

**AD HOC Committee: Town Sanitarian Replacement & Land Use Support
Meeting Agenda
December 6, 20201
5:30pm
619 Main Street**

1. Call to Order

First Selectman Tim Keeney called the meeting to order at 5:30pm.

2. Introductions

Patrice Carson, Kathy Devlin, Allison Maynard, Brian Wissinger, and Brian Czapla all introduced themselves.

First Selectman Tim Keeney gave a brief overview of the reason this committee was formed and their goals and objectives.

3. New Business

a. Establish committee roles (chair, secretary)

Brian Czapla made a motion to appoint Allison Maynard as the chair and Brian Wissinger as the secretary, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.

b. Review committee expectations

The committee reviewed the folders that were given to them by Tim Keeney. These folders included all 3 proposals that were initially sought (Health District quotes, a shared services proposal with the Town of South Windsor, and a job description to hire our own in house Sanitarian.) Also included were some facts on Health Districts and the charges for the committee.

c. Review existing materials related to Town sanitarian replacement and Land use support

i. South Windsor proposal

ii. North Central District Health Department

The items were reviewed and the thought of reaching out to Eastern Highlands Health District was proposed.

d. Discuss and delegate tasks to speak with individuals previously identified by Board of Selectman

Discussion of Zoom meetings in the future was had to allow for more participation and ease of times to participate. Brian Wissinger would reach out to Jeff Bord, Steve Jacobs, Jennifer Roy, and Luigi Sartori to schedule a meeting for Thursday, December 9. Patrice Carson would reach out to North Central Health District and to Eastern Highlands Health District and find a time that they could meet with the committee. Allison Maynard would contact Steve Getman from WPCA and Kathy Devlin would contact Brad Pellesier

from the Planning Committee to schedule a time when they could meet with the committee.

e. Create meeting schedule

A meeting schedule was not created.

4. Adjournment

Brian Czapla made a motion to adjourn at 6:30 pm, seconded by Patrice Carson. There was no further discussion and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING