

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, September 7, 2023
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00 p.m.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Director of Public Works and Land Use Services Todd Rolland, Town Clerk David Marti, Veterans Affairs Director David McCaffrey, S Deputy Director of Veterans Affairs Sherri Marquis, Scott Kaupin, resident of Somers and Pat McHale Town Labor Attorney.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney made the following announcements:

- Commissioner Mark Boughton is visiting Somers on September 18th at 11:00 am. to discuss sidewalks and Camp Aypo.
- Somers High School is having a Class Reunion at the Nights of Columbus on September 16th to celebrate all those who have graduated and faculty of Somers High School.
- Friends of the Library is hosting a home tour on Saturday, September 23, 2023, from 10 am – 3 pm.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

First Selectman Tim Keeney announced the following items:

- Resignation of Anne Cournoyer as Justice of the Peace
- Resignation of Richard Cheney as Justice of the Peace
- Announcement of Appointment - Sherri Marquis as the Justice of the Peace with a term expiring on January 6, 2025
- Announcement of Appointment – Scott Kaupin as Justice of the Peace with a term expiring on January 6, 2025

Sherri Marquis and Scott Kaupin, new Justices of the Peace, were sworn in by David Marti, Town Clerk.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations

Mr. Meier made a motion to approve the fiscal year 23 budget Transfers as presented, seconded by Mr. Schmidt. The motion unanimously passed.

- b) CFO Finance Report/Updates

Mr. Wissinger provided an update on training for the employee access online module. Out of 79 employees, 62 attended the training. Those who did not attend the training can access the recording online. The next training will take place on September 18th for the Directors. The training will focus on requesting Purchase orders and entering invoices.

- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the Scheduled Payments in the amount of \$589,623.32, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION – None

H.) PENDING BUSINESS -None

I.) NEW BUSINESS

1. CIP Requests

a. Public Works Department HVAC Unit Replacement \$19,500.00

Mr. Meier made a motion to approve the Capital Improvement Project request for the HVAC Unit Replacement at the Department of Public Works in the amount of \$19,500, seconded by Mr. Schmidt. The motion unanimously passed.

b. Library HVAC Unit Replacement \$9,500.00

Mr. Schmidt made a motion to approve the Capital Improvement Project request for the HVAC Unit Replacement at the Library in the amount of \$9,500., seconded by Mr. Meier. The motion unanimously passed.

2. Review the Employee handbook with the Town Labor Attorney and Possible vote to adopt Employee Handbook.

The Board of Selectmen and Town Labor Attorney reviewed the revisions of the employee handbook. A discussion followed. Attorney Pat McHale will make the necessary changes to the employee handbook and send it to Ms. LaFleur to distribute to all employees.

Mr. Schmidt made a motion to adopt the employee handbook with all the amendments that were discussed this evening, seconded by Mr. Meier. Mr. Meier thanked all who were involved. The motion unanimously passed.

J.) APPROVAL OF MINUTES

Approval of Minutes of August 17, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from August 17, 2023, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of August 17, 2023, as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:48 pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.