

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Thursday, April 20, 2023
5:30 pm
Selectmen's Conference Room**

- A.) CALL TO ORDER :** First Selectman Tim Keeney called the meeting to order at 5:30 pm.
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
 2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier, Bob Schmidt, CFO Michael Marinaccio, Assistant Finance Director Brian Wissinger, and Human Resources Consultant Kathy Lamkin via telephone.
- B.) PUBLIC COMMENT:**
1. Public Comment: None
- C.) PRESENTATIONS BY THE FIRST SELECTMAN**
- Mr. Keeney mentioned the Town was notified that Trinity Healthcare received its ALS license from the Department of Public Health to provide ALS services with a start date of July 1, 2023.
 - Drug Take Back Day is Saturday, April 22, 10 am – 1 pm at Kibbe Fuller parking lot.
 - Building Official/Land Use Director interviews will be conducted on April 27, 2023, 4-6 pm.
- D.) FINANCE**
- a) Transfers/Appropriations
 - b) CFO Finance Report/Updates:
Mr. Marinaccio updated the Board regarding the Board of Finance Public Hearing meeting held on April 18, 2023. After the Board of Finance meeting the Board voted to approve the Budget and send it on to the Board of Selectmen to hold their Annual Town meeting on May 2, 2023, at 7 pm in the Town Hall Auditorium to send it to Referendum.
 - c) Presentation of Scheduled Payment
Mr. Schmidt made a motion to approve the payments in the amount of \$178,365.75, seconded by Mr. Meier. The motion unanimously passed.
- E.) NEW BUSINESS**
1. Finance Office Staffing Request: Recommendation to hire Alissa Hanvey for the Tax Collector Position with an annual salary of \$ 77,000.00. Brian Wissinger
Mr. Meier made a motion to approve the recommendation to hire Alissa Hanvey for the Tax Collector position with an annual salary of \$77,000., seconded by Mr. Schmidt. The motion unanimously passed.
 2. Discussion, Review, and Possible vote on Employee Handbook changes with Human Resources Consultant Kathy Lamkin.
The Board of Selectmen discussed, reviewed, and edited the draft Employee Handbook submitted by the Human Resources Consultant Kathy Lamkin.
Ms. Lamkin will edit the changes that were proposed and submit them when completed. The final draft will be submitted to the Town's Labor Attorney for final review before Board of Selectmen approval.
- F.) APPROVAL OF MINUTES**
- Approval of Minutes of April 6 2023, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from April 6, 2023, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the Minutes of April 6, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.

G.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:53 pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.