

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Wednesday, September 18, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt. CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Human Services Director Matthew Cox, Land Use and Public Works Director Todd Rolland, Trooper Justin Preuss and Police Administrator Kim Littig, Fire Chief David Lenart, Human Resources Generalist Dayna Carpenter, Recreation Coordinator Kim Halligan.

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

- The Board of Selectmen presented the Robert B. Percoski Community Service Award to Frank Poirier.
- The Board of Selectmen presented the Adolph P. Anderson Quality Employee Award to Maureen Parsell.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations - Year End Transfers.

Mr. Schmidt made a motion to approve the year end transfers as presented, seconded by Mr. Meier. The motion unanimously passed.

- b) CFO Finance Report/Updates - **None**

- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$295,777.53, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) PENDING BUSINESS

1. Discussion and Possible Action on adding language to the Employee Handbook Regarding Performance Review Process. **Dayna Carpenter**
Mr. Meier made a motion to approve the Pay for Performance language in the Employee Handbook, Seconded by Mr. Schmidt. the motion unanimously passed.

I.) NEW BUSINESS

1. Staffing Request: Request to hire Jennifer Griger as the Youth Services Coordinator with an annual salary of \$55,000 and a start date of September 30, 2024. **Matthew Cox**
Mr. Meier made a motion to approve the hiring of Jennifer Griger as the Youth Services Coordinator with an annual salary of \$55,000 and a start date of September

30, 2024, seconded by Mr. Schmidt. The motion unanimously passed.

2. Local Traffic Authority – Request to close Battle Street for the Annual Holiday Festival. **Trooper Justin Preuss and Kim Littig**
Mr. Schmidt made a motion to approve the Local Traffic Authority to close Battle Street for the Annual Holiday Festival on Saturday, December 7, 2024, seconded by Mr. Meier. The motion unanimously passed.
 3. Staffing Request – Request to hire Kevin Dowe for the position of School Resource Officer (SRO) with an hourly rate of \$30 and a start date of December 1, 2024. **Trooper Justin Preuss and Kim Littig**
Mr. Meier made a motion to approve the hiring of Kevin Dowe for the position of School Resource Officer (SRO) with an hourly rate of \$30 and a start date of December 1, 2024, seconded by Mr. Schmidt. the motion unanimously passed.
 4. Request to promote Lieutenant Ray Stovall to the rank of Fire Captain. **David Lenart**
Mr. Meier made a motion to create the position of Fire Captain and approve to promote Lieutenant Ray Stovall to the rank of Fire Captain, seconded by Mr. Schmidt. the motion unanimously passed.
 5. Request approval to create and promote a member of the career staff to the position of EMS Captain to oversee the Paramedic program. **David Lenart**
Mr. Meier made a motion to create the position of EMS Captain and conduct the assessment process amongst the career staff, seconded by Mr. Schmidt. the motion unanimously passed.
- J.) Approval of Minutes of September 5, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from September 5, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the Board of Selectmen Regular Meeting Minutes of September 5, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.
- K.) **ADJOURNMENT**
Mr. Meier made a motion to adjourn the meeting at 6:47pm, seconded by Mr. Schmidt. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.