

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, August 1, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Finance Director Michael Marinaccio, Human Services Director Matthew Cox, Land Use and Public Works Director Todd Rolland, Fire Chief David Lenart, Assistant Land Use Director/Zoning Enforcement Officer Jennifer Roy and Human Resources Generalist Dayna Carpenter.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN:

First Selectmen Tim Keeney announced National Night Out will be held on August 6, 2024, from 5-8 pm at Field Road Park. This is a free community event.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations:

Mr. Meier made a motion to approve the transfer in the amount of \$120,465.00 to adjust beginning year salaries for FY 2025 based on approved raises from the Board of Selectmen, seconded by Mr. Schmidt. the motion unanimously passed.

- b) CFO Finance Report/Updates:

Mr. Wissinger presented the board of Selectmen with a monthly budget analysis. Mr. Wissinger explained that this report is generated per the Board of Finance approved regulations. Both the Board of Education and the Board of Selectmen will submit these reports monthly to the Board of Finance.

- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to authorize the scheduled payments in the amount of \$204,065.16, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION:

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Presentation on Pay for Performance Model. **Dayna Carpenter**
Ms. Carpenter presented the Pay for Performance Model. A discussion followed.
2. Title change request and updates to job description: Change Youth Services Social Worker to Youth Services Coordinator and post the position with a salary range of \$45,000. -\$55,000. **Matthew Cox**

Mr. Meier made a motion to approve the updates to the Youth Services Social Worker to Youth Services Coordinator and post the position with a salary range of \$45,000. - \$55,000., seconded by Mr. Schmidt. the motion unanimously passed.

3. Title change request and update to job description: Change Social Services Coordinator to Social and Senior Services Specialist and post the position with a salary range of \$40,000 - \$50,000. – **Matthew Cox**
Mr. Schmidt made a motion to approve the updated job description to change Social Services Coordinator to Social and Senior Services Specialist and post the position with a salary range of \$40,000. - \$50,000., seconded by Mr. Schmidt. the motion unanimously passed.
4. Request to enter into an agreement with Vincent Hollister, LCSW, to conduct a comprehensive community needs assessment on mental health needs in Somers (youth, parents, adults, seniors) and authorize the First Selectman to execute all associated documents. **Matthew Cox**
Mr. Schmidt made a motion to approve the request to enter into an agreement with Vincent Hollister, LCSW, to conduct a comprehensive community needs assessment on mental health needs in Somers (youth, parents, adults, seniors) and authorize the First Selectman to execute all associated documents, seconded by Mr. Meier. The motion unanimously passed.
5. Accept Resignation of Christina Hurdle Social Services Coordinator with an effective date of August 8, 2024. **Matthew Cox**
Mr. Meier made a motion to accept the resignation of Christina Hurdle with an effective date of August 8, 2024, seconded by Mr. Schmidt. the motion unanimously passed.
6. Public Works Staffing Request: Request to hire Mark Simmons for the full-time Highway Maintainer position with an hourly rate of \$23.60 and a start date of August 12, 2024. **Todd Rolland**
Mr. Meier made a motion to hire Mark Simmons as the full-time highway Maintainer at an hourly rate of \$23.60 and a start date of August 12, 2024, seconded by Mr. Schmidt. the motion unanimously passed.
7. Request to consider amending the Zoning Regulations for Electronic Message Boards. **Todd Rolland/Jen Roy**
Ms. Roy presented her request to consider amending the Zoning Regulation for electronic message boards. A discussion followed. The Board of Selectmen would like Ms. Roy to draft an Ordinance addressing electronic message boards on Town property and present to the Board of Selectmen at a future meeting.
8. Request for Approval of the Building Official Job Description and to post the position with a salary range of \$85,000. - \$90,000. **Todd Rolland**
Mr. Schmidt made a motion to approve the Building Official job description and to post the position with a salary range of \$85,000. - \$90,000., seconded by Mr. Meier. The motion unanimously passed.
9. Notice of Special Town Meeting and Referendum: **Brian Wissinger**

- a. Provisionally call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street Somers, Connecticut on Tuesday October 8, 2024, at 7:00 pm to consider and discuss, but not vote on the resolutions.
- b. Removes the resolutions from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on November 5, 2024, with early voting to begin on October 21, 2024.
- c. Authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b.

Mr. Meier made a motion to call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, October 8, 2024, at 7:00pm to consider and discuss, but not vote on the road improvement resolutions. Remove the resolutions from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on November 5, 2024, with early voting to begin on October 21, 2024, and authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b, seconded by Mr. Schmidt. The motion unanimously passed.

10. Approval of Time and Attendance Module for iVisions Software and Authorize the First Selectman to sign the agreement. **Brian Wissinger**

Mr. Meier made a motion to approve the time and attendance module for iVisions Software and authorize the First Selectman to sign the agreement, seconded by Mr. Schmidt. the motion unanimously passed.

J.) Approval of Minutes of July 25, 2024, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from July 25, 2024, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the special meeting minutes of July 25, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 7:38pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.