. There was no further discussion and a unanimous decision followed.
- (h) Request to Change Waste Oil Collection – Todd Rolland
Bob Schmidt made a motion to change the waste oil collection process to an annual event, effective 7/1/2023, seconded by Bill Meier. There was no further discussion and a unanimous decision followed.
- (i) EMPG Grant Resolution – Glen Reynolds
Bill Meier made a motion to authorize the First Selectman to sign the EMPG Grant Resolution, seconded by Bob Schmidt.
Bill Meier asked about the receipt of prior year funds. Glen Reynolds said he would pursue the receipt of prior year's funds from the State.
There was no further discussion and a unanimous decision followed.

J.) APPROVAL OF MINUTES
There were none.

K.) ADJOURNMENT
Bill Meier made a motion to adjourn at 8:02 pm, seconded by Bob Schmidt. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING
<https://www.youtube.com/watch?v=4FIU4XoiAQ0>

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
January 12, 2023 6:00pm
Selectmen's Conference Room
MEETING WILL BE LIVESTREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

AMENDED

- A.) **CALL TO ORDER:**
 - 1. Pledge of Allegiance
 - 2. Roll Call
- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) **EXECUTIVE SESSION: NONE**
- D.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- E.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations
 - a) Accept Resignation of Elaine F. Friedman Cultural Commission Member
 - b) Accept Resignation of Carol Sarrantonio Senior Advisory Committee
 - c) Appointment of Eileen Fedorwich to the Senior Advisory Committee with a Term Expiring on 12/22/23
- F.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- G.) **FINANCE REPORT**
 - 1. Transfers/Amendments – Separation Payouts for Town Assessor Walter Topliff and DPW Administrative Assistant Paula LaFrance.
 - 2. CFO Finance Report/Updates
 - 3. Presentation and approval of scheduled payments
- H.) **UPDATES FROM BOARDS AND COMMISSIONS**
- I.) **PENDING BUSINESS**
 - a) Discussion and Possible Action on Salary Increase for First Selectman
- J.) **NEW BUSINESS**
 - a) Discussion and Possible Action on Request to Create a Sidewalk Ad Hoc Committee – Todd Rolland
 - b) CIP Request for an Ambulance for Spring/Summer 2024 – John Roache
 - c) Accept Resignation of FF/Paramedic Michael Clynych
 - d) For Review and Possible Discussion – Salary Survey/Ranges provided by Kathy Lamkin, Human Resources Consultant.
 - e) Discussion and Possible Action on the Ratified Somers Fire Fighters, Local 4284, IAFF Union Contract.
- K.) **APPROVAL OF MINUTES**

Approval of Minutes of December 15, 2022, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from December 12, 2022, and that minutes of said meeting be approved.

Approval of Minutes of January 5, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 5, 2023 and that minutes of said meeting be approved.
- L.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
January 12, 2023, 6:00pm
Selectmen's Conference Room**

- A.) **CALL TO ORDER: First Selectman Tim Keeney Called the meeting to order at 6:00pm.**
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call- First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Michael Marinaccio, Director of Public Works Todd Rolland, Chief John Roache, Director of Land Use Dan Parisi and other members of the Fire Department
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **EXECUTIVE SESSION: NONE**
- D.) **PRESENTATIONS BY THE FIRST SELECTMAN:**
- The Town will hold 2 Community Center Informational meetings:
 - Friday January 14, 2023, at 9:00am at the Senior Center on Battle Street.
 - January 17, 2023, at 6:00pm at the Town Hall Auditorium, 600 Main Street.
 - The Town received a check in the amount of \$5,000. From USA Hauling. The Town uses these funds to publish the Somers Connects quarterly Newsletter.
 - The position for the Full-time Building Official was posted.
 - U.S. Congressman Joe Courtney will be at Town Hall on Wednesday, January 18th at 11:30 to meet with Dan Parisi, Director of Land Use Services and other. Dan and Stephen Getman were instrumental in getting this STAG Grant in the amount of \$954,000 for the Wastewater Treatment Facility on Quality Ave.
 - Mr. Keeney attended the COST Conference (Council of Small Towns) on January 11th at the Aqua Turf, where Governor Lamont announce budget priorities for Education Cost Sharing and Special Education .
- E.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations
 - a) Accept Resignation of Elaine F. Friedman Cultural Commission Member
Mr. Meier made a motion to accept the resignation of Elaine F. Friedman, seconded by Mr. Schmidt. The motion unanimously passed.
 - b) Accept Resignation of Carol Sarrantonio Senior Advisory Committee
Mr. Schmidt made a motion to accept the resignation of Carol Sarrantonio, seconded by Mr. Meier. The motion unanimously passed.
 - c) Appointment of Eileen Fedorwich to the Senior Advisory Committee with a Term Expiring on 12/22/23
Mr. Schmidt made a motion to appoint Eileen Fedorwich to the Senior Advisory Committee with a term expiring on 12/22/23, seconded by Mr. Meier. The motion unanimously passed.
- F.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS – None**
- G.) **FINANCE REPORT**
- Transfers/Amendments – Separation Payouts for Town Assessor Walter Topliff and DPW Administrative Assistant Paula LaFrance.
Mr. Meier made a motion to approve the Transfer from regular salaries to separation payout in the amount of \$13,336.53, seconded by Mr. Schmidt. The motion unanimously passed.
Mr. Meier made a motion to approve the separation payout of \$5,105.89 for Paula LaFrance as presented contingent upon the approval of the board of finance budget transfer, seconded by Mr. Schmidt. The motion unanimously passed.

CFO Finance Report/Updates – Mr. Marinaccio presented the quarterly report from the tax office.

Presentation and approval of scheduled payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$386,419.63, seconded by Mr. Meier. The motion unanimously passed.

H.) UPDATES FROM BOARDS AND COMMISSIONS - None

I.) PENDING BUSINESS

a) Discussion and Possible Action on Salary Increase for First Selectman

Mr. Schmidt made a motion that the first selectman salary be raised from \$93,280 with a 5% increase it would then become \$97,944. Seconded by Mr. Meier with a contingency, going forward the first selectman salary be separated in the budget to have it's own separate line item, the motion unanimously passed.

J.) NEW BUSINESS

a) Discussion and Possible Action on Request to Create a Sidewalk Ad Hoc Committee – Todd Rolland

Mr. Meier made a motion that the board selectman create a Sidewalk Ad Hoc Committee as presented by Director of Public Works Todd Rolland. The committee will consist of seven voting members and two staff liaisons, the committee charges are outlined in the supporting documents created by Director Roland (See attached), second by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to appoint Five voting members to the Sidewalk Ad Hoc Committee; Stephen Getman, Jim O'Hearn, Patrice Carson, Brad Pellissier and Karl Walton, their term will expire on 12/22/23, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made for the motion to appoint two non-voting member staff liaisons to sit on the Ad Hoc Committee, Dan Parisi the Director of Land Use and Todd Rolland the Director of Public Works, seconded by Mr. Schmidt. The motion unanimously passed.

(The remaining two voting members will be local residents yet to be determined)

b) CIP Request for an Ambulance for Spring/Summer 2024 – John Roache

Mr. Meier made a motion to approve the CIP request for an ambulance in the amount of \$425,000. for the spring/summer 2024, seconded by Mr. Schmidt. The motion unanimously passed.

c) Accept Resignation of FF/Paramedic Michael Clynch

Mr. Meier made a motion to accept the resignation of FF/Paramedic Michael Clynch, seconded by Mr. Schmidt. The motion unanimously passed.

d) For Review and Possible Discussion – Salary Survey/Ranges provided by Kathy Lamkin, Human Resources Consultant. **Handout for later review and discussion.**

e) Discussion and Possible Action on the Ratified Somers Fire Fighters, Local 4284, IAFF Union Contract.

Mr. Meier made to approve the Somers firefighter Local 4284 Union contract as presented and authorize the First Selectman to sign the contract, seconded by Mr. Schmidt. The motion unanimously Passed.

K.) APPROVAL OF MINUTES

Approval of Minutes of December 15, 2022, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from December 12, 2022, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of December 15, 2022, as presented, seconded by Mr. Schmidt. The motion unanimously passed.

Approval of Minutes of January 5, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 5, 2023 and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of January 5, 2023, as presented, seconded by Mr. Schmidt. The motion unanimously passed.

L.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 6:44pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.



**BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
January 19, 2023
5:15 pm
SELECTMEN'S CONFERENCE ROOM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. EXECUTIVE SESSION – “Pending Claims and Litigation PLH v. Somers, Discussion of Settlement Proposal”**
- 5. EXECUTIVE SESSION - “Discussion regarding privileged communication on EMS”**
- 6. ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
January 19, 2023
5:15 pm
SELECTMEN'S CONFERENCE ROOM**

1. **CALL TO ORDER-** First Selectman Tim Keeney called the meeting to order at 5:15pm.
2. **PLEDGE OF ALLEGIANCE** – All members participated in the Pledge of Allegiance.
3. **ROLL CALL-** First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Michael Marinaccio and Town Attorney Carl Landolina.

Mr. Schmidt made a motion to go into executive session and invite CFO Michael Marinaccio and Town Attorney Carl Landolina, seconded by Mr. Meier. The motion unanimously passed.

4. **EXECUTIVE SESSION** – “Pending Claims and Litigation PLH LLC v. Somers, Discussion of Settlement Proposal”
5. **EXECUTIVE SESSION** - “Discussion regarding privileged communication on EMS”

Executive Session ended at 5:46, no votes were taken in Executive Session.

Mr. Meier made a motion to authorize Attorney Stedonsky to execute the documents on behalf of the Town to settle the PLH LLC. V Somers Suit, seconded by Mr. Schmidt. The motion unanimously passed.

6. ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 5:48pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully

Submitted, Kim

LaFleur-Recording

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**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, January 19, 2023
Town Hall Auditorium**

- A.) CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call- First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger and Director of Public Works Todd Rolland.
- B.) PUBLIC COMMENT:**
1. Public Comment: None
- C.) PRESENTATIONS BY THE FIRST SELECTMAN**
- Congressmen Courtney visited Town Hall on January 18th to recognize the Federal Grant awarded to the Town of Somers in the amount of \$954,000. The grant monies is for upgrades at the Wastewater Treatment Facility in Somersville. These monies came from the Omnibus Appropriations Bill signed by the President on the 29th of December 2022. A question-and-answer session was held at the end of the meeting, Congress Courtney stated that there may be more Community project funding in the coming years, the House Majority members i.e., Republicans voted 150 in support of continuing the concept of Community funding. There is potential for future funding for the proposed Senior/Community Center.
- D.) CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
 - a) Appointment Request to add Timothy Simoes as a full member to the Cultural Commission with a term expiring on 12/22/24.
Mr. Schmidt made a motion to appoint Timothy Simoes as a full member to the Cultural Commission with a term expiring on 12/22/24, seconded by Mr. Meier. The motion unanimously passed.
 - b) Appointment Request to add Lianette Sheehan as a full member to the Cultural Commission with a term expiring on 12/22/24.
Mr. Schmidt made a motion to approve the appointment of Lianette Sheehan as a full member to the Cultural Commission with a term expiring on 12/22/24, seconded by Mr. Meier. The motion unanimously passed.
- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS - None**
- F.) FINANCE**
- a) Transfers/Appropriations – Transfer to cover mid-year salary adjustment for First Selectman
Mr. Schmidt made a motion to approve the transfer to cover the mid-year salary adjustment for the First Selectman in the amount of \$2,152.62, seconded by Mr. Meier. The motion unanimously passed.
 - b) CFO Finance Report/Updates – Mr. Marinaccio provided an update on Connecticut Partnership Plan medical benefits, there is a potential for a 8-10% increase.
 - c) 2022 Grand List Totals - Michael Marinaccio – provided an update on the 2022 Grand List Totals.
 - d) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$41,373.65, seconded by Mr. Meier. The motion unanimously passed.
- G.) UPDATES FROM BOARDS AND COMMISSIONS - None**
- H.) PENDING BUSINESS - None**

I.) **NEW BUSINESS**

- a) Discussion and Possible Action on naming Karen Neal the Interim Assessor – Brian Wissinger
Mr. Schmidt made a motion to name Karen Neal as the Interim Assessor, seconded by Mr. Meier. The motion unanimously passed.
- b) Discussion and Possible Action on Salary Increase for the Interim Assessor – Brian Wissinger
Mr. Meier made a motion to adjust the salary to \$78,000. for Karen Neal the Interim Assessor with an effective date of January 15, 2023, seconded by Mr. Schmidt. The motion unanimously passed.
- c) Discussion and Possible Action on new Assessment/Tax Clerk Job Description – Brian Wissinger
Mr. Schmidt made a motion to approve the Assessment/Tax Clerk job description as proposed, seconded by Mr. Meier. The motion unanimously passed. Mr. Meier commented on the great job by Mr. Wissinger.
- d) Discussion and Possible Action on Request for Reorganization of the Assessment and Tax Office – Brian Wissinger
Mr. Meier made a motion to approve the request for the reorganization of the Assessment and Tax Office and increase Patricia Thomas hours to 30 hours a week with hourly rate of \$23.06 effective January 29, 2023, seconded by Schmidt. The motion unanimously passed.
- e) Staffing Discussion and Possible Action – Request to Hire Kristina Owren for the Full-time position of Department of Public Works Administrative Assistant/Recycling Coordinator with an Annual Salary of \$50,000. and a start date of January 30, 2023. – Todd Rolland
Mr. Schmidt made a motion to hire Kristina Owren for the full-time position of Public Works Administrative Assistant/Recycling Coordinator with an Annual Salary of \$50,000. and a start date of January 30, 2023, seconded by Mr. Schmidt. The motion unanimously passed.
- f) Department of Public Works Budget Presentation – Todd Rolland
Mr. Rolland presented the Department of Public Works Budget for review and consideration. A lengthy discussion followed.

J.) **APPROVAL OF MINUTES**

Approval of Minutes of November 30, 2022, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from November 30, 2022 and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the special Meeting minutes from November 30, 2022, seconded by Mr. Schmidt. The motion unanimously passed.

Approval of Minutes of January 12, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 12, 2023 and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the regular meeting minutes of January 12, 2023, seconded by Mr. Schmidt. the motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Keeney made a motion to adjourn the meeting at 7:43 pm, seconded by Mr.Meier. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

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- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:
 - a) Appointment Request to add Timothy Simoes as a full member to the Cultural Commission with a term expiring on 12/22/24.
 - b) Appointment Request to add Lianette Sheehan as a full member to the Cultural Commission with a term expiring on 12/22/24.
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
 - a) Transfers/Appropriations – Transfer to cover mid-year salary adjustment for First Selectman
 - b) CFO Finance Report/Updates
 - c) 2022 Grand List Totals - Michael Marinaccio
 - d) Presentation of Scheduled Payments
- G.) **UPDATES FROM BOARDS AND COMMISSIONS**
- H.) **PENDING BUSINESS**
- I.) **NEW BUSINESS**
 - a) Discussion and Possible Action on Naming Karen Neal the Interim Assessor – Brian Wissinger
 - b) Discussion and Possible Action on Salary Increase for the Interim Assessor – Brian Wissinger
 - c) Discussion and Possible Action on New Assessment/Tax Clerk Job Description – Brian
 - d) Discussion and Possible Action on Request for Reorganization of the Assessment and Tax Office – Brian Wissinger
 - e) Staffing Discussion and Possible Action – Request to Hire Kristina Owren for the Full-time position of Administrative Assistant/Recycling Coordinator with an Annual Salary of \$50,000. and a start date of January 30, 2023. – Todd Rolland
 - f) Department of Public Works Budget Presentation – Todd Rolland
- J.) **APPROVAL OF MINUTES**
 - Approval of Minutes of November 30, 2022 Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from November 30, 2022 and that minutes of said meeting be approved.

 - Approval of Minutes of January 12, 2023 Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 12, 2023 and that minutes of said meeting be approved.
- K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
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Town Hall Auditorium**

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 2. Roll Call- First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger and Director of Public Works Todd Rolland.
- B.) PUBLIC COMMENT:**
1. Public Comment: None
- C.) PRESENTATIONS BY THE FIRST SELECTMAN**
- Congressmen Courtney visited Town Hall on January 18th to recognize the Federal Grant awarded to the Town of Somers in the amount of \$954,000. The grant monies is for upgrades at the Wastewater Treatment Facility in Somersville. These monies came from the Omnibus Appropriations Bill signed by the President on the 29th of December 2022. A question-and-answer session was held at the end of the meeting, Congress Courtney stated that there may be more Community project funding in the coming years, the House Majority members i.e., Republicans voted 150 in support of continuing the concept of Community funding. There is potential for future funding for the proposed Senior/Community Center.
- D.) CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
 - a) Appointment Request to add Timothy Simoes as a full member to the Cultural Commission with a term expiring on 12/22/24.
Mr. Schmidt made a motion to appoint Timothy Simoes as a full member to the Cultural Commission with a term expiring on 12/22/24, seconded by Mr. Meier. The motion unanimously passed.
 - b) Appointment Request to add Lianette Sheehan as a full member to the Cultural Commission with a term expiring on 12/22/24.
Mr. Schmidt made a motion to approve the appointment of Lianette Sheehan as a full member to the Cultural Commission with a term expiring on 12/22/24, seconded by Mr. Meier. The motion unanimously passed.
- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS - None**
- F.) FINANCE**
- a) Transfers/Appropriations – Transfer to cover mid-year salary adjustment for First Selectman
Mr. Schmidt made a motion to approve the transfer to cover the mid-year salary adjustment for the First Selectman in the amount of \$2,152.62, seconded by Mr. Meier. The motion unanimously passed.
 - b) CFO Finance Report/Updates – Mr. Marinaccio provided an update on Connecticut Partnership Plan medical benefits, there is a potential for a 8-10% increase.
 - c) 2022 Grand List Totals - Michael Marinaccio – provided an update on the 2022 Grand List Totals.
 - d) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$41,373.65, seconded by Mr. Meier. The motion unanimously passed.
- G.) UPDATES FROM BOARDS AND COMMISSIONS - None**
- H.) PENDING BUSINESS - None**

I.) **NEW BUSINESS**

- a) Discussion and Possible Action on naming Karen Neal the Interim Assessor – Brian Wissinger
Mr. Schmidt made a motion to name Karen Neal as the Interim Assessor, seconded by Mr. Meier. The motion unanimously passed.
- b) Discussion and Possible Action on Salary Increase for the Interim Assessor – Brian Wissinger
Mr. Meier made a motion to adjust the salary to \$78,000. for Karen Neal the Interim Assessor with an effective date of January 15, 2023, seconded by Mr. Schmidt. The motion unanimously passed.
- c) Discussion and Possible Action on new Assessment/Tax Clerk Job Description – Brian Wissinger
Mr. Schmidt made a motion to approve the Assessment/Tax Clerk job description as proposed, seconded by Mr. Meier. The motion unanimously passed. Mr. Meier commented on the great job by Mr. Wissinger.
- d) Discussion and Possible Action on Request for Reorganization of the Assessment and Tax Office – Brian Wissinger
Mr. Meier made a motion to approve the request for the reorganization of the Assessment and Tax Office and increase Patricia Thomas hours to 30 hours a week with hourly rate of \$23.06 effective January 29, 2023, seconded by Schmidt. The motion unanimously passed.
- e) Staffing Discussion and Possible Action – Request to Hire Kristina Owren for the Full-time position of Department of Public Works Administrative Assistant/Recycling Coordinator with an Annual Salary of \$50,000. and a start date of January 30, 2023. – Todd Rolland
Mr. Schmidt made a motion to hire Kristina Owren for the full-time position of Public Works Administrative Assistant/Recycling Coordinator with an Annual Salary of \$50,000. and a start date of January 30, 2023, seconded by Mr. Schmidt. The motion unanimously passed.
- f) Department of Public Works Budget Presentation – Todd Rolland
Mr. Rolland presented the Department of Public Works Budget for review and consideration. A lengthy discussion followed.

J.) **APPROVAL OF MINUTES**

Approval of Minutes of November 30, 2022, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from November 30, 2022 and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the special Meeting minutes from November 30, 2022, seconded by Mr. Schmidt. The motion unanimously passed.

Approval of Minutes of January 12, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 12, 2023 and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the regular meeting minutes of January 12, 2023, seconded by Mr. Schmidt. the motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Keeney made a motion to adjourn the meeting at 7:43 pm, seconded by Mr.Meier. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, January 26, 2023
Town Hall Auditorium
MEETING WILL BE LIVESTREAMED**



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER:**
 - 1. Pledge of Allegiance
 - 2. Roll Call

- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
 - a) Knights of Columbus – Somers Refuse Collection facility

- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

- D.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:
 - a) Accept resignation of Beverly Guimond of the Senior Advisory Committee

- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

- F.) **FINANCE**
 - a) Transfers/Appropriations - Request Separation Payout for Walter Topliff
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments

- G.) **UPDATES FROM BOARDS AND COMMISSIONS**

- H.) **PENDING BUSINESS**

- I.) **NEW BUSINESS**
 - a) Discussion and Possible Action - Request to authorize the First Selectman to execute an option agreement with Loadstar energy, LLC, for the purpose of installing a solar photovoltaic system on top of the old landfill. – Todd Rolland
 - b) CIP Request – Camp Aya Po Improvements – Todd Rolland
 - c) Accept Resignation of Human Services Director Allison Maynard
 - d) Budget Presentations – Town Hall Offices, Human Services Department

- J.) **APPROVAL OF MINUTES**
 - Approval of Minutes of January 19, 2023, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from January 19, 2023 at 5:15pm and that minutes of said meeting be approved.

 - Approval of Minutes of January 19, 2023 Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 19, 2023, 6pm and that minutes of said meeting be approved.

- K.) **ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, January 26, 2023
Town Hall Auditorium

A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting order at 6pm.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance
2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, Assistant Finance Director Brian Wissinger, CFO Michael Marinaccio, Director of Public Works Todd Rolland, Land Use Director Dan Parisi, Human Services Director Allison Maynard, and Knights of Columbus members.

B.) **PUBLIC COMMENT:**

1. Public Comment:
 - a) Knights of Columbus – Somers Refuse Collection facility
John Pellegrino presented the concerns of the Knights of Columbus to the Board of Selectman
Mr. Rolland suggested having a Memorandum of Understanding between the Knights of Columbus and the Town of Somers that outlines the expectations managing waste and recycling coming out of the Knights of Columbus.

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

- The Town of Somers Police applied for and has been awarded the ARPA Rural Roads Speed Enforcement Grant with funding up to \$50,000. This grant award will be utilized to fund overtime for a speed enforcement initiative to be conducted by officers within the Town of Somers Police Department. The enforcement will begin immediately. The Town of Somers has a fleet of both marked and unmarked vehicles with lasers and radars. With a direct correlation between speeding and accidents, this initiative will focus on specific areas of complaints in efforts to reduce traffic accidents and improve overall public safety. This grant will help our officers commit the time and effort necessary to enforce motor vehicle laws.
- Mr. Keeney will be the guest speaker at the Somers Veteran Coffeehouse on Saturday, January 28, 2023, sharing the highlights of his participation in the Apollo XVII recovery mission and shared unknown facts in recognition of its 50th anniversary.
- Mr. Meier requested adding EMS services to Stafford to the next BOS agenda. Mr. Schmidt commented the Town Attorney sent an email that addressed the issues Mr. Meier was concerned about.

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations:
 - a) Accept resignation of Beverly Guimond of the Senior Advisory Committee
Mr Schmidt made a motion to accept the resignation of Beverly Guimond from the Senior Advisory Committee, seconded by Mr. Meier. The motion unanimously passed.

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

F.) **FINANCE**

- a) Transfers/Appropriations - Request Separation Payout for Walter Topliff
Mr. Meier made a motion to approve the separation payout to Walter Topliff in the amount of \$8,230.54, seconded by Mr. Schmidt. The motion unanimously passed.
- b) CFO Finance Report/Updates – Mr. Marinaccio provided handouts for EMS costs- cost for calls; the document was provided to the Board of Finance at their regular meeting on January 24, 2023. A discussion followed.
Mr. Wissinger provided an update on the American Rescue Plan Act (ARPA) Projects.
- c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$250,131.72, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSIONS - None

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

- a) Discussion and Possible Action - Request to authorize the First Selectman to execute an option agreement with Loadstar energy, LLC, for the purpose of installing a solar photovoltaic system on top of the old landfill. – Todd Rolland potential benefits. Mr. Rolland and Erik Ness presented the agreement with Loadstar Energy, LLC. ***Mr. Schmidt made a motion to authorize the First Selectman to execute an option agreement with Loadstar energy, LLC for the purpose of installing a solar photovoltaic system on top of the old landfill, seconded by Mr. Meier. The motion unanimously passed.***
- b) CIP Request – Camp Aya Po Improvements – Todd Rolland
Mr. Meier made a motion to approve the CIP Request for Camp Aya Po Improvements, seconded by Mr. Schmidt. The motion unanimously passed.
- c) Accept Resignation of Human Services Director Allison Maynard
Mr. Schmidt made a motion to accept the resignation of Allison Maynard, seconded by Mr. Schmidt. The motion unanimously Passed.
- d) Budget Presentations – Town Hall Offices, Human Services Department.
The following budgets were presented for consideration: Town Clerk, Selectmen’s Budget, Information Technology, Land Use Services and Human Services Department.

J.) APPROVAL OF MINUTES

Approval of Minutes of January 19, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from January 19, 2023, at 5:15pm and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the special minutes of January 19, 2023, seconded by Mr. Meier. The motion unanimously passed.

Approval of Minutes of January 19, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 19, 2023, 6pm and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the regular minutes of January 19, 2023, seconded by Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 8:06pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
February 2, 2023
5:15 pm
SELECTMEN'S CONFERENCE ROOM**



- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. EXECUTIVE SESSION** "Discussion in Executive Session: Pending Claims and Litigation.
AFL-HBAN v. Town of Somers"
- 5. Discussion and Possible Action on Finance Reorganization**
- 6. ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, February 2, 2023
Town Hall Auditorium
MEETING WILL BE LIVESTREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER**
 - 1. Pledge of Allegiance
 - 2. Roll Call
- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Marilyn L. Gaskell to the Senior Advisory Committee with a term expiring on 12.22.23.
 - b. Appointment of Rob Wilson to serve on the IT Governance Committee.
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
 - a) Transfers/Appropriations
 - b) CFO Finance Report/Updates
 - c) presentation of Scheduled Payments
- G.) **UPDATES FROM BOARDS AND COMMISSION**
- H.) **PENDING BUSINESS**
- I.) **NEW BUSINESS**
 - a) Discussion and Possible Action on Authorizing the First Selectman to execute a Drainage Easement from Laure Goolsby of 255 Billings Road and Kevin and Kimberly Roberts of 449 Billings Road to the Town of Somers.
 - b) Discussion and Possible Action on adding Interested Residents to the Sidewalk Ad Hoc Committee
 - c) Accept Resignation of Scott MinGuy with Possible Transition to Part Time Status. John Roache
 - d) Discussion and Possible Action to Waive the Demolition Fee for Property at 118 Whatchaug Road. John Roache
 - e) Discussion and Possible Action Supporting the following Proposed three Bills. John Roache
 - a. Proposed Bill No. 421 – An Act Increasing Medicaid Payment Rates to Not Less Than Ninety Per Cent of Medicare Rates.
 - b. Proposed Bill No. 6539 – An Act Concerning the Sharing and Analysis of Emergency Call Response Data.
 - c. Proposed Bill No. 553 – An Act Concerning A State Emergency Medical Service Dashboard.
 - f) Budget Presentations:
 - a. Recreation and Leisure Services Proposed Budget Presentation – Maureen Parsell
 - b. Finance Office Proposed Budget Presentation and Reorganization – Brian Wissinger
- J.) **APPROVAL OF MINUTES**

Approval of Minutes of January 26, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 26, 2023, and that minutes of said meeting be approved.
- K.) **ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, February 2, 2023
Town Hall Auditorium

- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier, Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Recreation and Leisure Services Director Maureen Parsell and Public Works Director Todd Rolland.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- Monday February 6, 2023 we will be conducting interviews for the Human Services Director Position.
 - The Town Stafford and Somers will be meeting February 8th to discuss EMS Services; the attendees are First Selectman Tim Keeney, First Selectman Sal Titus, Lisa Shelankis and Alex Moore.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Marilyn L. Gaskell to the Senior Advisory Committee with a term expiring on 12.22.23.
Mr. Schmidt make a motion to appoint Marilyn L. Gaskell to the Senior Advisory Committee with a term expiring on 12.22.23, seconded by Mr. Meier. The motion unanimously passed.
 - b. Appointment of Rob Wilson to serve on the IT Governance Committee.
Mr. Meier made a motion to appoint Rob Wilson to the IT Governance Committee, seconded by Mr. Schmidt. The motion unanimously passed.
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
- a) Transfers/Appropriations - none
CFO Finance Report/Updates Mr. Marinaccio provided an update on Tax Collection.
 - b) Presentation of Scheduled Payments
Mr. Meier made a motion to approve the scheduled payment in the amount of \$70,161.94, seconded by Mr. Schmidt. The motion unanimously passed.
- G.) **UPDATES FROM BOARDS AND COMMISSION - None**
- H.) **PENDING BUSINESS - None**
- I.) **NEW BUSINESS**
- a) Discussion and Possible Action on Authorizing the First Selectman to execute a Drainage Easement from Laure Goolsby of 455 Billings Road and Kevin and Kimberly Roberts of 449 Billings Road to the Town of Somers.
Mr. Meier made a motion to authorize the First Selectman to execute drainage easements from Laure Goolsby of 455 Billings Road and Kevin and Kimberly Roberts of 449 Billings Road to the Town of Somers as presented, seconded by Mr. Schmidt. The motion unanimously passed.
 - b) Discussion and Possible Action on adding Interested Residents to the Sidewalk Ad Hoc Committee
Mr. Schmidt made a motion to approve the recommendation to add Dan Thayer and Peter Settevendemie to serve on the Sidewalk Ad Hoc Committee; seconded by Mr. Meier. A discussion followed. The motion unanimously passed.

- c) Accept Resignation of Scott Minguy with Possible Transition to Part Time Status. John Roache
Mr. Meier made a motion to accept the resignation of Scott Minguy FF/Paramedic effective today 2/2/23 full time, seconded by Mr. Schmidt. the motion unanimously passed.

Mr. Schmidt made a motion to hire Scott Minguy as a part time FF/paramedic effective 2/2/23, seconded by Mr. Meier. The motion unanimously passed.

- d) Discussion and Possible Action to Waive the Demolition Fee for Property at 118 Whatchaug Road. John Roache
Mr. Meier made a motion to table this item, seconded by Mr. Schmidt. The motion unanimously Passed.

- e) Discussion and Possible Action Supporting the following Proposed three Bills. John Roache

- a. Proposed Bill No. 421 – An Act Increasing Medicaid Payment Rates to Not Less Than Ninety Per Cent of Medicare Rates.
- b. Proposed Bill No. 6539 – An Act Concerning the Sharing and Analysis of Emergency Call Response Data.
- c. Proposed Bill No. 553 – An Act Concerning a State Emergency Medical Service Dashboard.

Mr. Schmidt made motion to publicly support the proposed legislative initiatives to improve EMS and Medicaid billing reimbursements and EMS data sharing efforts and to further authorize the first election to send a letter to our legislators and to testify as needed to support of these efforts, seconded by Mr. Meier. The motion unanimously passed.

Budget Presentations:

- d. Recreation and Leisure Services Proposed Budget Presentation – Maureen Parsell

Ms. Parsell presented the Recreation and Leisure budget for consideration.

- e. Finance Office Proposed Budget Presentation and Reorganization – Brian Wissinger

Mr. Wissinger presented the Finance, Tax and Assessors budget for consideration.

Mr. Wissinger provided the Finance Department Reorganization strategic plan for consideration.

J.) APPROVAL OF MINUTES

Approval of Minutes of January 26, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 26, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the January 26, 2023 regular meeting minutes, seconded by Mr. Meier. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Shmidt made a motion to adjourn the meeting at 7:50pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, February 9, 2023
Town Hall Auditorium
MEETING WILL BE LIVESTREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER**
 - 1. Pledge of Allegiance
 - 2. Roll Call
- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Howie Coro as an Alternate Member of the Zoning and Planning Commissions with a term expiring on 12/22/23
 - b. Appointment of Shane Manning as the Zoning Commission representative on the Conservation Commission with a term expiring on 12/22/25.
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
 - a) Transfers/Appropriations
 - b) CFO Finance Report/Updates
 - c) presentation of Scheduled Payments
- G.) **UPDATES FROM BOARDS AND COMMISSION**
- H.) **PENDING BUSINESS**
 - a. Town Clerk Budget- David Marti
- I.) **NEW BUSINESS**
 - a) Recommendation to Hire Matthew B. Cox for the Human Services Director Position with an Annual Salary of \$82,000. and a start date of February 15, 2023.
 - b) Discussion and Possible Action on Proposed Cemetery Buy Back Policy (effective Date, 7/1/2023). - Brian Wissinger
 - c) Discussion and Possible authorization of the Resolution to Open Investment Accounts with TD Bank. – Brian Wissinger
 - d) Discussion and Possible Action - Recommendation to Appoint Lisa Madden, Tax Collector effective 4/1/23.
 - e) Discussion and Possible Action – Recommendation to Appoint Karen Neal, Assessor effective 4/1/23.
 - f) Budget Presentations:
 - a. Library Budget presentation – Joanne Nichting
 - b. Police Budget Presentation – Kim Littig
- J.) **APPROVAL OF MINUTES**

Approval of Minutes of February 2, 2023, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 2, 2023, and that minutes of said meeting be approved.
- K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, February 9, 2023
Town Hall Auditorium**

- A.) CALL TO ORDER:** First Selectman Tim Keeney called the meeting order at 6pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance
 2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, Assistant Finance Director Brian Wissinger, CFO Michael Marinaccio, Town Clerk Dave Marti, Police Administrator Kim Littig, Trooper Justin Preuss, Library Director Joanne Nichting and members of the Library Board.
- B.) PUBLIC COMMENT:**
1. Public Comment:
- C.) PRESENTATIONS BY THE FIRST SELECTMAN**
- Mr. Keeney mentioned an item that was tabled at the Board of Selectmen meeting on 2/2/23. 118 Watchaug Road was seeking permits to demolish two buildings on their property. The property owners were going to make them available to the Fire department for training purposes. The owners precipitously removed the buildings without a permit. Subsequently the Zoning Enforcement Officer and the First Selectmen notified them of the violation.
 - Mr. Keeney and Mr. Marinaccio met with First Selectman Sal Titus, CFO Lynn Nenni, Chief of Stafford Ambulance Alex Moore and Lisa Shelankis who is the EMS Billing Agent for both towns. They discussed the cost analysis that was done months ago for EMS Services provided to Stafford. An agreement concerning Somers EMS cost recovery was reach subject to review by Stafford and Somers Board of Selectmen and Finance.
- D.) CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Howie Coro as an Alternate Member of the Zoning and Planning Commissions with a term expiring on 12/22/23
Mr. Schmidt made a motion to appoint Howie Coro as an Alternate member of the Zoning Commission with a term expiring on 12.22.23, seconded by Mr. Meier. The motion unanimously passed.
Mr. Schmidt made a motion to appoint Howie Coro as an Alternate member of the Planning Commission with a term expiring 12.22.23, seconded by Mr. Meier. The motion unanimously passed.
 - b. Appointment of Shane Manning as the Zoning Commission representative on the Conservation Commission with a term expiring on 12/22/25.
Mr. Meier made a motion to appoint Shane Manning as the Zoning Commission representative on the Conservation Commission with a term expiring on 12.22.25, seconded by Mr. Schmidt. The motion unanimously passed.
- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS – none**
- F.) FINANCE**
- a) Transfers/Appropriations – None
 - b) CFO Finance Report/Updates – Mr. Marinaccio announced the appointment panel met for the reappointment of the Tax Collector and Assessor this item will be addressed under new business.
CIP Committee met this week, and, as the First Selectman mentioned both he and the CFO met with Stafford to discuss EMS services to Stafford.
Mr. Wissinger mentioned the Governors original proposal has been released for State Aid. Mr. Wissinger provided a handout with the information. A discussion followed.
 - c) presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the payments in the amount of \$231,053.02, seconded by Mr. Meier. the motion unanimously passed.

G.) **UPDATES FROM BOARDS AND COMMISSION – None.**

H.) **PENDING BUSINESS**

- a. Town Clerk Budget- David Marti – Mr. Marti explained the details of his proposed budget. A discussion followed.

I.) **NEW BUSINESS**

- a) Recommendation to Hire Matthew B. Cox for the Human Services Director Position with an Annual Salary of \$82,000. and a start date of February 15, 2023.
Mr. Meier made a motion to approve the recommendation to hire Matthew B. Cox for the Human Services Director Position with an Annual Salary of \$82,000. and a start date of February 15, 2023, seconded by Mr. Schmidt. The motion unanimously passed.
- b) Discussion and Possible Action on Proposed Cemetery Buy Back Policy (effective Date, 7/1/2023). - Brian Wissinger
Mr. Meier made a motion to table this item, seconded by Mr. Schmidt. The motion unanimously passed.
- c) Discussion and Possible authorization of the Resolution to Open Investment Accounts with TD Bank. – Brian Wissinger
Mr. Meier made a motion to authorize the resolution to open investment accounts with TD Bank, seconded by Mr. Schmidt. The motion unanimously passed.
- d) Discussion and Possible Action - Recommendation to Appoint Lisa Madden, Tax Collector effective 4/1/23.
Mr. Schmidt made a motion to approve the recommendation to Appoint Lisa Madden, Tax Collector effective 4/1/23, seconded by Mr. Meier. The motion unanimously passed.
- e) Discussion and Possible Action – Recommendation to Appoint Karen Neal, Assessor effective 4/1/23.
Mr. Meier made a motion to approve the recommendation to appoint Karen Neal, Assessor effective 4/1/23, seconded by Mr. Schmidt. The motion unanimously passed.
- f) Budget Presentations:
 - a. Library Budget presentation – Joanne Nichting
Ms. Nichting presented the proposed Library budget for consideration. A discussion followed.
 - b. Police Budget Presentation – Kim Littig
Ms. Littig presented the proposed Police budget for consideration. A discussion followed.

J.) **APPROVAL OF MINUTES**

Approval of Minutes of February 2, 2023, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 2, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of February 2, 2023 as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 7:46pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, February 16, 2023
Town Hall Auditorium
MEETING WILL BE LIVESTREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER**
 - 1. Pledge of Allegiance
 - 2. Roll Call
- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
 - a) Transfers/Appropriations
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments
- G.) **UPDATES FROM BOARDS AND COMMISSION**
- H.) **PENDING BUSINESS**
- I.) **NEW BUSINESS**
 - a) Discussion and Possible Action on request to install locks on the County Road gates. Todd Rolland
 - b) Discussion and Possible Action on request to install a low flying aircraft sign on Watchaug Road. Todd Rolland
 - c) Discussion and Possible Action on Recommendation to hire Nicholas Noto for the fulltime Firefighter/Paramedic position. John Roache
 - d) Budget Presentations and Discussion:
 - a. Fire Department Budget Presentation – John Roache
 - b. Registrar of Voters Budget Presentation – David McCaffrey
 - c. Veteran Affairs Department Budget Presentation - David McCaffrey
 - d. Overall Budget Discussion.
- J.) **APPROVAL OF MINUTES**

Approval of Minutes of February 2, 2023, 2023, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from February 2, 2023, and that minutes of said meeting be approved.

Approval of Minutes of February 9, 2023, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 9, 2023, and that minutes of said meeting be approved.
- K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, February 16, 2023
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6pm.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier, Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Public Works Director Todd Rolland and several members of the American Legion Post 101.

B.) PUBLIC COMMENT:

1. Public Comment: none

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney mentioned he is working with Mr. Marinaccio on a solution for the EMS cost to provide ALS services to the Town of Stafford.
Mr. Keeney received notification that Trinity was awarded an ALS License the effective date is unknown.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers/Appropriations
- b) CFO Finance Report/Updates – Mr. Marinaccio provided an update on the Tax Sale and the Community Center.
- c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$180,888.61, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

I.) NEW BUSINESS

- a) Discussion and Possible Action on request to install locks with limited authorized access for local residents on the County Road gates. Todd Rolland
Mr. Meier made a motion to approve the request to install locks with limited public access on the County Road gates through the request of the Public Works Director for Weekends only and subject to the approval of the Public Works Director, seconded by Mr. Schmidt. The motion unanimously passed.
- b) Discussion and Possible Action on request to install a low flying aircraft sign on Watchaug Road. Todd Rolland
Mr. Schmidt made a motion to approve the request to install low flying aircraft signs on Watchaug Road, seconded by Mr. Meier. The motion unanimously passed.
- c) Discussion and Possible Action on Recommendation to hire Nicholas Noto for the fulltime Firefighter/Paramedic position. John Roache
Mr. Meier made a motion to hire Nicholas Noto as fulltime Firefighter/Paramedic with a start date to be determined in March of 2023, seconded by Mr. Schmidt. The motion unanimously passed.

First Selectman Keeney requested to reorder the budget presentations to start with Veteran Affairs, Registrar of Voters then Fire Department.

- d) Budget Presentations and Discussion:

- a. Veteran Affairs Department Budget Presentation - David McCaffrey
Mr. McCaffrey presented the Veteran Affairs Budget for consideration. Mr. Keeney introduced Frank Poirer, Commander of the American Legion Post 101. Mr. Keeney commented that Mr. McCaffrey is the most knowledgeable person about where Veterans are buried in Somers. He requested Mr. McCaffrey Share this information with the Commander and other organizations. A discussion followed.
- b. Registrar of Voters Budget Presentation – David McCaffrey
Mr. McCaffrey presented the Registrar of Voters Budget for consideration. Mr. McCaffrey was directed by the Board of Selectmen to get his budget in on time for next year. Arrival date this year was the morning of the Board of Selectmen budget review meeting.
- c. Fire Department Budget Presentation – John Roache
Chief Roache presented the Fire Department Budget for consideration. A discussion followed.
- d. Overall Budget Discussion – The Selectmen discussed details of the overall budget.

J.) APPROVAL OF MINUTES

Approval of Minutes of February 2, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from February 2, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the special meeting minutes of February 2, 2023 as presented, seconded by Mr. Schmidt. The motion unanimously passed.

Approval of Minutes of February 9, 2023, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 9, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the special meeting minutes of February 9, 2023 as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 7:55pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, February 23, 2023
Town Hall Auditorium
MEETING WILL BE LIVESTREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) CALL TO ORDER**
 - 1. Pledge of Allegiance
 - 2. Roll Call

- B.) PUBLIC COMMENT:**
 - 1. Public Comment:

- C.) PRESENTATIONS BY THE FIRST SELECTMAN**

- D.) CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:
 - a. Recommendation to appoint Sherri Marquis to the Ethics Commission with a term expiring on 12/22/25.

- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

- F.) FINANCE**
 - a) Transfers/Appropriations
 - b) CFO Finance Report/Updates
 - a. Annual Disclosure Reference Sheet
 - c) Presentation of Scheduled Payments

- G.) UPDATES FROM BOARDS AND COMMISSION**

- H.) PENDING BUSINESS**

- I.) NEW BUSINESS**
 - a) Discussion and possible action on Board of Selectmen's FY2023/24 Budget.

- J.) APPROVAL OF MINUTES**

Approval of Minutes of February 16, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 16, 2023, and that minutes of said meeting be approved.

- K.) ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, February 23, 2023
Town Hall Auditorium**

- A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6pm.**
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier, Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger via telephone.
- B.) PUBLIC COMMENT:**
1. Public Comment: none
- C.) PRESENTATIONS BY THE FIRST SELECTMAN**
- Mr. Keeney will be attending the North Central Connecticut Chamber of Commerce Economic Development Breakfast meeting at Asnuntuck Community College on March 16th.
 - Mr. Keeney announced the Board of Selectmen will be meeting with the Town Attorney in Executive Session to discuss a possible settlement with the Eastmans of 40 and 42 Hallie Lane property in Somers.
- D.) CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
- a. Recommendation to appoint Sherri Marquis to the Ethics Commission with a term expiring on 12/22/25.
Mr. Schmidt made a motion to appoint Sherri Marquis to the Ethics Commission with a term expiring on 12.22.25, seconded by Mr. Meier. The motion unanimously passed.
- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS – none.**
- F.) FINANCE**
- a) Transfers/Appropriations – none.
- b) CFO Finance Report/Updates
- Mr. Marinaccio provided the Annual Disclosure Reference Sheet to the Board of Selectmen.
 - Mr. Marinaccio provided the Senior/Community Center Appropriation process and schedule for review, a discussion followed.
- c) Presentation of Scheduled Payments
Mr. Meier made a motion to authorize the scheduled payments in the amount of \$67,089.54, seconded by Mr. Schmidt. The motion unanimously passed.
- G.) UPDATES FROM BOARDS AND COMMISSION**
- H.) PENDING BUSINESS**
- I.) NEW BUSINESS**
- a) Discussion and possible action on Board of Selectmen's FY2023/24 Budget.
Mr. Meier made a motion to approve the Board of Selectmen's general fund Budget FY2023/23 in the amount of 8,688,388.00, seconded by Mr. Schmidt. A discussion followed. The motion unanimously passed.
- Mr. Meier made a motion to approve the ambulance fund budget in the amount of \$627,551.00, with the amendment of the medical supply line item being reduced by \$15,600.00 from the presented budget. Seconded by Mr. Schmidt. A discussion followed. The motion unanimously passed.*

J.) APPROVAL OF MINUTES

Approval of Minutes of February 16, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 16, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of February 16, 2023 with one amendment under NEW BUSINESS, item b. The motion should read as follows:

Mr. Meier made a motion to approve the request to install locks with limited public access on the County Road gates through the request of the Public Works Director for weekends only and subject to the approval of the Public Works Director, seconded by Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 6:56, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
March 2 , 2023
5:15 pm
SELECTMEN'S CONFERENCE ROOM**



1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **EXECUTIVE SESSION:** *Pending claims and litigation:*

Eastman vs Town of Somers, Eastman vs Zoning Board of Appeal docket No. TTD – CV20 – 6020706.
Amy Eastman, et al. v. Town of Somers, 3:20-cv-01702-OAW. Discussion of Proposed Settlement.

5. **Open Session:** Eastman vs Town of Somers, Eastman vs Zoning Board of Appeal docket No. TTD – CV20 – 6020706.
Amy Eastman, et al. v. Town of Somers, 3:20-cv-01702-OAW. Discussion of Proposed Settlement.
6. **Adjournment**

TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Thursday, March 2, 2023
Selectmen's Conference Room



A.) **CALL TO ORDER**

Tim Keeney called the meeting to order at 5:15 pm.

B.) **PLEDGE OF ALLEGIANCE**

Everyone participated in the Pledge of Allegiance.

C.) **ROLL CALL**

In attendance were Tim Keeney and Bill Meier. Also in attendance was Carl Landolina, Dean Hills, Peter Zarella, and Brian Wissinger.

D.) **EXECUTIVE SESSION: *Pending claims and litigation***

Bill Meier made a motion to enter executive session to discuss pending litigation on Eastman vs Town of Somers and Eastman vs Zoning Board of Appeals and to invite Carl Landolina, Dean Hills, and Brian Wissinger, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed. Executive session was entered into at 5:18 pm.

The Board came out of executive session at 5:54 pm. No votes were taken.

E.) **OPEN SESSION**

There was no discussion during open session.

F.) **ADJOURNMENT**

Bill Meier made a motion to adjourn at 5:55 pm, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, March 2, 2023
Selectmen's Conference Room
MEETING WILL BE LIVESTREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER:**
 - 1. Pledge of Allegiance
 - 2. Roll Call
- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) **CONSENT AGENDA**
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
 - a) Transfers/Appropriations
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments
- G.) **UPDATES FROM BOARDS AND COMMISSIONS**
- H.) **PENDING BUSINESS**
- I.) **NEW BUSINESS**
 - (a) Discussion on Settlements of Federal Cases of Eastman vs Town of Somers, Eastman vs Zoning Board of Appeals
 - (b) Accept Resignation of Glen Reynolds
- J.) **ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, March 2, 2023
Lower-Level Conference Room



A.) CALL TO ORDER

Tim Keeney called the meeting to order at 6:07 pm.

1. Pledge of Allegiance

Everyone participated in the Pledge of Allegiance.

2. Roll Call

In attendance were Tim Keeney and Bill Meier. Also in attendance was Carl Landolina, Dean Hills, Peter Zarella, members of the Somers Fire Department, Michael Marinaccio, and Brian Wissinger.

B.) PUBLIC COMMENT

There was no public comment.

C.) PRESENTATIONS BY THE FIRST SELECTMAN

Tim Keeney discussed his testimony, both written and oral, before the Environment Committee on February 25 and 26, 2023, on HB-6664 on Waste Disposal.

D.) CONSENT AGENDA

There was no consent agenda.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

No items were added to the agenda.

F.) FINANCE

1. Transfers/Appropriations

A request for a transfer from Contingency to the Separation Benefits Fund for \$15,354.12 to cover the cost of Allison Maynard's sick and vacation time payout was submitted.

Bill Meier made a motion to approve the transfer of \$15,354.12 as requested, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed.

2. CFO Finance Report/Updates

Mike Marinaccio discussed the Board of Finance meeting from Tuesday evening. The Board of Education presented their budget and answered questions. They informed the Board that they were no longer pursuing the HVAC project at this time.

Tim Keeney had presented the Board of Finance with the Finance Department reorganization plan.

Somers and Stafford have reached an agreement for payment for the Somers EMS services being provided to Stafford, subject to the approval of Stafford Board of Selectmen and Board of Finance.

3. Presentation of Scheduled Payments

Bill Meier made a motion to authorize the payments in the amount of \$41,850.99, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed.

G.) UPDATES FROM BOARDS AND COMMISSIONS

There were no updates from any boards and commissions.

H.) PENDING BUSINESS

There was no pending business.

I.) NEW BUSINESS

1. Discussion on Settlements of Federal Cases of Eastman vs Town of Somers, Eastman vs Zoning Board of Appeals

Carl Landolina informed the Board that a settlement had been agreed upon in these cases and would recommend the Board of Selectmen authorize him to sign the agreement to close these cases.

Bill Meier made a motion to authorize Carl Landolina to sign the settlement agreement for the Federal Cases of Eastman vs Town of Somers and Eastman vs Zoning Board of Appeals, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed.

2. Accept Resignation of Glen Reynolds

Bill Meier made a motion to accept the resignation of Glen Reynolds seconded by Tim Keeney.

Bill Meier and Tim Keeney both spoke highly of Glen Reynolds and wish him well in his new endeavor.

There was no further discussion and a unanimous decision followed.

J.) ADJOURNMENT

Bill Meier made a motion to adjourn at 6:40 pm, seconded by Tim Keeney. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Thursday, March 9, 2023
6:00pm
Town Hall Auditorium
MEETING WILL BE LIVESTREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers/Appropriations
- b) CFO Finance Report/Updates

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

- a. Discussion and Possible Action on Cemetery Buy Back Policy – Brian Wissinger

I.) NEW BUSINESS

- a. Discussion and Possible Action – Request use of the Somers Fire Station by Boy Scout Troop 387 for a pasta dinner fundraiser. – John Roache
- b. Presentation of an Ordinance Prohibiting the Spreading of Ashes on Public Land and possible action to accept the Ordinance and set a Public Hearing Date.
- c. Presentation for Senior/Community Center. – Todd Rolland
- d. CIP Request – Senior/Community Center. – Todd Rolland

J.) APPROVAL OF MINUTES

Approval of Minutes of February 23, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 23, 2023, and that minutes of said meeting be approved.

Approval of Minutes of March 2, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from March 2, 2023, and that minutes of said meeting be approved.

Approval of Minutes of March 2, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from March 2, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Thursday, March 9, 2023
6:00 pm
Town Hall Auditorium



- A.) **CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00 pm.**
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call – First Selectman Tim Keeney, Selectman Bill Meier, Selectman Bob Schmidt was not available. Also, in attendance CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Public Works Director Todd Rolland, Recreation and Leisure Director Maureen Parsell, and Chairman of the Cemetery Committee Pat Loftus.
- B.) **PUBLIC COMMENT:**
1. Public Comment: none.
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- Mr. Keeney publicly apologized to the Leadership and citizens of Stafford for the offensive remarks made by another elected official.
- Mr. Keeney stated the Town received a signed Agreement from the Stafford Ambulance Association for Paramedic Intercept Services. The Board of Selectmen will hold a special meeting next week to authorize Mr. Keeney to sign the agreement. This agreement allows the Town of Somers to invoice the Town of Stafford for services.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations: None
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
- a) Transfers/Appropriations - none
 - b) CFO Finance Report/Updates -none
- G.) **UPDATES FROM BOARDS AND COMMISSION**
- H.) **PENDING BUSINESS**
- a. Discussion and Possible Action on Cemetery Buy Back Policy – Brian Wissinger
Mr. Meier made a motion to approve the Cemetery Buy Back Policy as presented, seconded by Mr. Keeney. The motion unanimously passed.
- I.) **NEW BUSINESS**
- a. Discussion and Possible Action – Request the use of the Somers Fire Station by Boy Scout Troop 387 for a pasta dinner fundraiser. – John Roache
Mr. Meier made a motion to approve the request for the Boy Scout Troop to use the Somers Fire Station for an event on Thursday, April 13th from 5 pm – 9 pm and Board waive all fees associated with such use of the building, seconded by Mr. Keeney. The motion unanimously passed.
 - b. Presentation of an Ordinance Prohibiting the Spreading of Ashes on Public Land and possible action to accept the Ordinance and set a Public Hearing Date.
Ms. Loftus presented the need for an Ordinance prohibiting the spreading Ashes on Public land. A discussion followed.
Mr. Meier made a motion to set a public hearing date of April 20th at 7:00 pm, seconded by Mr. Keeney. The motion unanimously passed.
 - c. Presentation for Senior/Community Center. – Todd Rolland

d. CIP Request – Senior/Community Center. – Todd Rolland

Mr. Rolland presented the CIP request for the proposed Senior/Community Center. A lengthy discussion followed.

Mr. Meier made a motion to approve the CIP request not to exceed \$12,500,000. seconded by Mr. Keeney. The motion unanimously passed.

J.) APPROVAL OF MINUTES

Approval of Minutes of February 23, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 23, 2023, and that minutes of the said meeting be approved.

Mr. Meier made a motion to approve the regular minutes of February 23, 2023, seconded by Mr. Keeney. The motion unanimously passed.

Approval of Minutes of March 2, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from March 2, 2023, and that minutes of the said meeting be approved.

Mr. Meier made a motion to approve the special minutes of February 23, 2023, seconded by Mr. Keeney. The motion unanimously passed.

Approval of Minutes of March 2, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from March 2, 2023, and that minutes of the said meeting be approved.

Mr. Meier made a motion to approve the March 2, 2023, regular meeting minutes with one amendment under new business, item 1 Discussion on Settlements: The motion should read "to authorize Carl Landolina to sign the settlement agreements for a global settlement of all pending State, Federal, and Citation case, seconded by Mr. Keeney.

K.) ADJOURNMENT

Mr. Meier made a motion to adjourn at 7:00 pm, seconded by Mr. Keeney. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA**

Thursday, March 16, 2023

5:00pm

Selectmen's Conference Room

MEETING WILL BE LIVESTREAMED

<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>



A.) CALL TO ORDER

1. Pledge of Allegiance

2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) NEW BUSINESS

- a. Discussion and Possible Action to Authorize the First Selectmen to Sign the Agreement for Paramedic Intercept Services between the Town of Somers and the Town of Stafford.

- b. Discussion and Possible Action to Approve the Agreement Between Ray Steadward, Enfield Building Official and the Town of Somers.

- c. Discussion and Possible Action to appoint Ray Steadward as the Town of Somers Building Official.

- d. Discussion and Possible Action to Approve the Building Official/Director of Land Use Job Description and Post the Position with an Annual Salary of \$100,000 - \$110,000..

- e. Discussion and Possible Action to Post a Part Time Position for an Emergency Management Director with an hourly rate of \$27.

D.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Thursday, March 16, 2023
5:00 pm
Selectmen's Conference Room



- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 5:00 pm.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger. Selectman Bob Schmidt was not available. Several members of the Somers Fire Department.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **NEW BUSINESS**
- a. Discussion and Possible Action to Authorize the First Selectmen to Sign the Agreement for Paramedic Intercept Services between the Town of Somers and the Town of Stafford.
Mr. Meier made a motion to authorize the First Selectman to sign the agreement for Paramedic Intercept Services between the Town of Somers and the Town of Stafford to provide temporary paramedic services through July 1, 2023, seconded by Mr. Keeney. The motion unanimously passed.
 - b. Discussion and Possible Action to Approve the Agreement Between Ray Steadward, Enfield Building Official, and the Town of Somers.
Mr. Meier made a motion to approve the agreement between Ray Steadward, Enfield Building Official, and the Town of Somers as presented, seconded by Mr. Keeney. The motion unanimously passed.
 - c. Discussion and Possible Action to appoint Ray Steadward as the Town of Somers Building Official.
Mr. Meier made a motion to appoint Ray Steadward as the Acting Town of Somers Building Official for a period not to exceed 90 days, seconded by Mr. Keeney. The motion unanimously passed.
 - d. Discussion and Possible Action to Approve the Building Official/Director of Land Use Job Description and Post the Position with an Annual Salary of \$100,000 - \$110,000.
Mr. Meier made a motion to approve the Building Official/Director of Land use Job description and post the position with a salary range of \$100,000. - \$110,000., seconded by Mr. Keeney. The motion unanimously passed.
 - e. Discussion and Possible Action to Post a Part-Time Position for an Emergency Management Director with an hourly rate of \$27.
Mr. Meier made a motion to post a part-time position for an Emergency Management Director with an hourly rate of \$27.00, seconded by Mr. Keeney. The motion unanimously passed.
- D.) **ADJOURNMENT**
Mr. Meier made a motion to adjourn the meeting at 5:10 pm, seconded by Mr. Keeney. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording
Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, March 23, 2023
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Recommendation to appoint Yvonne Cormier Besse to the Somers Cultural Commission with a term expiring on 12.22.23

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers/Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Request to use Camp Aya Po for the Cub Scouts to hold their Annual Picnic and fish on April 29, 2023, and waive any associated fees. Matt Kaszycki, Cub Master.
2. Set Annual Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, May 2, 2023, at 7:00 pm.
3. Set Referendum date at Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, May 16, 2023, from 6:00 am to 8:00 pm.
4. Appropriation and Bonding Resolution
 - a. Discussion and vote to adopt, and recommend to the Board of Finance and to the electors and citizens eligible to vote at town meetings of the Town, the following Resolution:

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$12,500,000 FOR THE SENIOR/COMMUNITY CENTER PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$12,500,000, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM

5. Notice of Special Town Meeting and Referendum
 - a. Provisionally call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, May 2, 2023, at 7:30 p.m., to consider and discuss (but not vote on) the resolution.
 - b. Remove the resolution from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on May 16, 2023.
 - c. Authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b.
6. Request for Separation Payout Payment for Allison Maynard in the amount of \$15,354.12.
7. Approve new rates and agreement from Buckley Cemetery Services for Foundations.
8. Approve new rates for Town of Somers Charge for Foundations in Somers Cemeteries

J.) APPROVAL OF MINUTES

Approval of Minutes of March 9, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from March 9, 2023, and that minutes of said meeting be approved.

Approval of Minutes of March 16, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from March 16, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, March 23, 2023
Town Hall Auditorium



- A.) **CALL TO ORDER** – First Selectman Tim Keeney called the meeting to order at 6:00 pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance
 2. Roll Call - First Selectman Tim Keeney, Selectmen Bill Meier, Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Public Works Director Todd Rolland, Chairman of the Cemetery Pat Loftus and Matt Kaszycki Cub Master, Somers Pack 83.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- The Somers Historical Society and the Town of Somers Board of Selectmen recognize Miss Corey Haynes, a Historical Society member, and an Enfield resident, for her exceptional work on researching and mapping the headstones in the Old West Cemetery on Route 190 at her own expense. Miss Haynes could not attend the meeting this evening; Mr. Keeney signed a Certificate of Appreciation that will be mailed to her home.
 - First Selectman Keeney and Selectman Schmidt, along with members of the Economic Development Commission and the North Central Connecticut Chamber of Commerce, visited four new local businesses for ribbon-cutting ceremonies. The four local businesses are KK's This and That, Haven Yoga, The Daily Grind, and a Dog grooming business, yet to be named.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
 - a. Recommendation to appoint Yvonne Cormier Besse to the Somers Cultural Commission with a term expiring on 12.22.23
Mr. Schmidt made a motion to appoint Yvonne Cormier Besse to the Somers Cultural Commission with a term expiring on 12.22.23, seconded by Mr. Meier. The motion unanimously passed.
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
- a) Transfers/Appropriations
Mr. Meier made a motion to approve the appropriation of \$30,874.88 for the separation payout for Captain Glen Reynolds of the Somers Fire Department, seconded by Mr. Schmidt. The motion unanimously passed.
Mr. Wissinger stated that the appropriation will be presented to the Board of Finance for approval, and then the Board of Selectmen can set a Town Meeting date at the next Board of Selectmen meeting.

Mr. made a motion to approve the transfer of \$9,849.26 within the Fire Department budget, seconded by Mr. Meier. The motion unanimously passed.
 - b) CFO Finance Report/Updates:
Mr. Marinaccio provided an update on the Board of Finance meeting held on Tuesday, March 21st. The following items were discussed:
 - The transfer for Allison Maynard's separation payout of \$15,354.12 was approved.
 - The Town budget was discussed, and no reductions were requested.
 - Discussion of the ambulance fund.
 - Bonding was discussed.
 - The Board of Finance will meet on March 28, 2023, to include a final discussion on the FY 2024 Budget.
 - The Board of Finance set their Public Hearing for April 18th at 7 pm.

- c) Presentation of Scheduled Payments
Mr. Meier made a motion to approve the payments of \$820,952.27, seconded by Mr. Schmidt. The Motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION – None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Request to use Camp Aya Po and Waive any associated fees for the Cub Scouts to hold their Annual Picnic on April 29, 2023, and fish.
Mr. Schmidt made a motion to authorize the Cub Scouts to hold their annual picnic on April 29, 2023, and waive any associated fees, seconded by Mr. Meier. The motion unanimously passed.
2. Set Annual Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut, on Tuesday, May 2, 2023, at 7:00 pm.
Mr. Meier made a motion to set the Annual Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut, on Tuesday, May 2, 2023, at 7:00 pm, seconded by Mr. Schmidt. The motion unanimously passed.
3. Set a Referendum date at Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, May 16, 2023, from 6:00 am to 8:00 pm.
Mr. Schmidt made a motion to set a referendum date at Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut, on Tuesday, May 16, 2023, from 6:00 am to 8:00 pm, seconded by Mr. Meier. The motion unanimously passed.
4. Appropriation and Bonding Resolution
 - a. Discussion and vote to adopt, and recommend to the Board of Finance and to the electors and citizens eligible to vote at town meetings of the Town, the following Resolution:
RESOLUTION AUTHORIZING AN APPROPRIATION OF \$12,500,000 FOR THE SENIOR/COMMUNITY CENTER PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$12,500,000, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM

Mr. Meier made a motion to approve the resolution authorizing an Appropriation of \$12,500,000, for the Senior/Community Center project and the financing of said appropriation by the issuance of general obligation bonds and notes in anticipation of such bonds in an amount not to exceed \$12,500,000, as well as establishing date for a referendum, seconded by Mr. Schmidt. The motion unanimously passed.
5. Notice of Special Town Meeting and Referendum
 - a. Provisionally call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, May 2, 2023, at 7:30 p.m., to consider and discuss (but not vote on) the resolution.
 - b. Remove the resolution from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on May 16, 2023.
 - c. Authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b.
Mr. Schmidt made a motion to call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, May 2, 2023, at 7:30 p.m., to consider and discuss (but not vote on) the resolution, and Remove the resolution from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on May 16, 2023, and Authorize the preparation and printing of explanatory text

and other materials in accordance with section 9-369b, seconded by Mr. Meier. The motion unanimously passed.

6. Request for Separation Payout Payment for Allison Maynard in the amount of \$15,354.12.
Mr. Meier made a motion to approve the separation payout for Allison Maynard in the amount of \$15,354.12, seconded by Mr. Schmidt. The motion unanimously passed.
7. Approve new rates and agreement from Buckley Cemetery Services for Foundations
Mr. Meier made a motion to approve the new rates and agreement and authorize the First Selectman to enter into a contract for Buckley Cemetery Services for Foundations, seconded by Mr. Schmidt. The motion unanimously passed.
8. Approve new rates for Town of Somers Charge for Foundations in Somers Cemeteries.
Mr. Meier made a motion to approve the new rates for the Town of Somers charge for Foundations in Somers Cemeteries, seconded by Mr. Schmidt. The motion unanimously passed.

J.) APPROVAL OF MINUTES

Approval of Minutes of March 9, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from March 9, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the March 9, 2023, special meeting minutes, seconded by Mr. Schmidt. The motion unanimously passed.

Approval of Minutes of March 16, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from March 16, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the March 16, 2023, special meeting minutes, seconded by Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 6:46 pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, April 6, 2023
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers/Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Set a Town meeting date to fund an Appropriation for Separation Payout for Glen Reynolds in the amount of \$ 30,874.88.
2. Request to install "Little Free Library" outside the Somers Public Library. Todd Rolland
3. Accept the Resignation of Lisa Madden, Tax Collector.
4. Update on 19 Field Road Tax Sale Property Acquisition for Brownfield Cleanup Site. Dan Parisi

J.) APPROVAL OF MINUTES

Approval of Minutes of March 23, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from March 23, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

- TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, April 6, 2023
Town Hall Auditorium



- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00 pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectman Bill Meier and Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Todd Rolland Director of Public Works and Land Use Director Daniel Parisi.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
First Selectman Tim Keeney commented that we are recruiting the following positions: Emergency Management Director, Building Official/Land Use Director, and Tax Collector positions. We will be setting interviews in the upcoming weeks.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations: none
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
- a) Transfers/Appropriations – none
 - b) CFO Finance Report/Updates – Mr. Marinaccio reported that the Budget Flyer went out to every household on April 5, 2023.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the payments in the amount of \$206,007.04, seconded by Mr. Meier. The motion unanimously passed.
- G.) **UPDATES FROM BOARDS AND COMMISSION – None**
- H.) **PENDING BUSINESS**
- I.) **NEW BUSINESS**
1. Set a Town meeting date to fund an Appropriation for Separation Payout for Glen Reynolds in the amount of \$ 30,874.88.
Mr. Meier made a motion to set a Town meeting date for April 20, 2023, at 7:15 pm to fund an Appropriation for Separation Payout for Glen Reynolds in the amount of \$ 30,874.88, seconded by Mr. Schmidt. The motion unanimously passed.
 2. Request to install “Little Free Library” outside the Somers Public Library. Todd Rolland
Mr. Schmidt made a motion to support “Little Free Library” outside the Somers Public Library location to be determined, seconded by Mr. Meier. The motion unanimously passed.
 3. Accept the Resignation of Lisa Madden, Tax Collector.
Mr. Meier made a motion to accept the resignation of Lisa Madden effective April 12, 2023, seconded by Mr. Schmidt. The motion unanimously passed.
 4. Update on 19 Field Road Tax Sale Property Acquisition for Brownfield Cleanup Site. Dan Parisi
Mr. Parisi provided an update on 19 Field Road and recommended that the Town take ownership of the property and continue with Phase II & Phase III Environmental Assessments through grant funding once the Town owns the property. A discussion followed.

J.) APPROVAL OF MINUTES

Approval of Minutes of March 23, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from March 23, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the Minutes of March 23, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Meier made a motion to Adjourn the meeting at 6:25 pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.



**Town of Somers
Board of Selectmen
Special Meeting Agenda
Tuesday, April 18, 2023
4:00 pm
Selectmen's Conference Room**

1. Call to Order
2. Pledge of Allegiance
3. Members Present
4. Public Comment
5. "Executive Session: Discussion of Draft Developer's Agreement with Winn Companies for 40 Maple Street under C.G.S. § 1-210(b)(1) including company commercial and financial information given in confidence under C.G.S. § 1-210(b)(5)(b). "
6. Adjournment



**Town of Somers
Board of Selectmen
Special Meeting Minutes
Tuesday, April 18, 2023
4:00 pm
Selectmen's Conference Room**

1. Call to Order: First Selectman Tim Keeney Called the meeting at 4:00 pm.
2. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
3. Members Present: First Selectman Tim Keeney, Selectmen Bill Meier, Bob Schmidt, Todd Rolland Director of Public Works, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Town Attorney Carl Landolina, Engineering Consultant Jeff Bord, Winn Development representatives Michael O'Brien, Timothy Mustacato and Matthew Robayna.
4. Public Comment- None

Mr. Meier made a motion to go into Executive Session for the purpose to discuss the exclusive draft developer's agreement with Winn Companies for 40 Maple Street under C.G.S. § 1-210(b)(1) including company commercial and financial information given in confidence under C.G.S. § 1-210(b)(5)(b) and the public interest in withholding the draft developer's agreement clearly outweighs the public interest in disclosing it and invite the following:

Todd Rolland Director of Public Works, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Town Attorney Carl Landolina, Engineering Consultant Jeff Bord, Winn Development Members Michael O'Brien, Timothy Mustacato and Matthew Robayna, seconded by Mr. Schmidt. The motion unanimously passed.

5. "Executive Session: Discussion of Draft Developer's Agreement with Winn Companies for 40 Maple Street under C.G.S. § 1-210(b)(1) including company commercial and financial information given in confidence under C.G.S. § 1-210(b)(5)(b). "

Executive Session ended at 5:45 pm.

6. Adjournment

Mr. Meier made a motion to adjourn the meeting at 5:45 pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, April 20, 2023
6:00 pm
Town Hall Auditorium**

CANCELLED



TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA

Thursday, April 20, 2023

5:30 pm

Selectmen's Conference Room
MEETING WILL BE LIVESTREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVWbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) FINANCE

- a) Transfers/Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

E.) NEW BUSINESS

1. Finance Office Staffing Request: Recommendation to hire Alissa Hanvey for the Tax Collector Position with an annual salary of \$ 77,000.00. Brian Wissinger
2. Discussion, Review, and Possible vote on Employee Handbook changes with Human Resources Consultant Kathy Lamkin.

F.) APPROVAL OF MINUTES

Approval of Minutes of April 6, 2023, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from April 6, 2023, and that minutes of said meeting be approved.

G.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Thursday, April 20, 2023
5:30 pm
Selectmen's Conference Room



- A.) **CALL TO ORDER** : First Selectman Tim Keeney called the meeting to order at 5:30 pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier, Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, and Human Resources Consultant Kathy Lamkin via telephone.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- Mr. Keeney mentioned the Town was notified that Trinity Healthcare received its ALS license from the Department of Public Health to provide ALS services with a start date of July 1, 2023.
 - Drug Take Back Day is Saturday, April 22, 10 am – 1 pm at Kibbe Fuller parking lot.
 - Building Official/Land Use Director interviews will be conducted on April 27, 2023, 4-6 pm.
- D.) **FINANCE**
- a) Transfers/Appropriations
 - b) CFO Finance Report/Updates:
Mr. Marinaccio updated the Board regarding the Board of Finance Public Hearing meeting held on April 18, 2023. After the Board of Finance meeting the Board voted to approve the Budget and send it on to the Board of Selectmen to hold their Annual Town meeting on May 2, 2023, at 7 pm in the Town Hall Auditorium to send it to Referendum.
 - c) Presentation of Scheduled Payment
Mr. Schmidt made a motion to approve the payments in the amount of \$178,365.75, seconded by Mr. Meier. The motion unanimously passed.
- E.) **NEW BUSINESS**
1. Finance Office Staffing Request: Recommendation to hire Alissa Hanvey for the Tax Collector Position with an annual salary of \$ 77,000.00. Brian Wissinger
Mr. Meier made a motion to approve the recommendation to hire Alissa Hanvey for the Tax Collector position with an annual salary of \$77,000., seconded by Mr. Schmidt. The motion unanimously passed.
 2. Discussion, Review, and Possible vote on Employee Handbook changes with Human Resources Consultant Kathy Lamkin.
The Board of Selectmen discussed, reviewed, and edited the draft Employee Handbook submitted by the Human Resources Consultant Kathy Lamkin.
Ms. Lamkin will edit the changes that were proposed and submit them when completed. The final draft will be submitted to the Town's Labor Attorney for final review before Board of Selectmen approval.
- F.) **APPROVAL OF MINUTES**
- Approval of Minutes of April 6 2023, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from April 6, 2023, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the Minutes of April 6, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.

G.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:53 pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.



Legal Notice
Special Town Meeting
Town of Somers
Thursday, April 20, 2023
7:15 pm
Town Hall Auditorium

A Special Town Meeting will be held at the Somers Town Hall, 600 Main Street, Somers, CT. on Thursday, April 20, 2023, Beginning at 7:15 PM.

1. Elect a Moderator
2. Vote on an appropriation of \$30,874.88 from the General Fund for Separation Payout.
3. Adjournment

Dated at Somers, CT this 12th of April 2023

Board of Selectmen
Tim Keeney, First Selectman
Bill Meier, Selectman
Bob Schmidt, Selectman

Publication Date: Friday, April 14, 2023

RECEIVED

APR 03 2023

TOWN CLERK'S OFFICE

**Legal Notice
Town of Somers
Board of Selectmen**

The Somers Board of Selectmen will hold a Public Hearing on Thursday, April 20, 2023, at 7:00 pm in the Town Hall Auditorium, 600 Main Street to receive public comments on the following:

1. To establish an ordinance prohibiting the Spreading of Ashes on Public Land.

A copy of the full ordinance can be found at the Town Clerks office. At this hearing, interested persons may be heard, and written communications received.

Dated at Somers, Connecticut this Monday, 3 day of April, 2023

Board of Selectmen
Tim Keeney, First Selectman

To be published April 8, 2023, and April 15, 2023



**Town of Somers
Board of Selectmen
Public Hearing Agenda
Thursday, April 20, 2023
7:00 pm
Somers Town Hall Auditorium**

1. Call to Order
2. Pledge of Allegiance
3. Open Public Hearing –Prohibiting the Spreading of Ashes on Public Land
4. Adjournment

An Ordinance Prohibiting the Spreading of Ashes on Public Land

Be it resolved that on or after the effective date of this Ordinance it shall be unlawful to scatter, bury or place human or animal ashes on any lands of the Town of Somers, except as otherwise permitted in public cemeteries.

Any violation of this Ordinance shall result in a civil fine in the amount of Two Hundred Fifty (\$250.00) Dollars payable to the Town. Any citation issued under this Ordinance shall be issued by any law enforcement personnel of the Town or any other town official as designated by the Board of Selectmen and may be appealed as provided in Section 7-152c of the Connecticut General Statutes.

Legal Notice
Town of Somers
Annual Town Meeting
Tuesday, May 2, 2023
7:00pm



Notice is hereby given that the Annual Town Meeting to act on the following items will be held on Tuesday, May 2, 2023, at 7:00pm in the Town Hall Auditorium.

1. To elect a moderator
2. To consider the annual budget for 2023/2024 Fiscal Year as proposed by the Board of Finance, consisting of total revenues and expenditures of \$38,048,558.
3. To set the date, time, and place for a referendum by optical scan voting on the question of adopting the annual budget as proposed, Selectmen recommending the referendum be conducted on Tuesday, May 16, 2023, between the hours of 6:00 am and 8:00 pm, at the Town Hall Auditorium.

Dated at Somers, Connecticut this 24th day of April 2023

Board of Selectmen
Tim Keeney, First Selectman
Bill Meier, Selectman
Bob Schmidt, Selectman

Publication Date: Wednesday, April 26, 2023

**Town of Somers
Annual Town Meeting Minutes
May 02, 2023**



The meeting was called to order at 7:00 pm by Selectman Bill Meier with 13 individuals in attendance with 11 being registered voters. The Town Clerk was requested to read the legal notice. Legal Notice below was read.

PUBLIC NOTICE Legal Notice Town of Somers Annual Town Meeting Tuesday, May 2, 2023 7:00pm Notice is hereby given that the Annual Town Meeting to act on the following items will be held on Tuesday, May 2, 2023, at 7:00pm in the Town Hall Auditorium. 1. To elect a moderator 2. To consider the annual budget for 2023/2024 Fiscal Year as proposed by the Board of Finance, consisting of total revenues and expenditures of \$38,048,558. 3. To set the date, time, and place for a referendum by optical scan voting on the question of adopting the annual budget as proposed, Selectmen recommending the referendum be conducted on Tuesday, May 16, 2023, between the hours of 6:00 am and 8:00 pm, at the Town Hall Auditorium. Dated at Somers, Connecticut this 24th day of April 2023 Board of Selectmen Tim Keeney, First Selectman Bill Meier, Selectman Journal Inquirer Bob Schmidt, Selectman April 26, 2023

1. Elect a moderator

A motion was made by Town Clerk, David Marti to appoint Bill Meier as Moderator and seconded by Mike Marinaccio. Selectmen Meier asked for any other nominations. With no further nominations a motion was requested to close the nomination process. Motion made by Ralph Williams and Seconded by Mike Marinaccio. Motion was requested to elect Bill Meier as moderator. Motion made by Ralph Williams and Seconded by Tom Chilicki.

2. Consider annual budget for fiscal year 2023-2024 as proposed by the Board of Finance, consisting of \$38,048,558 in revenues and expenditures

A motion was made by Lisa Horan and seconded by Tom Chilicki, (no discussion) and unanimously voted to accept the proposed budget for 2023-2024 as proposed.

3. Set the date, time and place of a referendum vote by optical scan recommending Tuesday, May 16, 2023 between the hours of 6:00 am and 8:00 pm at the Somers Town Hall Auditorium

Motion was made by Stephen Getman and seconded by Ralph Williams and unanimously voted to conduct a referendum vote on Tuesday, May 16, 2023 at the Town Hall Auditorium from 6:00 am – 8:00 pm

Motion was made by Mike Marinaccio to Close the meeting and seconded by Lisa Horan.

Respectfully submitted
David Marti
Town Clerk – Town of Somers

RECEIVED
APR 24 2023
TOWN CLERK'S OFFICE

Doc ID: 001142430003 Type: NOTICE
BK 382 PG 855-857

NOTICE OF LEVY AND SALE OF REAL ESTATE

Connecticut General Statutes § 12-155, et seq.

The tax collector of the following municipality has levied upon the real estate identified below and slated it for public auction to satisfy delinquent taxes and/or other charges owed by its record owner(s) for this and/or other property. If you received this notice by mail, it is because you are listed in the land records as being or representing an owner, lienholder, or other encumbrancer of the property to be auctioned, or may claim to be, or are a member of the public who requested it.

LEVYING MUNICIPALITY: Town of Somers
DELINQUENT TAXPAYER: Somers Industrial Finishing Corp.
ADDRESS OF REAL ESTATE: 19 Field Road, Somers CT
PROPERTY BOUNDARIES: See Volume 104 Page 575 of the Somers land records

This is a citation to a publicly-available document identifying the boundaries of the property to be auctioned. The Levying Municipality does not guarantee its accuracy. In the event of a discrepancy between the boundaries identified in the cited document and the property actually owned by the Delinquent Taxpayer at the time of the original assessment, the latter will control for the purposes of this notice.

TIME AND PLACE OF SALE: 1:00 p.m. on July 6, 2023
The Law Office of Pullman & Comley, LLC
850 Main Street (8th Floor), Bridgeport CT 06604

TOTAL AMOUNT DUE: \$76,487.60 through March 31, 2023

This is not a "payoff" figure, and paying this amount will not stop the sale. As required by law, this figure includes only interest and charges through the end of last month. Additional taxes, interest, fees, and other charges authorized by law accruing after the last day of the month immediately preceding this notice are owed in addition to the amount indicated as due and owing in this notice, and a jeopardy acceleration of actual or estimated subsequent installments of the current and/or next grand list year may also have occurred. All of these amounts must be paid to satisfy the delinquency and stop the auction process. Owners and lienholders may call 203-330-2230 or e-mail ajc@pullcom.com to request current payoff information to stop the sale. Payoff statements are not available or appropriate for interested bidders.

SURVIVING ENCUMBRANCES: This property will be sold "free and clear" to the winning bidder subject only to: (1) taxes and water/sewer charges laid by the levying municipality which were not yet due and payable at the time of the levy, which is the date accompanying the signature on the first notice of this sale filed in the land records, except as are recovered from the

SURVIVING ENCUMBRANCES: This property will be sold “free and clear” to the winning bidder subject only to: (1) taxes and water/sewer charges laid by the levying municipality which were not yet due and payable at the time of the levy, which is the date accompanying the signature on the first notice of this sale filed in the land records, except as are recovered from the sale; (2) the accrued taxes and water/sewer charges of any other governmental authority against this property; (3) any federal lien recorded until 30 days before the date which is six months after the auction date, except as extinguished pursuant to federal law; (4) easements, covenants and restrictions in favor of other parcels of land predating the time of the levy; (5) solely to the extent any of the delinquencies identified above was assessed on property other than the property to be sold, all encumbrances perfected before this notice was recorded; (6) interests exempt from levy and sale under the Constitution and laws of the United States; (7) the interest of any person or such person’s predecessors in title for whom notice of the sale was not sent as required by law, and who had a right to such notice, and who did not in fact know of it within six months thereafter, until expiration of the limitation deadline in C.G.S. § 12-159b; (8) any monetary encumbrance recorded between April 20, 2023 and the date the first notice of this sale was filed in the land records, unless its holder is notified of the tax sale as required by law or in fact knew of it within six months thereafter; (9) any other interest not foreclosed by this tax sale procedure under state law; and (10) the effect of any federal, state, or local law and the restrictions and conditions in the tax sale notices and announced at the auction.

PERSONS TO WHOM THIS NOTICE IS SENT: The following persons are, or may claim to be, or may represent, the known holders of choate interests which will be affected by the sale. Absent payment in full before the auction or valid redemption within six months thereafter, the respective titles, mortgages, liens, restraints on alienation, and other encumbrances in this property in favor of all persons with actual or constructive notice thereof shall be extinguished.

Somers Industrial Finishing Corp. c/o Atherton B. Ryan, Reg. Agent 38 Park Street Rockville, CT 06066	Somers Industrial Finishing Corp. c/o Atherton B. Ryan, Reg. Agent 16 Virginia Drive Ellington, CT 06029	Somers Industrial Finishing Corp. 19 Field Road Somers, CT 06071
Connecticut Dept. of Energy and Environmental Protection 79 Elm Street Hartford, CT 06106-5127	Connecticut Dept. of Labor 200 Folly Brook Blvd. Wethersfield, CT 06109	Connecticut Attorney General 165 Capitol Avenue Hartford, CT 06106
Connecticut Dept. of Revenue Services 450 Columbus Blvd, Suite 1 Hartford, CT 06103	Webster Bank, N.A. 145 Bank Street Waterbury, CT 06702 <i>successor to New England Bank and Trust Company</i>	
United States Environmental Protection Agency 5 Post Office Square - Suite 100 (Region 1) Boston, MA 02109-3912	United States of America U.S. Department of Justice 950 Pennsylvania Avenue, NW Washington, DC 20530-0001	

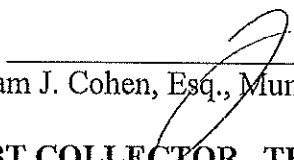
AUCTION NOTICES

The auction will proceed as stated unless the total delinquency (including all principal, interest, charges, fees, expenses, and jeopardy acceleration) is paid in full by a record owner or encumbrancer, except as otherwise ordered by a court. Postponements will NOT occur because an owner or encumbrancer requests it, makes a partial payment, or arranges a private sale of the property. The auction will be open to the public, and anyone other than a record owner or encumbrancer may submit a bid in accordance with the rules stated herein and at the auction.

The property will be sold "as is" in all respects. It is now and will remain subject to all applicable laws, ordinances, rules, and regulations including but not limited to those related to planning, zoning, wetlands, health, building, safety, and the environment. Absolutely no guarantees are made as to the degree to which the property is or is not buildable, habitable, landlocked, contaminated, worth the purchase price, or suitable for any purpose, or as to the accuracy of any description, characterization, acreage, ownership, encumbrances, or addresses provided, or that the property or its title are marketable or insurable before or after the sale.

Interested bidders must attend the sale in person or by representative, bring government-issued identification, tender a deposit of \$5,000.00 in certified funds payable to "Pullman & Comley, Trustee" (NO CASH), and complete the provided registration form. No owner, nonmunicipal lienholder, or encumbrancer of this property may bid on it. The successful bidder must pay the balance of the sale price within five (5) calendar days thereafter or forfeit the deposit; after such a renege in the tax collector's discretion, the second-highest bid and then other junior bids might then be accepted. The municipality retains the right to rescind the auction as it deems necessary. Otherwise, title will pass to the purchaser six months after the auction except as otherwise provided by bankruptcy or other federal or state law, unless a record owner or encumbrancer validly redeems by paying the delinquency in full as increased pursuant to law. If there has been no bidder, or the bidder defaults, or the amount bid is insufficient to pay the amount due, the collector may accept a lower bid or sell the property to the municipality in exchange for its debt in lieu of a deposit and bid.

If redemption does not take place by the date six months after the auction and in the manner provided by law, the delinquent owners and all mortgagees, lienholders and other record encumbrancers who have received actual or constructive notice of the sale as provided by law, as well as all persons claiming interests which either are inchoate or postdate the recording of notice of the sale in the land records, are hereby notified that their respective titles, mortgages, liens, restraints on alienation, and other encumbrances in the property shall be extinguished. This means you could permanently lose your rights in the property unless the debt is paid in full no later than six months after the auction. You are advised to consult an attorney to determine your rights and obligations. Procedural and payoff inquiries should be directed to Adam J. Cohen, Esq. at Pullman & Comley, LLC, 850 Main Street in Bridgeport, CT 06604, (203) 330-2230 or ajc@pullcom.com.

By:  4/21/23
Adam J. Cohen, Esq., Municipal Counsel / date

THIS COMMUNICATION IS FROM A DEBT COLLECTOR. THIS IS AN EFFORT TO COLLECT A DEBT. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.

Received in Newville at 3:41:11 pm On 04/24/2023 At 3:41:11 pm

David Mart

TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Wednesday, May 3, 2023
2:30pm
Selectmen's Conference Room
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) FINANCE

- a) Transfers/Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

E.) NEW BUSINESS

1. Recommendation to hire Anne Cournoyer as the part-time Emergency Management Director with an hourly rate of \$27.00., with a start date of 5/8/23.
2. Appointment of Anne Cournoyer as the Emergency Management Director with a term expiring 12.22.25.
3. Recommendation from the Appointment Panel to Appoint Alissa Hanvey as the Somes Tax Collector effective April 27, 2023, and expiring on March 31, 2025.
4. Referral from the Planning Commission and the Department of Public Works - Acceptance of Hitching Post Lane as a Town Road.
5. Discussion and Possible Action to Authorize the First Selectman to sign the Exclusive Developer's agreement with Winn Developer for 40 Maple Street.

F.) APPROVAL OF MINUTES

Approval of Minutes of April 18, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from April 18, 2023, and that minutes of said meeting be approved.

Approval of Minutes of April 20, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from April 20, 2023, and that minutes of said meeting be approved.

G.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Wednesday, May 3, 2023
2:30 pm
Selectmen's Conference Room**

- A.) CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 2:30 pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier via telephone, Bob Schmidt, CFO Michael Marinaccio, and Assistant Finance Director Brian Wissinger.
- B.) PUBLIC COMMENT:**
1. Public Comment: None
- C.) PRESENTATIONS BY THE FIRST SELECTMAN - None**
- D.) FINANCE**
- a) Transfers/Appropriations
 - b) CFO Finance Report/Updates – Mr. Marinaccio reported on the Annual Town Meeting. The Budget Referendum is scheduled for May 16, 2023, 6am- 8pm in the Town Hall Auditorium.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to authorize the payments in the amount of \$225,259.34, seconded by Mr. Meier. The motion unanimously passed.
- E.) NEW BUSINESS**
1. Recommendation to hire Anne Cournoyer as the part-time Emergency Management Director with an hourly rate of \$27.00, with a start date of 5/8/23.
Mr. Schmidt made a motion to approve the hire of Anne Cournoyer as the part-time Emergency Management Director with an hourly rate of \$27. And a start date of 5/8/2023, seconded by Mr. Meier. The motion unanimously passed.
 2. Appointment of Anne Cournoyer as the Emergency Management Director with a term expiring 12.22.25.
Mr. Schmidt made a motion to appoint Anne Cournoyer as the Emergency Management Director with a term expiring 12.22.25, seconded by Mr. Meier. The motion unanimously passed.
 3. Recommendation from the Appointment Panel to Appoint Alissa Hanvey as the Somers Tax Collector effective April 27, 2023, and expiring on March 31, 2025.
Mr. Schmidt made a motion to approve the appointment of Alissa Hanvey as the Somers Tax Collector with a term expiring March 31, 2025, seconded by Mr. Meier. The motion unanimously passed.
 4. Referral from the Planning Commission and the Department of Public Works - Acceptance of Hitching Post Lane as a Town Road.
Mr. Schmidt made a motion to approve the referral and accept Hitching Post Lane as a Town Road, seconded by Mr. Meier. The motion unanimously passed.
 5. Discussion and Possible Action to Authorize the First Selectman to sign the Exclusive Developer's agreement with Winn Developer for 40 Maple Street.
Mr. Schmidt made a motion to authorize the First Selectman to sign the Exclusive Developers Agreement with Winn Developers for 40 Maple Street, seconded by Mr. Meier. The motion

unanimously passed.

F.) APPROVAL OF MINUTES

Approval of Minutes of April 18, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from April 18, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of April 18, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.

Approval of Minutes of April 20, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from April 20, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of April 20, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.

G.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 2:53, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, May 4 2023
6:00 pm
Town Hall Auditorium**

CANCELLED

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, May 18, 2023
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) CALL TO ORDER**
 - 1. Pledge of Allegiance
 - 2. Roll Call

- B.) PUBLIC COMMENT:**
 - 1. Public Comment:

- C.) PRESENTATIONS BY THE FIRST SELECTMAN**

- D.) CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:

- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) FINANCE**
 - a) Transfers/Appropriations
Transfer Request from regular salaries to Separation Payout for \$4,671.74. The transfer is cover remaining sick and vacation time to be paid out to Lisa Madden upon her resignation.
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments

- G.) UPDATES FROM BOARDS AND COMMISSION**
- H.) PENDING BUSINESS**

- I.) NEW BUSINESS**
 - 1. Approval of Separation payout for Lisa Madden for \$4,671.74 pending Board of Finance approval. Brian Wissinger
 - 2. Accept the Resignation of Daniel Parisi effective May 29, 2023.
 - 3. Approval to use Weyland Smith Consulting, LLC for Evaluation and Data Technical Assistance for the Town of Somers Drug-Free Community Grant and Authorize the First Selectmen to sign the contract. Matthew Cox
 - 4. Approval of revised job description for Youth Services Coordinator to be changed to Youth Services Social Worker position and Authorizing the Youth Services Social Worker position to go from part-time to full-time effective May 22, 2023. Matthew Cox
 - 5. Fire Department Staffing, Recommendation to hire John Sarnik as full-time FF/EMT with an effective date of June 5, 2023.
 - 6. Authorize the First Selectman to sign the sales contract between Specialty Vehicles, Inc and the Town of Somers for a New Emergency Medical Vehicle
 - 7. Authorize the First Selectman to sign the amended Bundle Billing Agreements with the Town of Enfield Emergency Medical Services (EMS).
 - 8. Approval of the Human Resources job description and authorization to post the part-time position.

9. Discussion and Possible Action on an Ordinance Prohibiting the Spreading of Ashes on Public Land. The Board of Selectmen held a Public Hearing on April 20, 2023, to take public comment on the Spreading of Ashes on Public Land.

10. Authorize the First Selectman to sign the agreement for Legislative Lobbying Services with Sullivan & LeShane, Inc.

J.) APPROVAL OF MINUTES

Approval of Minutes of May 3, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from May 3, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, May 18, 2023
6:00pm
Town Hall Auditorium



- A.) **CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00 pm.**
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call – First Selectman Tim Keeney and Selectmen Bill Meier and Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Human Services Director Matthew Cox, and members of the Fire Department
- B.) **PUBLIC COMMENT:**
1. Public Comment: none
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- Big Y announced they would take over the Gulf Station at 508 Main Street and open an express fuel and convenience store. They are scheduled to open in July.
 - Lt Governor Susan Bysiewicz and the Connecticut Department of Agriculture will attend Worthington Vineyard and Winery on May 19, 2023, introducing them as one of the newest members to the CT Farm Wineries passport program.
 - Results of Town of Somers Budget Referendum – May 16, 2023
In-Person: 324
Absentee: 006
Total Votes Cast: 330
Yes: 238
No: 092
Total Voter Turnout: 5.23%
Total Eligible Voters: 6310
 - Memorial Day Ceremony at the High School is Saturday, May 27, beginning at 10:00 am.
 - Rotary Fishing Derby is Saturday, May 27th beginning at 9:30 am at the Blake Center.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
- a) Transfers/Appropriations
Transfer Request from regular salaries to Separation Payout for \$4,671.74. The transfer covers remaining sick and vacation time to be paid to Lisa Madden upon her resignation.
Mr. Meier made a motion to approve the Separation payout for Lisa Madden in the amount of \$4,671.71, seconded by Mr. Schmidt. The motion unanimously passed.
 - b) CFO Finance Report/Updates - Mr. Wissinger provided an update on the Budget Referendum. After the Referendum closed, the Board of Finance voted unanimously to adopt the budget and set the mil rate at 28.31. The Tax Collector and Assessor will begin getting information to (QDS) Quality Data Systems for the Tax Bills to go out on June 8, 2023.
Finance received the engagement letter from the Audit Firm, this will go to The Board of Finance for approval. The preliminary work is completed for the auditors to come in on June 20th to Town Hall and June 21st for the Board of Education.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the payments in the amount of \$367,200.50, seconded by Mr. Meir. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Approval of Separation payout for Lisa Madden for \$4,671.74 pending Board of Finance approval. Brian Wissinger
Mr. Meier made a motion to approve the Separation payout for Lisa Madden for \$4,671.74, seconded by Mr. Schmidt. The motion unanimously passed.
2. Approval to use Weyland Smith Consulting, LLC for Evaluation and Data Technical Assistance for the Town of Somers Drug-Free Community Grant and Authorize the First Selectmen to sign the contract. Matthew Cox
Mr. Schmidt made a motion to approve the request to use Weyland Smith Consulting, LLC for Evaluation and Data Technical Assistance for the Town of Somers Drug-Free Community Grant and Authorize the First Selectman to sign the contract, seconded by Mr. Meier. The motion unanimously passed.
3. Approval of revised job description for Youth Services Coordinator to be changed to Youth Services Social Worker position and Authorizing the Youth Services Social Worker position to go from part-time to full-time effective May 22, 2023. Matthew Cox
Mr. Meier made a motion to approve the job description for Youth Services Social Worker, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to approve the request for Aiden Matthews to go from part-time to full-time effective May 22, 2023, seconded by Mr. Schmidt. The motion unanimously passed.
4. Fire Department Staffing, Recommendation to hire John Sarnik as full-time FF/EMT.
Mr. Schmidt made a motion to approve the hiring of John Sarnik with an effective date of June 5, 2023, seconded by Mr. Meier. The motion unanimously passed.
5. Authorize the First Selectman to sign the sales contract between Specialty Vehicles, Inc and the Town of Somers for a New Emergency Medical Vehicle
Mr. Schmidt made a motion to authorize the First Selectman to sign the Sales contract between Specialty Vehicles, Inc. and the Town of Somers for a New Emergency Medical Vehicle, seconded By Mr. Meier. The motion unanimously passed.
6. Authorize the First Selectman to sign the amended Bundle Billing Agreements with the Town of Enfield Emergency Medical Services (EMS). ***This item was tabled.***
7. Approval of the Human Resources job description and authorization to post the part-time position.
Mr. Schmidt made a motion to approve the Human Resources Assistant job description as presented and approve the part-time position to be posted, seconded by Mr. Schmidt. The motion unanimously passed.
8. Discussion and Possible Action on an Ordinance Prohibiting the Spreading of Ashes on Public Land. The Board of Selectmen held a Public Hearing on April 20, 2023, to take public comment on the Spreading of Ashes on Public Land.
Mr. Meier motioned to adopt the Ordinance, seconded by Mr. Keeney. The motion failed. 0 votes yes – 3 votes no.
9. Authorize the First Selectman to sign the agreement for Legislative Lobbying Services with Sullivan & LeShane, Inc.
Mr. Meier made a motion to authorize the First Selectmen to sign the agreement with Sullivan & LeShan, Inc. for Legislative Lobbying Services. Seconded by Mr. Schmidt. The motion unanimously passed.

J.) **APPROVAL OF MINUTES**

Approval of Minutes of May 3, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from May 3, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of May 3, 2023, as presented, seconded by Mr. Meier. The motion passed unanimously.

K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 7:16pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA

Thursday, June 1, 2023

5:00 pm

Town Hall Auditorium

MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Accept the Resignation of Marissa Marks from the Board of Education effective May 22, 2023.

E.) FINANCE

- a) Transfers/Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

F.) NEW BUSINESS

1. Authorize the First Selectman to sign the amended Bundle Billing Agreements with the Town of Enfield Emergency Medical Services (EMS).
2. Authorize the First Selectman to Execute all related documents for the Maple Street Bridge Project, DOT No 04555.
3. Fire Department Staffing – Request to Hire Robert Wheeler as Lieutenant/Paramedic with a hire date of June 5, 2023. This request is conditional on Medical Clearance from the Town Occupational Health "Corp Care".

G.) APPROVAL OF MINUTES

Approval of Minutes of May 18, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from May 18, 2023, and that minutes of said meeting be approved.

H.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Thursday, June 1, 2023
5:00 pm
Town Hall Auditorium**

- A.) CALL TO ORDER:** The First Selectman called the meeting to order at 5:00 pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Director of Public Works Todd Rolland and Fire Chief John Roache, and several members of the Fire Department.
- B.) PUBLIC COMMENT:**
1. Public Comment: None
- C.) PRESENTATIONS BY THE FIRST SELECTMAN**
- First Selectman Keeney and Selectman Schmidt, along with members of the Economic Development Commission and the North Central Connecticut Chamber of Commerce, visited two new local businesses for ribbon-cutting ceremonies. The two businesses are the 19th Hole Disc Golf Store at 7 Hall Hill Road and The Vintage Bee Collectives at 49 Maple St. in Somerville.
 - First Selectman Keeney and two members of the Somers Senior/Community Center committee visited with Paula Dubord, Director of Elder Affairs at the Town of Wilbraham Council on Aging, Senior Center, to discuss their process of building a new senior center in Wilbraham, MA. They plan to open their new facility in Spring 2024. We discussed the issues they met along the way, funding sources, and their “Friends Group” that helped with fundraising efforts. Paula will be a great contact and source of information for us as we continue to investigate funding opportunities.
- D.) CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
 - a. Acknowledge the Resignation of Marissa Marks from the Board of Education effective May 22, 2023.
- E.) FINANCE**
- a) Transfers/Appropriations- None
 - b) CFO Finance Report/Updates:
 - Mr. Wissinger provided an update on the Auditors, Mahoney and Sabol. They will be onsite on June 20, 2023.
 - Mr. Wissinger provided a handout with the year-end budget projections.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the payments in the amount of \$483,578.03, seconded by Mr. Meier. The motion unanimously passed.
- F.) NEW BUSINESS**
1. Authorize the First Selectman to sign the amended Bundle Billing Agreements with the Town of Enfield Emergency Medical Services (EMS).
Mr. Schmidt made a motion to authorize the First Selectman to sign the amended Bundle billing agreements with the Town of Enfield Emergency Medical Services (EMS), seconded by Mr. Meier. The motion unanimously passed.

2. Authorize the First Selectman to Execute all related documents for the Maple Street Bridge Project, DOT No 04555.
Mr. Meier made a motion to authorize the First Selectman to execute all related documents for the Maple Street Bridge Project, DOT No. 04555, seconded by Mr. Schmidt. The motion unanimously passed.

3. Fire Department Staffing – Request to Hire Robert Wheeler as Lieutenant/Paramedic with a hire date of June 5, 2023. This request is conditional on Medical Clearance from the Town Occupational Health “Corp Care”. ***Mr. Wheeler obtained Medical Clearance on 6/1/23. Mr. Schmidt made a motion to approve the request to hire Robert Wheeler as Lieutenant/Paramedic with a hire date of June 5, 2023, seconded by Mr. Meier. The motion unanimously passed.***

G.) APPROVAL OF MINUTES

Approval of Minutes of May 18, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from May 18, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of May 18 as presented, seconded by Mr. Schmidt. The motion unanimously passed.

H.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 5:29 pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, June 1, 2023
6:00 pm
Town Hall Auditorium



CANCELLED

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, June 15, 2023
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Discussion and Action to Implement the Salary Pay Pool as Presented.
2. Town Assessor Report on Homeowners and Disabled Program. Karen Neal
3. Appointment Panel Recommendation to Appoint Brian Wissinger as the Chief Financial Officer with an effective date of July 1, 2023. Tim Keeney
4. Approval of Assistant Treasurer Job Description. Brian Wissinger
5. Approval of Accountant Job Description. Brian Wissinger
6. Presentation of Preliminary Dates for Appropriation and Bond Timeline for the November 7, 2023, Referendum Vote. Brian Wissinger/Michael Marinaccio
7. Accept the resignation of Cecelia Becker, Reference Librarian, effective August 1, 2023.
8. Land Use Reorganization Proposal. Todd Rolland
9. Approval of Director of Land Use and Public Works Job Description. Todd Rolland
10. Approval of Assistant Land Use Director/Zoning Enforcement Officer Job Description. Todd Rolland
11. Building Inspection Service Proposal. Todd Rolland
12. Approval of the Intermunicipal Agreement between the Town of Somers and the Town of Stafford

for Building Official Services.

13. Appointment of Glen Setzler as the Somers Building's Official.
14. Land Use Fee Schedule Proposal (Informational) – Todd Rolland
15. Authorize the First Selectman to Execute Amendment No. 1 to the Master Municipal Agreement for Construction Projects. Todd Rolland
16. Authorize the First Selectman to Execute a five-year lease for eight (8) Cloud Based Security Cameras for the Resident Troopers Office. Todd Rolland

J.) APPROVAL OF MINUTES

Approval of Minutes of June 1, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from June 1, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, June 15, 2023
Town Hall Auditorium**

- A.) CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00 pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, Public Works Director Todd Rolland, Zoning Enforcement Officer Jen Roy, and several members of the Fire Department.
- B.) PUBLIC COMMENT:**
1. Public Comment: None
- C.) PRESENTATIONS BY THE FIRST SELECTMAN – none**
- D.) CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations: None
- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS – None**
- F.) FINANCE**
- a) Transfers and Appropriations
Mr. Meier made a motion to approve the Appropriation Request in the amount of \$28,080. For the Emergency Management Director's salary, seconded by Mr. Schmidt. The motion unanimously passed.
 - b) CFO Finance Report/Updates:
Mr. Wissinger provided an update on Tax Collections, FY24 State Budget, and Information Technology.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$241,722.10, seconded by Mr. Meier. The motion passed unanimously.
- G.) UPDATES FROM BOARDS AND COMMISSION – None**
- H.) PENDING BUSINESS – None**
- I.) NEW BUSINESS**
1. Discussion and Action to Implement the Salary Pay Pool as Presented.
Mr. Schmidt made a motion to approve the salary pay pool as presented, seconded by Mr. Meier. The motion unanimously passed.
 2. Town Assessor Report on Homeowners and Disabled Program.
Karen Neal, Town Assessor, reported on the Homeowners and Disabled Program.
 3. Appointment Panel Recommendation to Appoint Brian Wissinger as the Chief Financial Officer with an effective date of July 1, 2023.
First Selectman Keeney presented the recommendation letter to appoint Brian Wissinger as Chief Financial Officer; the Appointment Panel consisted of three members, First Selectman Tim Keeney, Michael Parker, Chairman of the Board of Finance, and John Mailhot, a Pension Committee member, and a resident of Somers.
Mr. Meier made a motion to appoint Brian Wissinger as the Chief Financial Officer and Treasurer with an effective date of July 1, 2023, seconded by Mr. Schmidt. The motion unanimously passed.

4. Approval of Assistant Treasurer Job Description. Brian Wissinger
Mr. Meier made a motion to approve the Assistant Treasurer job description as presented, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to add to the agenda, appointing Michael Marinaccio as the Assistant Treasurer, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to appoint Michael Marinaccio as the Assistant Treasurer effective July 1, 2023, with an annual salary of \$87,000., seconded by Mr. Schmidt. The motion unanimously passed. The Board thanked Mr. Marinaccio for staying on through the transition.
5. Approval of Accountant Job Description. Brian Wissinger
Mr. Meier made a motion to approve the Accountant job description as presented, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Schmidt made a motion to add to the agenda, appointing Danielle Urbon to the Accountant position with an annual salary of \$60,000. Effective July 1, 2023, seconded by Mr. Meier. The motion unanimously passed.

Mr. Schmidt made a motion to appoint Danielle Urbon to the Accountant position, seconded by Mr. Meier. The motion unanimously passed.
6. Presentation of Preliminary Dates for Appropriation and Bond Timeline for the November 7, 2023, Referendum Vote. Brian Wissinger/Michael Marinaccio
Mr. Marinaccio presented the Bonding timeline for the November 7, 2023, Referendum Vote.
7. Accept the resignation of Cecelia Becker, Reference Librarian, effective August 1, 2023.
Mr. Schmidt made a motion to accept the resignation of Cecelia Becker, Reference Librarian, effective August 1, 2023, seconded by Mr. Meier. The motion unanimously passed.
8. Land Use Reorganization Proposal. Todd Rolland
Mr. Schmidt made a motion to approve the Reorganization of Land Use, seconded by Mr. Meier. The motion unanimously passed.
9. Approval of Director of Land Use and Public Works Job Description. Todd Rolland
Mr. Meier made a motion to approve the Director of Land Use and Public Works job description as presented, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to add to the agenda, appointing Todd Rolland as the Director of Land Use and Public Works, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to appoint Todd Rolland as the Land Use Director and Public Works, effective June 18, 2023, with a salary of 137,000, seconded by Mr. Schmidt. The motion unanimously passed.
10. Approval of Assistant Land Use Director/Zoning Enforcement Officer Job Description.
Mr. Schmidt made a motion to approve the Assistant Land Use Director/Zoning Enforcement Officer Job Description as presented, seconded by Mr. Meier. The motion unanimously passed.

Mr. Meier made a motion to add to the agenda, Appointing Jen Roy as the Assistant Land Use Director/Zoning Enforcement Officer, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion appointing Jen Roy as the Assistant Land Use Director/Zoning Enforcement Officer, Retroactive to May 7, 2023, at a prorated salary of \$80,000. Annually, seconded by Mr. Schmidt. The motion unanimously passed.

11. Building Inspection Service Proposal. Mr. Rolland presented the Building Inspection Service proposal.
12. Approval of the Intermunicipal Agreement between the Town of Somers and the Town of Stafford for Building Official Services.
Mr. Meier made a motion to approve the Intermunicipal Agreement between the Town of Somers and the Town of Stafford, seconded by Mr. Schmidt. The motion unanimously passed.
13. Appointment of Glen Setzler as the Somers Building's Official.
Mr. Meier made a motion to appoint Glen Setzler as the Somers Building Official, effective June 16, 2023, seconded by Mr. Schmidt. The motion unanimously passed.

Transfer Request of \$4,290.00

Transfer from Land Use Regular Salaries to Fire Department Regular Salaries. This request covers the additional cost of Fire Marshall services being provided to the Town of Stafford as part of the Intermunicipal Agreement for Building Official services. This transfer is based on the average blended rate of all certified Fire Marshalls in the Town of Somers (\$33.00) for 10 hours per week for 13 weeks, half of the length of the agreement. This was an unbudgeted expense. A comparison of the actual cost to transfer will be performed at the point to determine any additional requests needed.

Mr. Schmidt made a motion to approve the transfer request for \$4,290, seconded by Mr. Meier. The motion unanimously passed.

Mr. Schmidt made a motion to authorize the First Selectman to sign the internuncial Agreement, seconded by Mr. Meier. The motion unanimously passed.

14. Land Use Fee Schedule Proposal (Informational). Mr. Rolland presented the amended Land Use Fee schedule for informational purposes. This item will come before the Board at a future meeting for approval. A discussion followed.
15. Authorize the First Selectman to Execute Amendment No. 1 to the Master Municipal Agreement for Construction Projects. Todd Rolland
Mr. Schmidt made a motion to authorize the First Selectman to execute Amendment No. 1 to the Master Municipal for Construction projects, seconded by Mr. Meier. The motion unanimously passed.
16. Authorize the First Selectman to Execute a five-year lease for eight (8) Cloud Based Security Cameras for the Resident Troopers Office. Todd Rolland
Mr. Schmidt made a motion to authorize the First Selectman to execute a five-year lease for eight (8) Cloud Based Security Cameras for the Resident Troopers Office, seconded by Mr. Meier. The motion unanimously passed.

J.) APPROVAL OF MINUTES

Approval of Minutes of June 1, 2023, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from June 1, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the Minutes of June 1, 2023, as presented, seconded by Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 7:21 pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

LEGAL NOTICE
SOMERS BOARD OF SELECTMEN



Notice is hereby given that the Board of Selectmen, at their regularly scheduled business meeting, to be held Thursday, July 6, 2023 at 6:00 P.M. In Town Hall, 600 Main Street, Somers, CT shall consider and vote on the following:

1. Proposal to amend the existing fee schedules for Building and Zoning permits, effective August 6, 2023.

Copies of the proposed fee schedules are available for review in the Land Use Office, Somers Town Hall.

Dated at Somers, CT this 26th day of June 2023

Publication date: July 1, 2023

SOMERS BOARD OF SELECTMEN

Timothy Keeney, First Selectman

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, July 6, 2023
Town Hall Auditorium

MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER**
1. Pledge of Allegiance
 2. Roll Call
- B.) **PUBLIC COMMENT:**
1. Public Comment:
- C.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- D.) **FINANCE**
- a) Transfers and Appropriations
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments
- E.) **PENDING BUSINESS**
- F.) **NEW BUSINESS**
1. Discussion and Possible Action to Approve Amended Building and Mechanical Fee Schedule. Todd Rolland
 2. Local Traffic Authority Request – Request to Install Two Winery Traffic Ahead Signs on Mountain Road. Todd Rolland
 3. Discussion and Action on the Memorandum of Agreement between the Town of Somers and the Somers FD Local Union 4284. Brian Wissinger
 4. Adopt a Resolution to amend the Town of Somers 457(b) Deferred Compensation Plan for the CARES Act. Brian Wissinger
 5. Adopt a Resolution to Implement SECURE Act and Other Law Changes to the Town of Somers 457(b) Deferred Compensation Plan. Brian Wissinger
 6. Authorize Michael Marinaccio to sign the Agreement for Changes to the Town of Somers 457(b) Deferred Compensation Plan. Brian Wissinger
 7. To Set a Town Meeting Date to Appropriate Funds for the Emergency Management Director's Salary of \$28,080.00. Brian Wissinger
 8. Accept the Resignation of Kate Chisholm, Land Use Technician, Effective July 13, 2023.
- G.) **APPROVAL OF MINUTES**
- Approval of Minutes of June 15, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from June 15, 2023, and that minutes of said meeting be approved.
- H.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, July 6, 2023
6:00pm
Town Hall Auditorium**

- A.) CALL TO ORDER:** Selectman Bill Meier called the meeting to order at 6 pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call: Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio and Todd Rolland Director of Public Works.
- B.) PUBLIC COMMENT:**
1. Public Comment: - None
- C.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- Selectman Meier announced the Annual Somers National Night Out on August 1, 2023, 6-8 pm at 96 Field Road Park – Connors Place. This is done in collaboration with our local prevention council. Residents can meet your local Police and Fire/EMS Departments. There will be games, crafts, snacks, resources, and education.
- D.) FINANCE**
- a) Transfers and Appropriations – None
 - b) CFO Finance Report/Updates- none
Mr. Wissinger provided an update on the Board of Finance meeting held on June 27, 2023, and the end-of-year fiscal closing.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$598,993.94, seconded by Mr. Meier. The motion unanimously passed.
- E.) PENDING BUSINESS - None**
- F.) NEW BUSINESS**
1. Discussion and Possible Action to Approve Amended Building and Mechanical Fee Schedule. Todd Rolland
Mr. Schmidt made a motion to approve the amended building and mechanical fee scheduled as presented, seconded by Mr. Meier. The motion unanimously passed.
 2. Local Traffic Authority Request – Request to Install Two Winery Traffic Ahead Signs on Mountain Road. Todd Rolland
Mr. Meier made a motion to approve the warning signs on Mountain Road and that they be worded at the discretion of the Director of Public Works, seconded by Mr. Schmidt. The motion unanimously passed.
 3. Discussion and Action on the Memorandum of Agreement between the Town of Somers and the Somers FD Local Union 4284. Brian Wissinger
Mr. Schmidt made a motion to approve the Memorandum of Agreement between the Town of Somers and the Somers FD Local Union 4284 and to authorize the First Selectmen to sign the agreement, seconded by Mr. Meier. The motion unanimously passed.

4. Adopt a Resolution to amend the Town of Somers 457(b) Deferred Compensation Plan for the CARES Act. Brian Wissinger
Mr. Schmidt made a motion to adopt the Resolution to amend the Town of Somers 457(b) Deferred Compensation Plan for the CARES Act, seconded by Mr. Schmidt. The motion unanimously passed.
5. Adopt a Resolution to Implement SECURE Act and Other Law Changes to the Town of Somers 457(b) Deferred Compensation Plan. Brian Wissinger
Mr. Schmidt made a motion to Adopt a Resolution to implement SECURE Act and other law changes to the Town of Somers 457 (b) Deferred Compensation Plan, seconded by Mr. Meier. The motion unanimously passed.
6. Authorize Michael Marinaccio to sign the Agreement for Changes to the Town of Somers 457(b) Deferred Compensation Plan. Brian Wissinger
Mr. Schmidt made a motion to authorize Michael Marinaccio to sign the Agreement for changes to the Town of Somers 457(b) Deferred Compensation Plan as amended, seconded by Mr. Meier. The motion unanimously passed.
7. To Set a Town Meeting Date to Appropriate Funds for the Emergency Management Director's Salary of \$28,080.00. Brian Wissinger
Mr. Meier made a motion to set a Town meeting date for July 20, 2023, at 7 pm to appropriate funds for the Emergency Management Director Salary of \$28,080., seconded by Mr. Schmidt. The motion unanimously passed.
8. Accept the Resignation of Kate Chisholm, Land Use Technician, Effective July 13, 2023.
Mr. Schmidt made a motion to accept the resignation of Kate Chisholm, Land Use Technician, seconded by Mr. Meier. The motion unanimously passed.

G.) APPROVAL OF MINUTES

Approval of Minutes of June 15, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from June 15, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of June 15, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.

H.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 6:23 pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, July 20, 2023
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Matthew Cox as the Municipal Agent to the Elderly

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS –

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Fire Department Update – John Roache
 2. Authorize the First Selectman to Execute the Construction Agreement and all Associated documents for the Pleasant View Drive Reconstruction Project. **Todd Rolland**
 3. Authorize the First Selectman to Execute the Hurds Lake Dam Design and Opinion of Probable Construction Costs Proposal. **Todd Rolland**
 4. Accept the Resignation of Florence Hurley, Senior Center Program Coordinator, Effective June 30, 2023.
 5. Authorize the First Selectmen to Sign the Contract between the State of Connecticut Department of Emergency Services and Public Protection, the Division of State Police, and the Town of Somers.
 6. Discuss and Approve the Buyback of Lot 209 in Somers Center Cemetery – **Brian Wissinger**
 7. Appropriation and Bonding Resolutions- **Brian Wissinger**
- a. Discussion and vote to adopt and recommend to the Board of Finance and to the electors and citizens eligible to vote at Town Meetings of the Town the following Resolutions:

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$13,200,000 FOR THE SENIOR/COMMUNITY CENTER PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$13,200,000, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$10,500,000 FOR THE HVAC AND ELECTRICAL SYSTEM IMPROVEMENTS PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$10,500,000, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM

- b. Notice of Special Town Meeting and Referendum
 - a. Provisionally call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Thursday, October 26, 2023, at 7:00 pm to consider and discuss, but not vote on, the resolutions.
 - b. Remove the resolutions from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on November 7, 2023.
 - c. Authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b.
- c. Discussion and vote to approve the following Resolutions:
 - a. **RESOLUTION AUTHORIZING THE SOMERS BOARD OF EDUCATION TO APPLY TO THE COMMISSIONER OF ADMINISTRATIVE SERVICES AND TO ACCEPT OR REJECT A GRANT FOR THE SOMERS ELEMENTARY SCHOOL HVAC PROJECT AT THE SOMERS ELEMENTARY SCHOOL**
 - b. **5227563RESOLUTION AUTHORIZING THE ESTABLISHMENT OF THE SOMERS HVAC BUILDING COMMITTEE WITH REGARD TO THE SOMERS ELEMENTARY SCHOOL HVAC PROJECT AT THE SOMERS ELEMENTARY SCHOOL**
 - c. **RESOLUTION AUTHORIZING AT LEAST THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE SOMERS ELEMENTARY SCHOOL HVAC PROJECT AT THE SOMERS ELEMENTARY SCHOOL**

J.) APPROVAL OF MINUTES

Approval of Minutes of July 6, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from July 6, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, July 20, 2023
Town Hall Auditorium



A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00 pm.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Land Use and Public Works Director Todd Rolland.

B.) **PUBLIC COMMENT:**

1. Public Comment: none

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

First Selectman Keeney announced August 1, 2023, 6-8 pm, Somers is holding their First National Night Out in partnership with Somers Comes Together. The event will take place at 96 Field Rd. Park. Residents can meet their local Police and firefighters/EMTs.

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Matthew Cox as the Municipal Agent to the Elderly –
Mr. Meier made a motion to appoint Matthew Cox as the municipal Agent to the Elderly with a term expiring 12/22/25, seconded by Mr. Schmidt. The motion unanimously passed.

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

Mr. Schmidt made a motion to add to the agenda a proposal from GEI Consultants and to authorize the First Selectman to sign the proposal, seconded by Mr. Meier. The motion passed unanimously.

Mr. Wissinger provided the scope of services and requested that the Board authorize the First Selectman to sign the proposal. The funding source will come out of Land and Building Services in the Selectman budget.

Mr. Meier made a motion to authorize the First Selectman to sign the agreement with GEI Consultants for the Somersville Mill as presented, seconded by Mr. Schmidt. The motion unanimously passed.

F.) **FINANCE**

- a) Transfers and Appropriations - None
- b) CFO Finance Report/Updates – Mr. Wissinger provided an update on training with the new financial software. CIP met on Tuesday, July 18th, the committee approved both bonding projects, and both bonding resolutions are in front of the Board of Selectmen this evening for approval.
- c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$1,313,188.06, seconded by Mr. Meier. The motion unanimously passed.

G.) **UPDATES FROM BOARDS AND COMMISSION**

H.) **PENDING BUSINESS**

I.) **NEW BUSINESS**

1. Fire Department Update –
 - Chief Roache provided an update on the Suboxone program. Somers is the first in Ct and New England Department to go live with this program. In partnership with Johnson Hospital Trinity Health and CHR. It is for those suffering from opioid addiction and withdrawals. This provides another treatment option in the field that paramedics

can administer.

- Chief Roache announced after training this week that the ambulances will carry whole blood products for more traumatic injuries.
- Trinity went live with their paramedic services. They are predominantly getting tied up with transfers. They are helping slightly with the Stafford calls.
- Chief provided an update on Fire Marshall Services
- The Department is Working with Worthington Pond to install a Dry Hydrant at Worthington Pond through a DEEP Grant. It will help protect the area from Broadway to Camp Road on Mountain Road.

2. Authorize the First Selectman to Execute the Construction Agreement and all associated documents for the Pleasant View Drive Reconstruction Project.

Mr. Schmidt made a motion to authorize the First Selectman to execute the construction agreement and all associated documents for the Pleasant View Drive Reconstruction Project, seconded by Mr. Meier. The motion unanimously passed.

3. Authorize the First Selectman to Execute the Hurds Lake Dam Design and Option of Probable Construction Costs Proposal.

Mr. Meier made a motion to authorize the First Selectman to execute the Hurds Lake Dam Design as presented, seconded by Mr. Schmidt. The motion unanimously passed.

4. Accept the Resignation of Florence Hurley, Senior Center Program Coordinator, Effective June 30, 2023.

Mr. Schmidt made a motion to accept the Resignation of Florence Hurley, Senior Center Program Coordinator, effective June 30, 2023, seconded by Mr. Meier. The motion unanimously passed.

5. Authorize the First Selectmen to Sign the Contract between the State of Connecticut Department of Emergency Services and Public Protection, the Division of State Police, and the Town of Somers.

Mr. Meier made a motion to authorize the First Selectman to sign the contract between the State of Connecticut Department of Emergency Services and Public Protection, the Division of State Police, and the Town of Somers, seconded by Mr. Schmidt. The motion unanimously passed.

6. Discuss and Approve the Buyback of Lot 209 in Somers Center Cemetery.
Mr. Wissinger provided an update on Lot 209. The Cemetery Committee approved the buyback on 7/12/23 and now needs the Board of Selectmen's approval to authorize the buyback of Lot 209.

Mr. Schmidt made a motion to approve the Buyback of LOT 209, seconded by Mr. Meier. The motion unanimously passed.

7. Appropriation and Bonding Resolutions.

- a. Discussion and vote to adopt and recommend to the Board of Finance and to the electors and citizens eligible to vote at Town Meetings of the Town the following Resolutions:

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$13,200,000 FOR THE SENIOR/COMMUNITY CENTER PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$13,200,000, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM

Mr. Meier made a motion to approve the resolution authorizing an Appropriation of \$13,200,000 for the Senior/Community Center project and financing of said appropriation by the issuance of general obligation bonds and notes in anticipation

of such bonds in an amount not to exceed \$13,200,000, as well as establishing a date for referendum, seconded by Mr. Schmidt. A discussion followed. The motion unanimously passed.

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$10,500,000 FOR THE HVAC AND ELECTRICAL SYSTEM IMPROVEMENTS PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$10,500,000, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM

Mr. Schmidt made a motion to approve the resolution authorizing an appropriation of \$10,500,000 for the HVAC and Electrical Systems Improvements project and the financing of said appropriation by the issuance of general obligation bonds and notes in anticipation of such bonds in an amount not to exceed \$10,500,000, seconded by Mr. Meier. The motion unanimously passed.

- b. Notice of Special Town Meeting and Referendum
 - a. Provisionally call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Thursday, October 26, 2023, at 7:00 pm to consider and discuss, but not vote on, the resolutions.
 - b. Remove the resolutions from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on November 7, 2023.
 - c. Authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b.

Mr. Schmidt made a motion to call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Thursday, October 26, 2023 at 7:00 pm to consider and discuss, but not vote on, the resolutions and remove the resolutions from the agenda of the Town Meeting and approve by vote of voting machine and set the date for referendum on November 7, 2023 and authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b, seconded by Mr. Meier. The motion unanimously passed.

- c. Discussion and vote to approve the following Resolutions:
 - a. **RESOLUTION AUTHORIZING THE SOMERS BOARD OF EDUCATION TO APPLY TO THE COMMISSIONER OF ADMINISTRATIVE SERVICES AND TO ACCEPT OR REJECT A GRANT FOR THE SOMERS ELEMENTARY SCHOOL HVAC PROJECT AT THE SOMERS ELEMENTARY SCHOOL**

Mr. Schmidt made a motion to authorize the Somers Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Somers Elementary School HVAC Project at the Somers Elementary School, seconded by Mr. Meier. The motion unanimously passed.

- b. **RESOLUTION AUTHORIZING THE ESTABLISHMENT OF THE SOMERS HVAC BUILDING COMMITTEE WITH REGARD TO THE SOMERS ELEMENTARY SCHOOL HVAC PROJECT AT THE SOMERS ELEMENTARY SCHOOL**

Mr. Schmidt made a motion to authorize the establishment of the Somers HVAC Building Committee, consisting of
Superintendent or Designee (non-voting member)
Michael Briggs – Board of Education Member
Todd Rolland – Town Official
Jim MacFeat – District Maintenance
Paul Bohonowicz – Community Member/HVAC
Michael Marinaccio – Assistant Treasurer

with a term to expire upon completion of the Somers Elementary School HVAC Project at the Somers Elementary School, seconded by Mr. Meier. The motion unanimously passed.

- C. RESOLUTION AUTHORIZING AT LEAST THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE SOMERS ELEMENTARY SCHOOL HVAC PROJECT AT THE SOMERS ELEMENTARY SCHOOL

Mr. Schmidt made a motion to authorize at least the preparation of schematic drawings and outline specifications for the Somers Elementary School HVAC Project at the Somers Elementary School, seconded by Mr. Meier. The motion unanimously passed.

J.) APPROVAL OF MINUTES

Approval of Minutes of July 6, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from July 6, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the July 6, 2023, meeting minutes as presented, seconded by Mr. Shmidt. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:54 pm, seconded by Mr. Shmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.



TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, August 3, 2023
Town Hall Auditorium

MEETING WILL BE LIVE-STREAMED

<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Accept the resignation of Ray Wolters from the Economic Development Commission.
 - b. Appoint Melissa Zelek as a full member of the Economic Development Commission to fill the vacancy with a term expiring 12.22.23.

Melissa is a business owner in Somers. She owns and operates Vintage Furniture Refinishing on Maple Street in the old Mill building. She has taken an active interest in the EDC and expressed a desire to help businesses grow in Town.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Staffing Request for Land Use Department - Request to hire Mary Mitta Per Diem with an hourly rate of \$25.00, not exceeding 20 hours per week. – **Todd Rolland**
2. Separation Payout Request – Request to pay out the remaining sick and vacation time for Cecelia Becker at her determined hourly \$31.30/hour, based on her retirement date 8/1/23, in the amount of \$2,644.85. **Brian Wissinger**

J.) APPROVAL OF MINUTES

Approval of Minutes of July 20, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from July 20, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, August 3, 2023
Town Hall Auditorium



A.) CALL TO ORDER – First Selectman Tim Keeney called the meeting to order at 6:00 pm.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, and Director of Land Use Services and Public Works Todd Rolland.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

1. On July 27, members of the Town government met at Town Hall with WinnCo and GEI Officials to talk about the potential development of the Somersville Mill Site. 80 to 100 apartment units are being proposed. The main topic was environmental pollution in the groundwater. The Town has agreed to seek additional brownfield remediation relief from the Department of Economic Community Development (DECD) prior to WINNCo Development negotiations with the Town to develop the site.
2. On August 1, 2023, Mr. Schmidt attended a ribbon-cutting ceremony for the small business Big Y Express in the center of Town at 190 and 83.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Accept the resignation of Ray Wolters from the Economic Development Commission.
Mr. Schmidt made a motion to accept the resignation of Ray Wolters from the Economic Development Commission, seconded by Bill Meier. The motion unanimously passed.
 - b. Appoint Melissa Zelek as a member of the Economic Development Commission to fill the vacancy with a term expiring 12.22.23.
Mr. Meier made a motion to Appoint Melissa Zelek as a member of the Economic Development Commission to fill the vacancy of Ray Wolters with a term expiring 12.22.23. The motion unanimously passed.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

Mr. Meier made a motion to add to the agenda a Local Traffic Authority Request, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Rolland presented the Local Traffic Authority Request for the Four Town Fair Association to utilize local and State Roadways on Saturday, September 16, 2023, for their annual Four Town Fair Parade.

Mr. Meier made a motion to approve the Local Traffic Authority Request for the Four Town Fair Association to utilize local and State Roadways on Saturday, September 16, 2023, for their annual Four Town Fair Parade. Seconded by Mr. Schmidt. The motion unanimously passed.

F.) FINANCE

- a) Transfers and Appropriations – None

b) CFO Finance Report/Updates- Mr. Wissinger provided the following updates.

1. Finance compiled the data for January 1 through June 30, 2023, for Emergency Medical Intercept Services to Stafford. The invoice was for \$25,000 and was sent out today. Attached to the invoice was a letter detailing how finance determined that number. A discussion followed.
2. Finance received the lease packaging quotes for a new Public Works plow truck and the Board of Education pickup truck. Finance received four Bids. TD Bank was the winning bidder and was notified today. Mr. Wissinger anticipates having the lease agreement at the next Board of Selectmen meeting.
3. Webster Bank had global outages on August 2nd. This was an IT issue that affected payroll. Employees should see their direct deposits this evening.

G.) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the Scheduled Payments in the amount of \$374,334.45, seconded by Mr. Meier. The motion unanimously passed.

H.) UPDATES FROM BOARDS AND COMMISSION - None

I.) PENDING BUSINESS - None

J.) NEW BUSINESS

1. Staffing Request for Land Use Department - Request to hire Mary Mitta Per Diem with an hourly rate of \$25.00, not exceeding 20 hours per week. – **Todd Rolland**
Mr. Schmidt made a motion to approve the request to hire Mary Mitta Per Diem as the Land Use Technician with an hourly rate of \$25.00, not exceeding 20 hours per week, seconded by Mr. Meier. The motion unanimously passed.
2. Separation Payout Request – Request to pay out the remaining sick and vacation time for Cecelia Becker at her determined hourly \$31.30/hour, based on her retirement date of 8/1/23, in the amount of \$2,644.85. **Brian Wissinger**
Mr. Meier made a motion to approve the Request to pay out the remaining sick and vacation time for Cecelia Becker at her determined hourly \$31.30/hour, based on her retirement date of 8/1/23, in the amount of \$2,644.85. Seconded by Mr. Schmidt. The motion unanimously passed.

K.) APPROVAL OF MINUTES

Approval of Minutes of July 20, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from July 20, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the Regular Meeting from July 20, 2023, as presented. The motion unanimously passed.

L.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:25 pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, August 17, 2023
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) **CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call

B.) **PUBLIC COMMENT:**

1. Public Comment:

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations:

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

F.) **FINANCE**

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) **UPDATES FROM BOARDS AND COMMISSION**

H.) **PENDING BUSINESS**

I.) **NEW BUSINESS**

1. Request the Town of Somers to be the Fiscal Sponsor for the Union Agricultural Society (Four Town Fair Association) to apply for the Hartford Foundation Funds. **Ann Marie Logan**
2. Accept the Resignation of Michael Bahler, Part-time Firefighter/Paramedic, with an effective date of July 19, 2023.
3. Provide an update on the Human Resources Position and Employee Handbook. **Kim LaFleur**
4. Local Traffic Authority Requests: **Trooper Justin Pruess and Kim Littig**
 - a. 11th Annual Law Enforcement Ride-to-Remember, Saturday, September 9, 2023, 12 pm.
 - b. Hartford County 4 H Road Race, Sunday, August 20, 2023, from 9:00 am –10:00 am.
 - c. Great Escape Road Race 5K Saturday, September 16, 2023, from 7:55 am– 9:00 am
5. Extra Duty Police Officer Rate Increases Request - **Trooper Justin Pruess and Kim Littig**
6. Request to apply for Small Town Economic Assistance Program (STEAP) Grant for the Fire Department Roof Replacement and Authorize the First Selectman to execute all documents to apply for funding. **Todd Rolland**
7. Senior Center Staffing Request – Request to Hire Mary-Ellen Matarazzo for the Part-time Senior Center Program Coordinator position with an hourly rate of \$18.00 and a start date of August 28, 2023. **Maureen Parsell**
8. Drug-Free Communities (DFC) Grant Update – **Matthew Cox**
9. Request to enter a Memorandum of Understanding between the Town of Somers and Operation Fuel, Inc., and Authorize the First Selectman to sign the agreement. Operation Fuel provides energy assistance for residents. **Matthew Cox**

10. Library Staff Reorganization Proposal – **Joanne Nichting**
 - a. Request Approval for the Adult Services Coordinator Job Description.
 - b. Request to Place Allison Rief in the Adult Service Coordinator Position effective August 27, 2023, with an annual salary of \$47,500.
 - c. Request Approval of Library Assistant Job Description.
 - d. Request to Place Cheyenne West in the Library Assistant Full-time position effective August 27, 2023, with an annual salary of 41,860.
 - e. Request Approval of Assistant Director/Youth Services Librarian Job description.
 - f. Request to Place Marie Stromwall in the Youth Services Librarian/Assistant Director position effective August 27, 2023, with an annual salary of \$69,500.
11. Approval of Lease Agreement Document from TD Bank for a 2023 Ford F250 and a 2024 Freightliner 114SD Dump truck with plow and Authorize the First Selectmen to sign all associated documents– **Brian Wissinger**
12. Approval of Escrow Account Agreement from TD Bank for a 2023 Ford F250 and a 2024 Freightliner 114SD Dump truck with plow and Authorize the First Selectman to sign all associated documents – **Brian Wissinger**
13. Proposed Recipient and Discussion of the Robert B. Percoski Community Service Award. **Tim Keeney**
14. Proposed Recipient and Discussion of the Adolph P. Anderson Quality Employee Award. **Tim Keeney**

J.) APPROVAL OF MINUTES

Approval of Minutes of August 3, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from August 3, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, August 17, 2023
Town Hall Auditorium



- A.) **CALL TO ORDER** – First Selectman Tim Keeney called the meeting to order at 6:00 pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier, Bob Schmidt, CFO Brian Wissinger, Land Use/Public Works Director Todd Rolland, Police Administrator Kim Littig, Trooper Justin Pruess, Director of Rec and Leisure Services Maureen Parsell, Human Services Director Matthew Cox, Library Director Joanne Nichting.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
First Selectman Keeney provided an update on the following items:
- Monday, August 21, 2023, there will be a Blood drive from 10 am to 3 pm in the Town Hall auditorium.
 - The Government Finance Officers Association (GFOA) has awarded the certificate of achievement for excellence in financial reporting to the Town of Somers for its annual comprehensive financial report for the fiscal year ending June 30, 2022.
 - Tuesday, August 29, 2023, at 1:30 p.m., Commissioner Mark Boughton will be visiting the First Selectman and members of the Somers team to discuss Camp Aya Po and sidewalks.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations: None
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
- a) Transfers and Appropriations – None
 - b) CFO Finance Report/Updates – Mr. Wissinger updated the Board of Selectmen on the following items:
 - a. The Government Finance Officers Association (GFOA) has awarded the certificate of achievement for excellence in financial reporting to the Town of Somers for its annual comprehensive financial report for the fiscal year ending June 30, 2022.
 - b. Training is ongoing for the new financial software.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$403,992.95, seconded by Mr. Meier. The motion unanimously passed.
- G.) **UPDATES FROM BOARDS AND COMMISSION - *Mr. Meier suggested to start inviting Board and Commission members to provide an update on their commissions.***
- H.) **PENDING BUSINESS**
- I.) **NEW BUSINESS**
1. Request the Town of Somers to be the Fiscal Sponsor for the Union Agricultural Society (Four Town Fair Association) to apply for the Hartford Foundation Funds. **This item was not discussed. The Four Town Fair Association is seeking other agriculture funding.**

2. Accept the Resignation of Michael Bahler, Part-time Firefighter/Paramedic, with an effective date of July 19, 2023.
Mr. Meier made a motion to accept the resignation of Michael Bahler, part Firefighter/Paramedic, with an effective date of July 19, 2023, seconded by Mr. Schmidt. The motion unanimously passed.

3. Provide an update on the Human Resources Position and Employee Handbook. Kim LaFleur
Ms. LaFleur provided an update on the Human Resources position and requested that the Board consider changing the title to Human Resources Coordinator and increasing the salary range. A discussion followed.

Mr. Meier made a motion to Modify the hourly salary range to \$29.00 - \$33.00 at 28 hours, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to modify the title of the Human Resources Assistant to Human Resources Coordinator, seconded by Mr. Schmidt. The motion unanimously passed.

4. Local Traffic Authority Requests: Trooper Justin Pruess and Kim Littig
 - a. 11th Annual Law Enforcement Ride-to-Remember, Saturday, September 9, 2023, 12 pm.
Mr. Schmidt made a motion to approve the 11th Annual Law Enforcement Ride-to-Remember, Saturday, September 9, 2023, 12 pm, seconded by Mr. Meier. The motion unanimously passed.

 - b. Hartford County 4 H Road Race, Sunday, August 20, 2023, from 9:00 am –10:00 am.
Mr. Meier made a motion to approve the Hartford County 4 H Road Race, Sunday, August 20, 2023, from 9:00 am –10:00 am, seconded by Mr. Schmidt. The motion unanimously passed.

 - c. Great Escape Road Race 5K Saturday, September 16, 2023, from 7:55 am– 9:00 am
Mr. Schmidt made a motion to approve the Great Escape Road Race 5K on Saturday, September 16, 2023, from 7:55 am– 9:00 am, seconded by Mr. Meier. The motion unanimously passed.

5. Extra Duty Police Officer Rate Increases Request - Trooper Justin Pruess and Kim Littig
Mr. Meier made a motion to approve the Extra Duty Police Officer Rate Increases Request as presented and to modify it to start on July 1, 2024, and subsequent years, seconded by Mr. Schmidt. The motion unanimously passed.

6. Request to apply for Small Town Economic Assistance Program (STEAP) Grant for the Fire Department Roof Replacement and Authorize the First Selectman to execute all documents to apply for funding. Todd Rolland
Mr. Schmidt made a motion to approve the request to apply for Small Town Economic Assistance Program (STEAP) Grant for the Fire Department Roof Replacement and Authorize the First Selectman to execute all documents to apply for funding, seconded by Mr. Meier. The motion unanimously passed.

7. Senior Center Staffing Request – Request to Hire Mary-Ellen Matarazzo for the Part-time Senior Center Program Coordinator position with an hourly rate of \$18.00 and a start date of August 28, 2023. Maureen Parsell
Mr. Schmidt made a motion to approve the request to Hire Mary-Ellen Matarazzo for the Part-time Senior Center Program Coordinator position with an hourly rate of \$18.00 and a start date of August 28, 2023, seconded by Mr. Meier. The motion unanimously passed.

8. Drug-Free Communities (DFC) Grant Update – **Matthew Cox**
Mr. Cox provided an update on the Drug-Free Communities Grant. A discussion followed.
9. Request to enter a Memorandum of Understanding between the Town of Somers and Operation Fuel, Inc., and Authorize the First Selectman to sign the agreement. Operation Fuel provides energy assistance for residents. **Matthew Cox**
Mr. Schmidt Motion to approve the request and enter a Memorandum of Understanding between the Town of Somers and Operation Fuel, Inc., and Authorize the First Selectman to sign the agreement. Seconded by Mr. Meier. The motion unanimously passed.
10. Library Staff Reorganization Proposal – **Joanne Nichting**
 - a. Request Approval for the Adult Services Coordinator Job Description.
Mr. Schmidt made a motion to approve the Adult Services Coordinator Job Description. Seconded by Mr. Meier. The motion unanimously passed.
 - b. Request to Place Allison Rief in the Adult Service Coordinator Position effective August 27, 2023, with an annual salary of \$47,500.
Mr. Schmidt made a motion to approve the request to place Allison Rief in the Adult Service Coordinator Position effective August 27, 2023, with an annual salary of \$47,500. Seconded by Mr. Meier. The motion unanimously passed.
 - c. Request Approval of Library Assistant Job Description.
Mr. Schmidt made a motion to approve the Library Assistant Job Description, seconded by Mr. Meier. The motion unanimously passed.
 - d. Request to Place Cheyenne West in the Library Assistant Full-time position effective August 27, 2023, with an annual salary of 41,860.
Mr. Schmidt made a motion to approve the request to place Cheyenne West in the Library Assistant Full-time position effective August 27, 2023, with an annual salary of 41,860. Seconded by Mr. Meier. The motion unanimously passed.
 - e. Request Approval of Assistant Director/Youth Services Librarian Job description.
Mr. Schmidt made a motion to approve the Assistant Director/Youth Services Librarian Job description. Seconded by Mr. Meier. The motion unanimously passed.
 - f. Request to Place Marie Stromwall in the Youth Services Librarian/Assistant Director position effective August 27, 2023, with an annual salary of \$69,500.
Mr. Schmidt made a motion to approve to place Marie Stromwall in the Youth Services Librarian/Assistant Director position effective August 27, 2023, with an annual salary of \$69,500. Seconded by Mr. Meier. The motion unanimously passed.
11. Approval of Lease Agreement Document from TD Bank for a 2023 Ford F250 and a 2024 Freightliner 114SD Dump truck with plow and Authorize the First Selectmen to sign all associated documents– **Brian Wissinger**
Mr. Schmidt made a motion to approve the Lease Agreement from TD Bank for a 2023 Ford F250 and a 2024 Freightliner 114SD Dump truck with plow and Authorize the First Selectmen to sign all associated documents, seconded by Mr. Meier. The motion unanimously passed.
12. Approval of Escrow Account Agreement from TD Bank for a 2023 Ford F250 and a 2024 Freightliner 114SD Dump truck with plow and Authorize the First Selectman to sign all associated documents – **Brian Wissinger**
Mr. Schmidt made a motion to approve the Lease Agreement from TD Bank for a 2023 Ford F250 and a 2024 Freightliner 114SD Dump truck with plow and Authorize the First Selectmen to sign all associated documents. Seconded by Mr. Meier. The motion unanimously passed.

13. Proposed Recipient and Discussion of the Robert B. Percoski Community Service Award. **Tim Keeney**

Mr. Keeney recommended Shirley Warner to be the recipient of the Robert B. Percoski Community Service Award.

Mr. Meier made a motion to award the Robert B. Percoski Community Service Award to Shirley Warner, seconded by Mr. Schmidt. The motion unanimously passed.

14. Proposed Recipient and Discussion of the Adolph P. Anderson Quality Employee Award. **Tim Keeney**

Mr. Keeney recommended Jennifer Roy to be the recipient of the Adolph P. Anderson Quality Employee Award.

Mr. Meier made a motion to award the Adolph P. Anderson Quality Employee Award to Jennifer Roy, seconded by Mr. Schmidt. The motion unanimously passed.

J.) APPROVAL OF MINUTES

Approval of Minutes of August 3, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from August 3, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of August 3, 2023, as presented, seconded by Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 7:43 p.m., seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Thursday, August 24, 2023
4:00 PM
Selectmen's Conference Room**



A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) EXECUTIVE SESSION: *PENDING CLAIMS AND LITIGATION*

1. 520 Hall Hill Road v Somers
2. AFL-HBAN Solar Trust v Somers
3. Prior v Somers ZBA
4. Prior v Somers Zoning Commission.
5. Somers Mountains Properties LLC v. Somers ZBA- 3 separate cases
6. Somers v Moylan
7. Alico v. Somers

D.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Thursday, August 24, 2023
4:00 PM
Selectmen's Conference Room



Meeting Canceled

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, September 7, 2023
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) **CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call

B.) **PUBLIC COMMENT:**

1. Public Comment:

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations:
 - Resignation of Anne Cournoyer as Justice of the Peace
 - Resignation of Richard Cheney as Justice of the Peace
 - Announcement of Appointment - Sherri Marquis as the Justice of the Peace with a term expiring on January 6, 2025
 - Announcement of Appointment – Scott Kaupin as Justice of the Peace with a term expiring on January 6, 2025

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

F.) **FINANCE**

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) **UPDATES FROM BOARDS AND COMMISSION**

H.) **PENDING BUSINESS**

I.) **NEW BUSINESS**

1. CIP Requests
 - a. Public Works Department HVAC Unit Replacement \$19,500.00
Motion to approve the Capital Improvement Project request for the HVAC Unit Replacement at the Department of Public Works in the amount of \$19,500.
 - b. Library HVAC Unit Replacement \$9,500.00
Motion to approve the Capital Improvement Project request for the HVAC Unit Replacement at the Library in the amount of \$9,500.
2. Review of Employee handbook with Town Labor Attorney and Possible vote to adopt Employee Handbook.

J.) **APPROVAL OF MINUTES**

Approval of Minutes of August 17, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from August 17, 2023, and that minutes of said meeting be approved.

K.) **ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, September 7, 2023
Town Hall Auditorium



A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00 p.m.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Director of Public Works and Land Use Services Todd Rolland, Town Clerk David Marti, Veterans Affairs Director David McCaffrey, S Deputy Director of Veterans Affairs Sherri Marquis, Scott Kaupin, resident of Somers and Pat McHale Town Labor Attorney.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney made the following announcements:

- Commissioner Mark Boughton is visiting Somers on September 18th at 11:00 am. to discuss sidewalks and Camp Aypo.
- Somers High School is having a Class Reunion at the Nights of Columbus on September 16th to celebrate all those who have graduated and faculty of Somers High School.
- Friends of the Library is hosting a home tour on Saturday, September 23, 2023, from 10 am – 3 pm.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

First Selectman Tim Keeney announced the following items:

- Resignation of Anne Cournoyer as Justice of the Peace
- Resignation of Richard Cheney as Justice of the Peace
- Announcement of Appointment - Sherri Marquis as the Justice of the Peace with a term expiring on January 6, 2025
- Announcement of Appointment – Scott Kaupin as Justice of the Peace with a term expiring on January 6, 2025

Sherri Marquis and Scott Kaupin, new Justices of the Peace, were sworn in by David Marti, Town Clerk.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations

Mr. Meier made a motion to approve the fiscal year 23 budget Transfers as presented, seconded by Mr. Schmidt. The motion unanimously passed.

- b) CFO Finance Report/Updates

Mr. Wissinger provided an update on training for the employee access online module. Out of 79 employees, 62 attended the training. Those who did not attend the training can access the recording online. The next training will take place on September 18th for the Directors. The training will focus on requesting Purchase orders and entering invoices.

- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the Scheduled Payments in the amount of \$589,623.32, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION – None

H.) PENDING BUSINESS -None

I.) NEW BUSINESS

1. CIP Requests

a. Public Works Department HVAC Unit Replacement \$19,500.00

Mr. Meier made a motion to approve the Capital Improvement Project request for the HVAC Unit Replacement at the Department of Public Works in the amount of \$19,500, seconded by Mr. Schmidt. The motion unanimously passed.

b. Library HVAC Unit Replacement \$9,500.00

Mr. Schmidt made a motion to approve the Capital Improvement Project request for the HVAC Unit Replacement at the Library in the amount of \$9,500., seconded by Mr. Meier. The motion unanimously passed.

2. Review the Employee handbook with the Town Labor Attorney and Possible vote to adopt Employee Handbook.

The Board of Selectmen and Town Labor Attorney reviewed the revisions of the employee handbook. A discussion followed. Attorney Pat McHale will make the necessary changes to the employee handbook and send it to Ms. LaFleur to distribute to all employees.

Mr. Schmidt made a motion to adopt the employee handbook with all the amendments that were discussed this evening, seconded by Mr. Meier. Mr. Meier thanked all who were involved. The motion unanimously passed.

J.) APPROVAL OF MINUTES

Approval of Minutes of August 17, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from August 17, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of August 17, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:48 pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Tuesday, September 12, 2023
4:00 PM
Selectmen's Conference Room**



A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) EXECUTIVE SESSION: *PENDING CLAIMS AND LITIGATION*

1. 520 Hall Hill Road v Somers
2. AFL-HBAN Solar Trust v Somers
3. Prior v Somers ZBA
4. Prior v Somers Zoning Commission.
5. Somers Mountains Properties LLC v. Somers ZBA- 3 separate cases
6. Somers v Moylan
7. Alico v. Somers

D.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, September 21, 2023
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- a. Accept the Resignation of Mike and Eileen Blouin from the Open Space and Trails Committee with an effective date of September 28, 2023.

Proposed Motion to accept the Resignation of Mike and Eileen Blouin of the Open Space and Trails Committee with an effective date of September 28, 2023.

- b. Accept the Resignation of Stephen Getman from the Senior Advisory Committee effective 12.22.23.

Proposed Motion to accept the Resignation of Stephen Getman of the Senior Advisory Committee with an effective date of 12.22.23

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Staffing Request and Discussion for Human Resources Generalist – Request to hire Sophia Bletsos as the Full time Human Resources Generalist for 35 hours with an annual salary of \$65,000. **Tim Keeney**

Proposed motion to approve to hire of Sophia Bletsos as the full-time Human Resources Generalist with an annual salary of \$65,000.

2. Local Traffic Authority Request for the 2023 Annual Holiday Festival Scheduled for Saturday, December 9, 2023. **Trooper Justin Pruess and Kim Littig**

Proposed Motion to approve the Local Traffic Authority requests for the 2023 Annual Holiday Festival Scheduled for Saturday, December 9, 2023, as presented.

3. Accreditation for Somers Police – Discussion and Authorize the First Selectman to sign the consulting agreement with Badge Six LLC, in the amount of \$7,665.00. **Trooper Justin Pruess and Kim Littig.**

Proposed Motion to approve the agreement pending the approval of the Town Attorney and authorize the First Selectman to sign the Agreement with Badge Six LLC.

4. *FY2022 Homeland Security Grant Program, Municipal Memorandum of Agreement for Region 3. Request to Authorize the First Selectman to execute all documents for the annual Region 3 Homeland Security Grant Program. Todd Rolland*
Proposed motion to Authorize the First Selectman to execute all documents for the annual Region 3 Homeland Security Grant Program.

5. General discussion on the State Firefighter's Cancer Bill(s) and potential impacts it will have for Somers. **John Roache**

6. CIP Requests – **Todd Rolland and John Roache**
 - a. Replacement backup generator transfer switch for the Fire Department
Proposed motion - motion to approve the Capital Improvement Project request for a backup generator transfer switch for the Fire Department in the amount of \$20,000.

 - b. CIP Request for funding for a diesel exhaust capture system for the fire station.
Proposed motion - motion to approve the Capital Improvement Project request for a diesel exhaust capture system for the fire station.

 - c. CIP Request for Fire Department SCBA and equipment washer.
Proposed motion - motion to approve the Capital Improvement Project request for Fire Department SCBA and equipment washer.

 - d. CIP Request for new gear racks and storage system so the fire department can accommodate new PPE storage requirements.
Proposed motion - motion to approve the Capital Improvement Project request for new gear racks and storage system so that the Fire Department can accommodate new PPE storage requirements.

7. Accept the resignation of FF/EMT Mathew Mazione as per the terms of the union contract.
Proposed motion to accept the resignation of FF/EMT Mathew Mazione as per the terms of the Union Contract.

8. Authorization to post for the position of Part-time Firefighter/EMT for the Somers Fire Department. **John Roache**
Proposed motion to authorize to post for the position of part-time Firefighter/EMT for the Somers Fire Department.

J.) APPROVAL OF MINUTES

Approval of Minutes of September 7, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from September 7, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, September 21, 2023
Town Hall Auditorium



- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00 p.m.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and via telephone Selectman Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Director of Land Use and Public Works Todd Rolland, Fire Chief John Roache, Police Administrator Kim Littig, Emergency Management Director Anne Cournoyer and members of the Fire Department.
- B.) **PUBLIC COMMENT:**
1. Public Comment: **None**
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
First Selectman Tim Keeney made the following announcements:
- Town-wide tag sale is October 7th. More information is available on the Town website at www.somersct.gov.
 - Friends of the Library Home Tour is Saturday, September 23, 2023, 10 am-3 pm.
 - The Municipal Brownfield Grant Program application will be submitted to the (DECD) Department of Economic and Community Development grant on September 22, 2023.
 - The Somers Cemetery cleanup will begin fall clean up on November 8, 2023, at the Town's three cemeteries: North Cemetery, West Cemetery, and Center Cemetery. All plot owners must remove all ornamentation before that date.
After November 8th, any non-conforming items will be removed and placed in the rear disposal area at Center Cemetery to be removed at a later date. Seasonal items may be placed on grave lots after November 21, 2023. More information is available on the Somers website at www.somersct.gov.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
 - a. Accept the Resignation of Mike and Eileen Blouin from the Open Space and Trails Committee with an effective date of September 28, 2023.
Mr. Meier made a motion to accept the Resignation of Mike Blouin of the Open Space and Trails Committee with an effective date of September 28, 2023. Seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to accept the Resignation of Eileen Blouin of the Open Space and Trails Committee with an effective date of September 28, 2023, seconded by Mr. Schmidt. The motion unanimously passed.
 - b. Announce the Resignation of Stephen Getman from the Senior Advisory Committee effective 12.22.23. *No action is required.*
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
- a) Transfers and Appropriations - None
 - b) CFO Finance Report/Updates – CFO Brian Wissinger provided an update on the financial software training.
 - c) Presentation of Scheduled Payments
Mr. Meier made a motion to approve the Scheduled Payments in the amount of \$389,812.96, seconded by Mr. Schmidt. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSIONS – None.

H.) PENDING BUSINESS - None.

I.) NEW BUSINESS

1. Staffing Request for Human Resources Generalist – Request to hire Sophia Bletsos as the part-time Human Resources Generalist for 28 hours with an hourly rate of \$33.00 and to include Medical, Dental, and Vision benefits. **Tim Keeney**
Mr. Schmidt made a motion to approve the hiring of Sophia Bletsos as the part-time Human Resources Generalist with an hourly rate of \$33.00 and to include Medical, dental, and vision benefits, seconded by Mr. Meier. The motion unanimously passed.
2. Local Traffic Authority Request for the 2023 Annual Holiday Festival Scheduled for Saturday, December 9, 2023. **Trooper Justin Pruess and Kim Littig**
Mr. Meier made a motion to approve the Local Traffic Authority requests for the 2023 Annual Holiday Festival Scheduled for Saturday, December 9, 2023, as presented, seconded by Mr. Schmidt. The motion unanimously passed.
3. Accreditation for Somers Police – Discussion and Authorize the First Selectman to sign the consulting agreement with Badge Six LLC. in the amount of \$7,665.00. **Trooper Justin Pruess and Kim Littig.**
Mr. Meier made a motion to approve the agreement pending the approval of the Town Attorney and authorize the First Selectman to sign the Agreement with Badge Six LLC. , seconded by Mr. Schmidt. The motion unanimously passed.
4. General discussion on the State Firefighter’s Cancer Bill(s) and potential impacts it will have for Somers. **John Roache**
Chief Roache presented the issues regarding the new CT Firefighter cancer mandatory regulations and the potential impact on Somers.
5. Capital Improvement Projects (CIP) Requests – **Todd Rolland and John Roache**
 - a. CIP Request for Replacement backup generator transfer switch for the Fire Department in the amount of \$20,000.
Mr. Meier made a motion to approve the Capital Improvement Project request for a backup generator transfer switch for the Fire Department in the amount of \$20,000, seconded by Mr. Schmidt. The motion unanimously passed.
 - b. CIP Request for funding for a diesel exhaust capture system for the fire station in the amount up to \$165,000.
Mr. Meier made a motion to approve the Capital Improvement Project request for a diesel exhaust capture system for the fire station in the amount up to \$165,000., seconded by Mr. Schmidt. The motion unanimously passed.
 - c. CIP Request for Fire Department SCBA and equipment washer up to \$ 60,000.
Mr. Meier made a motion to approve the Capital Improvement Project request for Fire Department SCBA and equipment washer up to \$60,000., seconded by Mr. Schmidt. The motion unanimously passed.
 - d. CIP Request for new gear racks and storage system so the fire department can accommodate new PPE storage requirements up to \$10,000.
Mr. Meier made a motion to approve the Capital Improvement Project request for new gear racks and storage system so that the Fire Department can accommodate new PPE storage requirements up to \$10,000., seconded by Mr. Schmidt. The motion unanimously passed.
6. Accept the resignation of FF/EMT Mathew Manzione as per the terms of the union contract.

Mr. Meier made a motion to accept the resignation of FF/EMT Mathew Manzione as per the terms of the Union Contract, seconded by Mr. Schmidt. The motion unanimously passed.

7. Authorization to post for the position of Part-time Firefighter/EMT for the Somers Fire Department. **John Roache**
Mr. Meier made a motion to authorize the posting of the part-time Firefighter/EMT for the Somers Fire Department, seconded by Mr. Schmidt. The motion unanimously passed.

J.) APPROVAL OF MINUTES

Approval of Minutes of September 7, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from September 7, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of September 7, 2023, as presented, seconded by Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 7:12 p.m., seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, October 5, 2023, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) **CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call

B.) **PUBLIC COMMENT:**

1. Public Comment:

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations:
 - a. Accept the Resignation of Cynthia Mike of the Economic Development Commission effective immediately.
Proposed Motion to accept the Resignation of Cynthia Mike effective immediately.
 - b. Appointment of Matthew Beggs to the Economic Development Commission with a term expiring on 12/22/2025.
Proposed motion to appoint Matthew Beggs as member of the Economic Development Commission with a term expiring on 12/22/2025.

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

F.) **FINANCE**

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) **UPDATES FROM BOARDS AND COMMISSION**

H.) **PENDING BUSINESS**

I.) **NEW BUSINESS**

1. Request to enter into a Memorandum of Understanding between the Town of Somers and Access Agency, Inc, for Energy Assistance and authorize the First Selectman to sign the agreement. **Matthew Cox**
Proposed motion: Motion to enter into a Memorandum of Understanding between the Town of Somers and Access Agency for Energy Assistance and authorize the First Selectman to sign the agreement.
2. Senior Center Staffing Request. Request to hire Gary Hunter as the Senior Bus driver with an hourly rate of \$18. with a tentative start date of Monday, October 23, 2023. **Maureen Parsell**
Proposed motion: Motion to approve the request to hire Gary Hunter as the Senior Bus driver with an hourly rate of \$18. with a tentative start date of Monday, October 23, 2023.

Approval of Minutes of September 21, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from September 21, 2023, and that minutes of said meeting be approved.

J.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, October 5, 2023, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00 p.m.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Human Services Director Matthew Cox, Recreation and Leisure Director Maureen Parsell. Selectman Bob Schmidt was not available.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney made the following announcements:

- Human Resources Update: The person we offered the Human Resources position did not accept the offer. The Board of Selectmen will discuss this at the next board meeting.
- The Town received a STEAP Grant for a new roof for the Fire Department. The Grant is \$152,729.63 of State money matched by Town funds totaling \$38,102.41.
- The Recycling Center will be collecting household paint this Saturday, October 7, 2023, from 7:30 a.m. to 4:00 p.m.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Accept the Resignation of Cynthia Mike of the Economic Development Commission effective immediately.
Mr. Meier made a motion to accept the Resignation of Cynthia Mike effective immediately, seconded by Mr. Keeney. The motion unanimously passed.
 - b. Appointment of Matthew Beggs to the Economic Development Commission with a term expiring on 12/22/2025.
Mr. Meier made a motion to appoint Matthew Beggs as a member of the Economic Development Commission with a term expiring on 12/22/2025, seconded by Mr. Keeney. The motion unanimously passed.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS – None

F.) FINANCE

- a) Transfers and Appropriations: None
- b) CFO Finance Report/Updates- Mr. Wissinger Updated the Board on going live with the new financial Software.
- c) Presentation of Scheduled Payments

Mr. Meier made a motion to approve the scheduled payments in the amount of \$380,922.39, seconded by Mr. Keeney. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION: Ms. LaFleur will follow up with scheduling the Board and Commission Chairmen to attend the Board of Selectmen meetings in the upcoming months.

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Request to enter into a Memorandum of Understanding between the Town of Somers and Access Agency, Inc., for Energy Assistance and authorize the First Selectman to sign the agreement. **Matthew Cox**

Mr. Meier made a motion to enter into a Memorandum of Understanding between the Town of Somers and Access Agency for Energy Assistance and authorize the First Selectman to sign the agreement, seconded by Mr. Keeney. The motion unanimously passed.

2. Senior Center Staffing Request. Request to hire Gary Hunter as the Senior Bus driver with an hourly rate of \$18. with a tentative start date of Monday, October 23, 2023. **Maureen Parsell**

Mr. Meier made a motion to approve the request to hire Gary Hunter as the Senior Bus driver with an hourly rate of \$18. with a tentative start date of Monday, October 23, 2023, seconded by Mr. Keeney. The motion unanimously passed.

J.) Approval of Minutes of September 21, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from September 21, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of September 21, 2023, as presented, seconded by Mr. Keeney. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:20 p.m., seconded by Mr. Keeney. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, October 19, 2023, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE-
STREAMED**



<https://www.youtube.com/channel/UCitLJypaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

Update from the Zoning Commission Chairman Karl Walton and Jennifer Roy, Assistant Land Use Director/Zoning Enforcement Officer

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Accept the Resignation of Firefighter Christopher Uyar effective October 24, 2023.
John Roache
Proposed Motion: Motion to accept the resignation of Firefighter Christopher Uyar with an effective date of October 24, 2023
2. Library Staffing Request. Request to hire Taylor Reynolds as the Children's Library Assistant with an hourly rate of \$16. with a start date of Monday, November 20, 2023.
Joanne Nichting
Proposed Motion: Motion to hire Taylor Reynolds as the Children's Library Assistant with an hourly rate of \$16. And a start date of Monday, November 20, 2023.
3. Provide an Update on the Human Resources Position. **Tim Keeney**

J.) Approval of Minutes of October 5, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from October 5, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, October 19, 2023, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER – First Selectman Tim Keeney called the meeting to order at 6:00 p.m.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Library Director Joanne Nichting, Assistant Land Use Director/Zoning Enforcement Officer Jennifer Roy, and Zoning Commission Chairman Karl Walton.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney announced the following items:

- Drug takeback is on Saturday, October 28, from 10 am – 1 pm at the Somers Fire Department.
- A Solar Farm is being proposed on the Bordeaux property at 159 South Road on Rt 83. Mr. Keeney requested a Public Hearing from The Executive Director of the Sighting Council for any concerned residents. The meeting of the Sighting Council to consider the application is on November 9, 2023. There is potential for the Public Hearing to be on the same day. Residents would be able to participate in person or via Zoom meeting.
- A presentation of the Bond referendum packages for the HVAC and Senior/Community Center will be on October 24th at 9:30 at the Senior Center, and a Special Town Meeting on Thursday, October 26th at 7:00 pm in the Town Hall Auditorium.
- On October 18, 2023, the Town of Somers participated in the Statewide Emergency Response drill. Over 80 Towns were involved.
- Somers Team met with the Department of Transportation regarding the intersection at Rt. 83 and Rt.190. The Department of Transportation would like to hold a public informational meeting to present two options:
 1. Re-alignment so that it is more of a direct crossing.
 2. A rotary.
The gold building has the historical significance of an 1830 foundation. The Department of Transportation would have to move the building for both options.

Mr. Meier attended the Somers Fire Department annual awards banquet this week. The following individuals were recognized for their years of service. Deputy Chief Greg Smith 25th years of service, Deputy Chief Keith Allard 40 years of service and past Chief Ed Pagani recognized 40 years of service. Firefighter Sam Corriveau received the Firefighter of the Year award, and EMT Cadence Bidwell received the Emergency Medical Service Member of the Year. Mr. Meier thanked them all for their service.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS-

Mr. Schmidt made a motion to add the agenda item to the agenda. To accept the resignation of Taylor Setzler, Substance Use Prevention Coordinator, seconded by Mr. Meier. The motion unanimously passed.

Mr. Schmidt made a motion to accept the resignation of Taylor Setzler, Substance Use Prevention Coordinator, seconded by Mr. Meier for discussion. The motion was unanimously passed.

F.) FINANCE

a) Transfers and Appropriations – none

b) CFO Finance Report/Updates:

Mr. Wissinger provided updates on the following items:

- Capital Improvement Projects (CIP) approved the gear washer, exhaust ventilation system, and gear racks that the Board of Selectmen previously approved.
- Mr. Wissinger proposed a new debt service fund to the Board of Finance last month. If the Board of Finance approves the creation of the fund, it will come before the Board of Selectmen to create an Ordinance to set the legislation around how the fund acts. The fund would pay for current and future debt service, and it would allow the smoothing of any future debt issuance with the Mil Rate. A discussion followed.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$153,269.59, seconded by Mr. Meier. The motion passed.

G.) UPDATES FROM BOARDS AND COMMISSION

Update from the Zoning Commission Chairman Karl Walton and Jennifer Roy, Assistant Land Use Director/Zoning Enforcement Officer

Mr. Walton and Ms. Roy provided an update on the Zoning Commission. A discussion followed.

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Accept the Resignation of Firefighter Christopher Uyar effective October 24, 2023.

John Roache

Mr. Schmidt made a motion to accept the resignation of Firefighter Christopher Uyar with an effective date of October 24, 2023, seconded by Mr. Meier. The motion unanimously passed.

2. Library Staffing Request. Request to hire Taylor Reynolds as the Children's Library Assistant with an hourly rate of \$16. with a start date of Monday, November 20, 2023.

Joanne Nichting

Mr. Meier made a motion to hire Taylor Reynolds as the Children's Library Assistant with an hourly rate of \$16. And a start date of Monday, November 20, 2023, seconded by Mr. Schmidt. The motion unanimously passed.

3. Provide an Update on the Human Resources Position. **Tim Keeney**

Mr. Keeney provided an update on the Human Resources position. A discussion followed.

J.) Approval of Minutes of October 5, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from October 5, 2023, and that minutes of said meeting be approved.
Mr. Meier made a motion to approve the minutes of October 5, 2023, as presented, seconded by Mr. Schmidt. The motion unanimously passed.

K.) **ADJOURNMENT:**
Mr. Schmidt made a motion to adjourn the meeting at 7:11 pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, November 2, 2023, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER**
 - 1. Pledge of Allegiance
 - 2. Roll Call

- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:

- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

- D.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:

- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

- F.) **FINANCE**
 - a) Transfers and Appropriations
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments

- G.) **UPDATES FROM BOARDS AND COMMISSION**

Update from the Planning Commission, Chairman Bradley Pellissier

- H.) **PENDING BUSINESS**

- I.) **NEW BUSINESS**
 - 1. Fire Department Staffing Request – Request to hire James Campion as a part-time Firefighter/EMT. **John Roache**
Proposed Motion: Motion to hire James Campion as a part-time Firefighter.

 - 2. Proposed 2024 Board of Selectmen Regular Meeting Schedule for Approval
Proposed Motion: Motion to approve the 2024 Board of Selectmen Regular Meeting Schedule as presented.

 - 3. Proposed 2024 Holiday Schedule for Approval
Proposed Motion: Motion to approve the 2024 Holiday Schedule as presented.

- J.) Approval of Minutes of October 19, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from October 19, 2023, and that minutes of said meeting be approved.

- K.) **ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, November 02, 2023, at 6 pm
Town Hall Auditorium



- A.) CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00 pm
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Chief John Roache and Chairman of the Planning Commission Brad Pellissier.

B.) PUBLIC COMMENT:

1. Public Comment: none

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney announced the following items:

- November 8, 2023, we will conduct interviews for the Human Resources Generalist from 9 am – 12 pm.
- Monday, October 30th, we met with representatives of the Bourdeaux Farm to learn about solar arrays on agricultural land. Nancy Edgar is representing the Bourdeaux Family. They have a petition before the Connecticut Siting Council. The Public hearing is on November 9, 2023. The Siting Council will hold a public hearing in December for interested Residents. The meeting will be here at Town Hall and available via Zoom.
- Senator Kissell was here on Wednesday, November 1st, to discuss what the Town's priorities are and what State assistance may be available.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS - None

F.) FINANCE

- a) Transfers and Appropriations: None
- b) CFO Finance Report/Updates: None
- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$519,519.96, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION

Update from the Planning Commission, Chairman Bradley Pellissier: Chairman Bradley Pellissier provided an update on the Planning Commission. A discussion followed.

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Fire Department Staffing Request – Request to hire James Campion as a part-time Firefighter/EMT. **John Roache**

Mr. Schmidt made a motion to hire James Campion as a part-time Firefighter/EMT, seconded by Mr. Schmidt. The motion unanimously passed.

2. Proposed 2024 Board of Selectmen Regular Meeting Schedule for Approval
Mr. Meier made a motion to approve the 2024 Board of Selectmen Regular Meeting Schedule as amended, seconded by Mr. Schmidt. The motion unanimously passed. (see attached approved Board of Selectmen Regular meeting schedule)
 3. Proposed 2024 Holiday Schedule for Approval
Mr. Meier made a motion to approve the 2024 Holiday Schedule, seconded by Mr. Schmidt. The motion unanimously passed. (see attached)
- J.) Approval of Minutes of October 19, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from October 19, 2023, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the minutes of October 19, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.
- K.) **ADJOURNMENT**
Mr. Meier made a motion to adjourn the meeting at 6:51 p.m., seconded by Mr. Keeney. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

RECEIVED
 NOV 13 2023
 TOWN CLERK'S OFFICE

Board of Selectmen 2024 Regular Meeting Schedule
1st and 3rd Thursday of each month at 6pm
(January and February, they will meet every Thursday at 6 pm)
Meetings will be held in the Town Hall Auditorium

January	February	March	April	May	Jun
4 th	1 st	7 th	4 th	2 nd	6 th
11 th	8 th	21 st	18 th	16 th	20 th
18 th	15 th				
25 th	22 nd				
	29 th				
July	August	September	October	November	December
3 rd	1 st	5 th	3 rd	7 th	5 th
18 th	15 th	19 th	17 th	21 st	19 th

**TOWN OF SOMERS
INTEROFFICE MEMO**



DATE: November 13, 2023
To: ALL TOWN OF SOMERS EMPLOYEES
FROM: HUMAN RESOURCES
RE: 2024 HOLIDAY SCHEDULE

Please keep this as notice of the 2024 Holiday Schedule. Town Hall and non-essential operations will be closed for business on these dates.

HOLIDAY	OBSERVED ON
New Year's Day	Monday, January 1, 2024
Martin Luther King, Jr. Day	Monday, January 15, 2024
Presidents Day	Monday, February 19, 2024
Good Friday	Friday, March 29, 2024 * <i>FLT</i>
Memorial Day	Monday, May 27, 2024
Juneteenth	Wednesday, June 19, 2024
Independence Day	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024
Columbus Day	Monday, October 14, 2024
Veterans Day	Monday, November 11, 2024
Thanksgiving Day	Thursday, November 28, 2024 & Friday November 29, 2024* <i>FLT</i>
Christmas Day	Wednesday, December 25, 2024

***FLT**

The First Holiday (New Year's) for 2025 falls on Wednesday, January 1, 2025

*** Please Note: *FLT* Floating Holidays must be used within the 2024 calendar year and be noted on your time card as a Floating Holiday.**

TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Tuesday, November 14, 2023
6:00 pm

Selectmen's Conference Room
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) **CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call

B.) **PUBLIC COMMENT:**

1. Public Comment:

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations:

E.) **FINANCE**

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

F.) **UPDATES FROM BOARDS AND COMMISSION**

Update from Economic Development Commission, Chairman Jim O'Hearn

G.) **PENDING BUSINESS**

H.) **NEW BUSINESS**

1. Human Services Department Staffing Request: Request to hire Arianna Flagg as the Substance Use Prevention Coordinator with an annual salary of \$60,000 and a start date of December 4, 2023. **Matthew Cox**
Proposed motion: Motion to hire Arianna Flagg as the Substance Use Prevention Coordinator with an annual salary of \$60,000 and a start date of December 4, 2023.
2. DPW Staffing Request: **Todd Rolland**
 - a. Request to hire David Chouniard as the on-call seasonal plow operator.
Proposed motion: motion to hire David Chouniard as the on-call seasonal plow operator.
 - b. Request To hire Nathaniel Talbot as the on-call seasonal plow operator.
Proposed motion: motion to hire Nathaniel Talbot as the on-call seasonal plow operator.
 - c. Request to hire Scott Kloter as the backup on-call seasonal plow operator.
Proposed motion: motion to hire Scot Kloter as the backup on-call seasonal plow operator.

- d. Request to hire Lars Owen as the backup on-call seasonal plow operator.
Proposed motion: motion to hire Lars Owen as the backup on-call seasonal plow operator.

3. Capital Improvement Projects Request: **Todd Rolland**

- a. Fire Department Roof
- b. Police Department Carpeting
- c. Historical Museum Woodwork Repairs and Exterior Painting.
- d. Kibbe Fuller roof project: Repair the parapet walls, repaint cupola and Replace roof.
- e. Splash Pad non-slip surfacing,
- f. Park Department Field Line Painter,
- g. Police Department Cruiser.

I.) Approval of Minutes of November 2, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from November 2, 2023, and that minutes of said meeting be approved.

J.) **ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Tuesday, November 14, 2023
6:00 pm



Selectmen's Conference Room

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Director of Land Use and Public Works Todd Rolland, Human Services Director Matthew Cox, and Economic Development Chairman James O'Hearn.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN – None

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) FINANCE

- a) Transfers and Appropriations – None
- b) CFO Finance Report/Updates- Mr. Wissinger stated that the Auditors, Mahoney and Sabol will be presenting at the November 28, 2023, Board of Finance with their remarks.
- c) Presentation of Scheduled Payments:
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$170,430.39, seconded by Mr. Meier. The motion unanimously passed.

F.) UPDATES FROM BOARDS AND COMMISSION

Update from Economic Development Commission, Chairman Jim O'Hearn. Mr. O'Hearn provided an update for Economic Development. A Discussion followed.

G.) PENDING BUSINESS

H.) NEW BUSINESS

1. Human Services Department Staffing Request: Request to hire Arianna Flagg as the Substance Use Prevention Coordinator with an annual salary of \$60,000 and a start date of December 4, 2023. **Matthew Cox**
Mr. Schmidt made a motion to hire Arianna Flagg as the Substance Use Prevention Coordinator with an annual salary of \$60,000 and a start date of December 4, 2023, seconded by Mr. Meier. The motion unanimously passed.
2. DPW Staffing Request: **Todd Rolland**
 - a. Request to hire David Chouniard as the on-call seasonal plow operator.
 - b. Request To hire Nathaniel Talbot as the on-call seasonal plow operator.
 - c. Request to hire Scott Kloter as the backup on-call seasonal plow operator.

- d. Request to hire Lars Owen as the backup on-call seasonal plow operator.

Mr. Schmidt made a motion approve the requests to hire David Chouniard as the on call seasonal plow operator, Nathaniel Talbot as the on-call seasonal plow operator, Scot Kloter as the back-up on call seasonal operation and Lars Owen as the back up on call seasonal plow operator, seconded by Mr. Meier. The motion unanimously passed.

3. Capital Improvement Projects Request: **Todd Rolland**

- a. Fire Department Roof – *Mr. Meier made a motion to approve the Town's contribution towards Fire Department roof replacement in the amount of \$50,000, seconded by Mr. Schmidt. The motion unanimously passed.*
- b. Police Department Carpeting – *Mr. Schmidt made a motion to approve the Police Department flooring in the amount of \$10,000, seconded by Mr. Meier. The motion unanimously passed.*
- c. Historical Museum Woodwork Repairs and Exterior Painting. *Mr. Meier made a motion to approve the woodwork repairs and exterior painting for the Historical Museum in the amount of \$35,000, seconded by Mr. Schmidt. The motion unanimously passed.*
- d. Kibbe Fuller roof project: Repair the parapet walls, repaint cupola and Replace roof.
Mr. Schmidt made a motion to approve the Kibbe Fuller Parapet wall and cap restoration in the amount of \$55,000., seconded by Mr. Meier. The motion unanimously passed.
Mr. Meier made a motion to approve the Kibbe Fuller Full roof replacement in the amount of \$65,000, seconded by Mr. Schmidt. The motion unanimously passed.
Mr. Schmidt made a motion to approve the Kibbe Fuller Cupola painting in the amount of \$15,000, seconded by Mr. Meier. The motion unanimously passed.
- e. Splash Pad non-slip surfacing: *Mr. Schmidt made a motion to approve the Splash pad nonslip surfacing in the amount of \$60,000., seconded by Mr. Meier. The motion unanimously passed.*
- f. Park Department Field Line Painter - *Mr. Schmidt made a motion to approve the Park Department Field Line Painter in the amount of \$25,000, seconded by Mr. Meier. The motion unanimously passed.*
- g. Police Department Cruiser. *Mr. Meier made a motion to approve the Police SUV Cruiser-AWD in the amount of \$60,000, seconded by Mr. Schmidt. The motion unanimously passed.*

- I.) Approval of Minutes of November 2, 2023, Regular Meeting of the Board of Selectmen. The Board of Selectmen waives the reading of the minutes of the Regular Meeting from November 2, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of November 2nd as amended 1. The Spelling of Keeney and 2. The regular Board of Selectmen meeting on July 4, 2024 changed to July 3, 2024, seconded by Mr. Schmidt. The motion unanimously passed.

J.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 7:27pm, seconded by Mr. Keeney. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, November 16, 2023
6:00 pm
Selectmen's Conference Room

CANCELLED



Members of the public are invited to

CONNECTICUT DEPARTMENT OF TRANSPORTATION

PUBLIC INFORMATION MEETING

Proposed Project No. 129-002 (PP-129-002) – Intersection Improvements at Route 190 and Route 83

Town of Somers

December 13, 2023 at 6:00 p.m.

Somers Town Hall Auditorium

600 Main Street

Somers, Connecticut 06071

The purpose of this meeting is to provide the community an opportunity to learn about the proposed project and allow an open discussion of any views and comments concerning the proposed improvements. A Q&A session will immediately follow the presentation.

The purpose of the proposed project is to address safety and operational needs at the subject intersection. A traffic control signal project was implemented in 2017 that successfully reduced collisions, but it has resulted in reduced operation efficiency during peak travel times. This proposal presents concept plans to modify the intersection to improve functionality without compromising user safety.

It is anticipated that there will be right-of-way impacts associated with the proposed improvements including construction easements, right to grade, minor property impacts, as well as property to be acquired in full.

The proposed project is in the early stages of development. No funding has been identified and no schedule has been determined. This public information meeting is being held to discuss the existing conditions, discuss feasibility of solutions, and receive public feedback.

Members of the public can submit comments and questions during the two-week public comment period following the meeting. Please direct comments and questions by December 27, 2023 to: DOTProjectPP129-002@ct.gov and 860-594-2020 or Mr. Andrew Correia, P.E. Project Manager, (860-594-2586; andrew.correia@ct.gov).

ACCESSIBILITY

The Meeting facility is ADA accessible.

Language assistance may be requested by contacting the Connecticut Department of Transportation's Language Assistance Call Line (860) 594-2109. Requests should be made at least five (5) business days prior to the meeting.

Persons having a hearing and/or speech disability may dial 711 for Telecommunications Relay Service (TRS) and instruct the operator to contact (860) 594-2243. Language assistance is provided at no cost to the public and efforts will be made to respond to timely requests for assistance.

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, December 7, 2023, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN:

- 2023 Adolph P. Anderson Employee of the Year Award Presentation to Jennifer Roy, Assistant Director of Land Use and Zoning Enforcement Officer.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

APPOINTMENTS:

- Appointment of John Kelleher to the Advisory Committee for Seniors to fill the vacancy left by Stephen Getman with a term expiring on 12/22/2024.

REAPPOINTMENTS:

- Reappointments:

Board/Comm	Member	Affil	Term	Term Exp
Adv Comm for Seniors	Ailene I. Henry	U	9 Mem/1 Yr Trm	12.22.2024
Town Liaison	Matthew Cox-Chairman	na		01.02.2024
	Marilyn L Gaskell	R		12.22.2024
	Eileen T Fedorowich	U		12.22.2024
	Joan I Sizer	R		12.22.2024
	Katherine M Toohey	U		12.22.2024
	Patricia M. Bachetti-VChrm	D		12.22.2024
	Phyllis A Gwilliam	D		12.22.2024
Assessment Appls	Della J Froment	I	3 Mem/3 Yr Trm	12.22.2027
Bldg Code Brd Appeals	David R Birkenshaw	U		12.22.2027
	Jeffrey M Lipton	R		12.22.2027
Cemetery Comm			5 Mem/4 Yr Trm	
	David P McCaffrey	R		12.22.2027
	David R Morgan	U		12.22.2027
Cultural Comm	Ann M Levesque-Chair	D	1 Yr	12.22.2025
	Yvonne Besse	U	1 Yr	12.22.2025
	Daniel A Fraro	R	2 Yr	12.22.2025
	Lynne P Goss	D	3 Yr	12.22.2026
	Theresa K. Schmidt	D	1 Yr	12.22.2024

Economic Dev Comm	Ann M Levesque	D	5 Mem/ 5 Yr Trm	12.22.2028
Ethics Comm	William J McGurk	U	5 Mem/2 Yr Trm	12.22.2025
Open Space/Trails	Ann B Moses, Chair Horse	D		12.22.2024
	Barbara A Anderson	D		12.22.2024
	Bradford A Dolben	D		12.22.2024
	Charles P Carson	R		12.22.2024
	Debra A Romano	U		12.22.2024
Non Voting member	Dominic Wilson	na		12.22.2024
	Joan P Sears	U		12.22.2024
	Maureen Parsell - Recreation	na		12.22.2024
	Michael D Maynard	D		12.22.2024
	Patrice L Carson, Land Trust	R		12.22.2024
	Richard Bailey, Land Trust- Sec	U		12.22.2024
	Todd M Rolland, DPW Dir	na		12.22.2024
Planning Comm	Pasquale H Pio Jr	R	5 Mem/4 Yr Trm	12.22.2027
Recreation Comm	Jeffrey A Jablonski	R	7 Mem/2 YR Trm	12.22.2025
	John T Curran Jr	R		12.22.2025
	Joseph C Radziewicz	U		12.22.2025
	Karen M McGuane	R		12.22.2025
	Scott H Sutter	U		12.22.2025
	Steven F Olearcek	D		12.22.2025
	Stephen P Woicik Jr	R		12.22.2025
Zoning Brd of Appeals	Andrew K Rockett	D	5 Mem/4 Yr Trm	12.22.2027
Zoning Brd of Appeals Alt	Ralph W Williams Jr	U	3 mem/1 Yr Trm	12.22.2024
	Susan A Peck	R		12.22.2023
Zoning Comm	Daniel A Fraro	R	5 mem/4 Yr Trm	12.22.2027
Youth Services Bureau			8 Mem/ 2 year Trm	
	Brian Langan		Fire Department	12.22.25
	Cadence Bidwell		Youth	12.22.25
	Colleen Meier		Somers Schools	12.22.25
	Ed DePeau		Educator/Resident	12.22.25
	Rentat Bowers		Resident/Business Owner	12.22.25
	Craig Jones		Somers Police	12.22.25
	Joe Radziewicz		Resident/youth Sports	12.22.25
	Matthew Cox		Chair	12.22.25

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

1. Update from the Cemetery Commission, Chairman Pat Loftus
2. Update from Sidewalk Ad Hoc Committee, Todd Rolland, Director of Land Use and Public Works Department

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Request to Contract with John Daviau for one-on-one coaching for Arianna Flagg, Substance Use Prevention Coordinator about the Strategic Prevention Framework/DFC Grant. **Matthew Cox.**
2. Request to Contract with Scout Creative to support Somers Comes Together in visioning and goals work. **Matthew Cox.**

J.) Approval of Minutes of November 14, 2023, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from November 14, 2023, and that minutes of said meeting be approved.

K.) ADJOURN To Tour Kibbe Fuller Building with Maureen Parsell, Recreation and Leisure Director.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, December 7, 2023, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN:

- 2023 Adolph P. Anderson Employee of the Year Award Presentation to Jennifer Roy, Assistant Director of Land Use and Zoning Enforcement Officer.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

APPOINTMENTS:

- Appointment of John Kelleher to the Advisory Committee for Seniors to fill the vacancy left by Stephen Getman with a term expiring on 12/22/2024.

REAPPOINTMENTS:

- Reappointments:

Board/Comm	Member	Affil	Term	Term Exp
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Town Liaison	Matthew Cox-Chairman	na		01.02.2024
	Marilyn L Gaskell	R		12.22.2024
	Eileen T Fedorwich	U		12.22.2024
	Joan I Sizer	R		12.22.2024
	Katherine M Toohey	U		12.22.2024
	Patricia M. Bachetti-VChrm	D		12.22.2024
	Phyllis A Gwilliam	D		12.22.2024
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	David P McCaffrey	R		12.22.2027
	David R Morgan	U		12.22.2027
Cultural Comm	Ann M Levesque-Chair	D	1 Yr	12.22.2025
	Yvonne Besse	U	1 Yr	12.22.2025
	Daniel A Fraro	R	2 Yr	12.22.2025
	Lynne P Goss	D	3 Yr	12.22.2026
	Eileen Fedorwich	U	1Yr	12.22.2024
	Theresa K. Schmidt	D	1 Yr	12.22.2024
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	Barbara A Anderson	D		12.22.2024
	Bradford A Dolben	D		12.22.2024
	Charles P Carson	R		12.22.2024
	Debra A Romano	U		12.22.2024
Non Voting member	Dominic Wilson	na		12.22.2024
	Joan P Sears	U		12.22.2024
	Maureen Parsell - Recreation	na		12.22.2024
	Michael D Maynard	D		12.22.2024
	Patrice L Carson, Land Trust	R		12.22.2024
	Richard Bailey, Land Trust- Sec	U		12.22.2024
	Todd M Rolland, DPW Dir	na		12.22.2024
Planning Comm	Pasquale H Pio Jr	R	5 Mem/4 Yr Trm	12.22.2027
Recreation Comm	Jeffrey A Jablonski	R	7 Mem/2 YR Trm	12.22.2025
	John T Curran Jr	R		12.22.2025
	Joseph C Radziewicz	U		12.22.2025
	Karen M McGuane	R		12.22.2025
	Scott H Sutter	U		12.22.2025
	Steven F Olearcek	D		12.22.2025
	Stephen P Woicik Jr	R		12.22.2025
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Zoning Brd of Appeals Alt	Ralph W Williams Jr	U	3 mem/1 Yr Trm	12.22.2024
	Susan A Peck	R		12.22.2023
Zoning Comm	Daniel A Fraro	R	5 mem/4 Yr Trm	12.22.2027
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	Brian Langan		Fire Department	12.22.25
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	Colleen Meier		Somers Schools	12.22.25
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	Rentat Bowers		Resident/Business Owner	12.22.25
	Craig Jones		Somers Police	12.22.25
	Joe Radziewicz		Resident/youth Sports	12.22.25
	Matthew Cox		Chair	12.22.25

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

1. Update from the Cemetery Commission, Chairman Pat Loftus
2. Update from Sidewalk Ad Hoc Committee, Todd Rolland, Director of Land Use and Public Works Department

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Request to Contract with John Daviau for one-on-one coaching for Arianna Flagg, Substance Use Prevention Coordinator about the Strategic Prevention Framework/DFC Grant. **Matthew Cox.**
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The Board of Selectmen waives the reading of the minutes of the Special Meeting from November 14, 2023, and that minutes of said meeting be approved.

K.) ADJOURN To Tour Kibbe Fuller Building with Maureen Parsell, Recreation and Leisure Director.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, December 21, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE-STREAMED**



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Resignation of Susan Peck from the Zoning Board of Appeals as of 12/22/23.
 - b. Sidewalk Ad Hoc Committee Reappointment term expiration date is when project is completed.

Member	Representative of	Voting Member	Date of Appointment	Term Expiration
Stephen Getman	Advisory Committee for Seniors	Y	01/12/23	
Jim O'Hearn	Economic Development	Y	01/12/23	
Dan Thayer	Interested Citizen	Y	02/02/23	
Peter Settevendemie	Interested Citizen	Y	02/02/23	
Patrice Carson	Open Space & Trails	Y	01/12/23	
Brad Pellissier	Planning Commission	Y	01/12/23	
Karl Walton	Zoning Commission	Y	01/12/23	
Todd Rolland Town Liaison, Non-Voting	Public Works	N	01/12/23	

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

Update from Director of Veterans Affairs David McCaffrey

H.) **PENDING BUSINESS**

I.) **NEW BUSINESS**

1. Request to purchase nearmap software in the amount of \$7,976.25 and authorize the First Selectman to sign the contract. **Todd Rolland and Karen Neal**
2. Request to approve the Spring Splash for March 23, 2024(with a rain date of March 30, 2024) and authorize the First Selectman to approve the Resolution - **Todd Rolland**
3. CIP Requests Fire Department – **John Roache**
 - a. Replace Service 246 – Ford Expedition Proposed Acquisition Cost: \$85,000
 - b. Repair and refinish the bay floors Proposed Acquisition Cost: \$110,000
 - c. Mini-split HVAC unit Proposed Acquisition Cost: \$10,000
 - d. Radio infrastructure upgrades Proposed Acquisition Cost: \$65,000
 - e. Self-Contained Breathing Apparatus (SCBA) – Qty 7 Proposed Acquisition Cost: \$82,000
4. 2025 Budget Calendar and Budget Discussion – **Brian Wissinger**

- J.) Approval of Minutes of December 7, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from December 7, 2023, and that minutes of said meeting be approved.

K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, December 21, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Town Assessor Karen Neal, Land Use and Public Works Director Todd Rolland, Veterans Affairs Director David McCaffrey and two concerned citizens Colleen Reidy and Dorothy Reidy.

B.) PUBLIC COMMENT:

1. Public Comment: Dorothy Riedy of 104 Heritage Drive, Springfield Ma. 01129. Ms. Riedy made a complaint about someone approaching her at the Cemetery while visiting her grandson's grave. A discussion followed.

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectmen Tim Keeney made the following Announcements:

- A decision was released from the Connecticut Supreme Court this week, the Supreme Court found in Favor of the Town of Somers the defendant. The owners of the vehicles that were registered out of Town are required to pay the taxes in the amount of \$20,572.23. The Town paid about the same amount in legal fees.
- The Department of Economic and Community Development came out with a statement that the Governor approved \$7.2 million in Brownfield relief funds. Somers applied for this grant last summer and was on a list to receive funds in the amount of \$995,000. The Town received notification that the Department of Economic and Community Development and Office of Brownfield Remediation and Development (OBRD) finds that the grant monies is contingent upon Low Income Housing credits and other Connecticut Housing Finance Authority sources of funds which have not been secured. The conditional offer from the Department of Economic and Community Development is one year 12/31/2024. Mr. Keeney and others are working with Mathew Robayna of WinnCo to work on the validation of the low-income Housing Finance Authority to secure the funds.
- There was a public Informational meeting held on December 13, 2023, at 6pm by the Department of Transportation in the Town Hall Auditorium with regards to Intersection improvements at Route 190 and Route 83. The Department of Transportation showed 3 proposals for the intersection and took public comments.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Resignation of Susan Peck from the Zoning Board of Appeals as of 12/22/23. *Mr. Meier made a motion to accept the resignation of Susan Peck from the Zoning Board of Appeals as of 12/22/23. Seconded by Mr. Schmidt. The motion unanimously passed.*

b. Sidewalk Ad Hoc Committee Reappointment term expiration date is when project is completed.

Mr. Schmidt made a motion to appoint Stephen Getman, Jim O'Hearn, Peter Settevendemie, Patrice Carson, Bradley Pellissier, Karl Walton until the project is complete, seconded by Mr. Meier. The motion unanimously passed.

Member	Representative of	Voting Member	Date of Appointment	Term Expiration
Stephen Getman	Advisory Committee for Seniors	Y	01/12/23	
Jim O'Hearn	Economic Development	Y	01/12/23	
Dan Thayer	Interested Citizen	Y	02/02/23	
Peter Settevendemie	Interested Citizen	Y	02/02/23	
Patrice Carson	Open Space & Trails	Y	01/12/23	
Brad Pellissier	Planning Commission	Y	01/12/23	
Karl Walton	Zoning Commission	Y	01/12/23	
Todd Rolland Town Liaison, Non-Voting	Public Works	N	01/12/23	

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS** – Mr. Meier had a couple of follow up items from the prior Cemetery presentation. He asked Mr. Wissinger to follow up in January on two items. 1. Who has authority over the Cemetery funds. 2. Regarding the Committee governing rules (scope of the Committee), are they finalized?

F.) **FINANCE**

- a) Transfers and Appropriations – Transfer Request for to cover additional cost of Fire Marshal services proved to Stafford due to the Building Inspector Agreement in the amount of \$4,024.90. A discussion followed.
- b) CFO Finance Report/Updates – Mr. Wissinger provided the Audit packages from Mahoney and Sabol. The same packages were also provided to the Board of Finance at their regular meeting. A discussion followed.
- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the payments in the amount of \$293,709.90, seconded by Mr Meier. The motion unanimously passed.

G.) **UPDATES FROM BOARDS AND COMMISSION**

Update from Director of Veterans Affairs David McCaffrey – Mr. McCaffrey provided an update on Veterans Affairs. A discussion followed.

H.) **PENDING BUSINESS- None**

I.) **NEW BUSINESS**

1. Request to purchase nearmap software in the amount of \$7,976.25 and authorize the First Selectman to sign the contract. **Todd Rolland and Karen Neal**
Mrs. Neal presented the request to purchase nearmap software. A discussion followed.

Mr. Schmidt made a motion to approve the purchase of nearmap software in the amount of \$7,976.25, seconded by Mr. Meier. The motion unanimously passed.

2. Request to approve the annual Spring Splash for March 23, 2024(with a rain date of March 30, 2024) and authorize the First Selectman to approve the Resolution - **Todd Rolland.**

Mr. Meier made a motion to approve the Spring Splash for March 23, 2024(with a rain date of March 30, 2024) and authorize the First Selectman to approve the Resolution, seconded by Mr. Schmidt. The motion unanimously passed.

3. Capital Improvement Projects (CIP) Requests Fire Department – **John Roache**
 - a. Replace Service 246 – Ford Expedition Proposed Acquisition Cost: \$85,000
 - b. Repair and refinish the bay floors Proposed Acquisition Cost: \$110,000
 - c. Mini-split HVAC unit Proposed Acquisition Cost: \$10,000
 - d. Radio infrastructure upgrades Proposed Acquisition Cost: \$65,000
 - e. Self-Contained Breathing Apparatus (SCBA) – Qty 7 Proposed Acquisition Cost: \$82,000

Mr. Meier Made a motion to approve the repair and refinish the bay floors in the amount of \$110,000. Seconded by Mr. Schmidt. The motion unanimously passed. All other proposed Capital Improvement Projects (CIP) items were tabled.

4. 2025 Budget Calendar and Budget Discussion – **Brian Wissinger**
Mr. Wissinger provided the Board of Selectmen with the Budget Calendar. A discussion followed.

- J.) Approval of Minutes of December 7, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from December 7, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of December 7, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.

- K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 7:45pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.