



**Town Of Somers
Police Department**

Trooper Robert J O'Connor #1011
Somers Resident Trooper's Office
451 Main Street
Somers, CT 06071

Local Traffic Authority
Board of Selectman
600 Main Street
Somers, CT 06071

11/30/21

Dear BOS,

On Friday, December 3rd, 2021, the Town of Somers Director of Recreation & Leisure Services, Maureen Parsell, is hosting the "Holiday Festival & Tree Lighting" event. This event will run from 5:30 pm to 8:30 pm. and will take place at several locations including; The Senior Center- 19 Battle Street, Piedmont hall - 604 Main Street, and the Somers Historical Society Museum - 11 Battle Street. The Police Department, Fire Department, DPW, CERT and American Legion Volunteers are among those who will be involved. There could potentially be several hundred people attending this event with pedestrian traffic crossing Battle Street from designated parking areas. I recommend that Battle Street from RT 190 to Daniel Drive be closed for this event on 12/03/21 from 5 pm to 9 pm. utilizing local police, fire, DPW and CERT members. The impact to traffic locally will be minimal and traffic detour signs will be posted.

Since this event only involves a town road, a permit from the State of Connecticut Department of Transportation is NOT required.

If you have any questions or concerns please let me know.

Respectfully,

Trooper Robert J O'Connor

**RETIREMENT PLAN FOR VOLUNTEERS
OF THE
SOMERS VOLUNTEER FIRE DEPARTMENT**

Amended and Restated
Effective ~~July 1, 2013~~ **January 1, 2022**

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**RETIREMENT PLAN FOR VOLUNTEERS
OF THE
SOMERS VOLUNTEER FIRE DEPARTMENT**

INTRODUCTION

Section 1.1 This Plan shall be known as the “Retirement Plan for Volunteers of the Somers Volunteer Fire Department” (“Plan”). The Plan is intended to provide a benefit to individuals providing volunteer services to the Town of Somers through the Somers Fire Department.

Section 1.2. This Plan is amended and restated effective ~~July 1, 2013~~ **January 1, 2022**.

Section 1.3 This Plan is intended to meet the requirements for length of service plans for bona fide volunteers under Section 457(e)(11)(B) of the Internal Revenue Code (“Code”). The Plan is a governmental plan under Code Section 414(d). The Plan is maintained for the exclusive benefit of eligible volunteers and their beneficiaries.

ARTICLE 1

DEFINITIONS

As used herein, the words and phrases below shall have the following meanings:

1.1 “Accrued Benefit” means the annual retirement pension payable to a Participant on his Normal Retirement Date as of a given date (the “date of determination”), as computed in accordance with Section 4 and in the form of a life and ten-year certain retirement benefit.

1.2 “Active Participant” means a Participant who has ~~been credited with the number of points~~ **earned a year of service credit** specified in Appendix A for the prior calendar year.

1.3 “Actuarial Equivalent” means a benefit of equivalent value to the benefit payable to the Participant at his Normal Retirement Date in the form of a life and ten-year certain retirement benefit when computed using the actuarial factors set forth in last published actuarial valuation for the Plan, except that the relevant unisex mortality table will be used.

1.4 “Break in Service” means a calendar year in which a Volunteer is not credited with the number of points specified in Appendix A.

1.5 “Code” means the Internal Revenue Code of 1986, as amended from time to time.

1.6 “Department” means the Somers Fire Department.

1.7 “Effective Date” means ~~July 1, 2013~~ **January 1, 2022**.

1.8 “Inactive Participant” means a Participant who has not ~~been credited with the number of points~~ **earned a year of service credit** specified in Appendix A for the prior calendar year, but who has a vested Accrued Benefit under the Plan.

1.9 “Normal Retirement Age” means age sixty-five (65).

1.10 “Normal Retirement Date” means the first day of the month coinciding with or next following the date the Participant attains Normal Retirement Age.

1.11 “Participant” means a Volunteer who meets the Plan’s eligibility requirements and becomes a Participant in accordance with Section 2 hereof.

1.12 “Plan” means the Retirement Plan for Volunteers of the Somers Volunteer Fire Department.

1.13 “Plan Year” means the twelve (12) month period commencing each July 1 and ending the following June 30.

1.14 “Retired Participant” means a Participant who has attained his Normal Retirement Date.

1.15 “Pension Board” means the administering body appointed pursuant to Article 9 ~~7~~.

1.16 “Town” means the Town of Somers, Connecticut.

1.17 “Trust” means the fund known as the Retirement Plan for Volunteers of the Somers Volunteer Fire Department Trust, maintained in accordance with the terms of the trust agreement, as amended from time to time, which constitutes a part of the Plan.

1.18 “Trustee” means the individuals or corporation appointed by the Pension Board to administer the Trust.

1.19 “Volunteer” means any individual who serves as a volunteer firefighter or volunteer ambulance attendant with the Department on or after the Effective Date.

1.20 “Year of Service” means a year in which a Volunteer has ~~achieved the number of points~~ met the criteria for a year of service specified in Appendix A. For purposes of determining a Volunteer’s eligibility to participate, vested status and a Participant’s accrual of benefits, “year” shall mean the calendar year. Whether a Volunteer has completed a Year of Service shall be determined by the Department in its sole discretion based upon its books and records.

ARTICLE 2

PARTICIPATION IN THE PLAN

2.1 A Volunteer who has ~~met the points requirement~~ earned either an “EMS Duty Shift Stipend” or an “Attendance Stipend” (collectively, the “Stipend”) in any three of the four quarters for the prior calendar year on the Effective Date shall continue to be eligible to participate in the Plan on the Effective Date.

2.2 A Volunteer who has not met the points ~~requirement~~ Stipend requirement for the prior calendar year on the Effective Date, or who becomes a Volunteer on or after the Effective Date, shall be eligible to participate in the Plan on the January 1 following the date on which he (a) has completed a Year of Service, and (b) has attained age sixteen (16).

2.3 A Participant shall cease to participate in the Plan when: (a) he is no longer an Active Participant; and (b) has no Accrued Benefit under the Plan.

2.4 A Participant who ceases to be an Active Participant, but who later again achieves the ~~points~~ year of service credit necessary to be an Active Participant shall resume participation in the Plan as of such date.

ARTICLE 3

RETIREMENT BENEFITS

3.1 Normal Retirement Pension. A Participant's normal monthly retirement benefit shall be equal to the product of (a) and (b), where (a) and (b) are:

- (a) Five dollars (\$5.00).
- (b) the Participant's Years of Service.

3.2 Benefits Accrued After Normal Retirement Date. A Retired Participant who has reached his Normal Retirement Date and received his Accrued Benefit in accordance with Section 4.1, but who continues to serve as a Volunteer, shall accrue an additional benefit for all Years of Service following his Normal Retirement Date. This additional benefit shall be determined as follows:

- (a) At the close of each Plan Year following the Retired Participant's Normal Retirement Date, the calculation set forth in Section 3.1 shall be performed using the Retired Participant's total Years of Service (those performed both before and after his Normal Retirement Date).
- (b) Such amount shall then be reduced by the amount of the Accrued Benefit already paid to the Retired Participant on his Normal Retirement Date under Section 4.1.
- (c) The remainder shall be the Participant's Accrued Benefit attributable to such Year of Service.

This calculation shall be performed for each Year of Service performed by a Retired Participant after his Normal Retirement Date.

3.3 Inactive Participant Pension. An Inactive Participant with a vested benefit under the Plan shall receive a pension on his Normal Retirement Date, the amount of which shall be determined under Section 3.1 using the Participant's Years of Service as of the date he became an Inactive Participant.

3.4 Form of Benefit.

- (a) All retirement benefits due and payable under Section 3.1 and Section 3.3 shall be paid to the Participant in the form of a life and ten-year certain retirement benefit. Payments shall commence as soon as administratively possible following the Participant's Normal Retirement Date.
- (b) All additional retirement benefits due and payable under Section 3.2 shall be added to the life and ten-year certain retirement benefit

payable pursuant to Section 3.4(a) effective as soon as administratively possible following the close of each Plan Year in which a Retired Participant earns a Year of Service.

3.5 Timing of Benefit Payments.

- (a) All retirement benefits due and payable under Section 3.1, Section 3.3 and Section 3.4(a) shall commence as soon as administratively possible following the Participant's Normal Retirement Date.
- (b) All retirement benefits due and payable under Section 3.2 and Section 3.4(b) shall commence as soon as administratively possible following the close of the Plan Year in which a Retired Participant has completed a Year of Service.
- (c) A Participant shall not be permitted to defer or otherwise delay the payment of benefits from the Plan.

3.6 Limitations on Benefits. In no event shall a Participant accrue a benefit during a Plan Year that exceeds three thousand dollars (\$3,000).

ARTICLE 4

DEATH BENEFITS

4.1 Form of Benefit.

- (a) In the event of a Participant's death before his Normal Retirement Date, the Participant's beneficiary shall receive a death benefit in an amount equal to the Actuarial Equivalent of the benefit that would have been payable on the first day of the month preceding his death, given his Years of Service and vested percentage on that date.
- (b) If a Participant is a Retired Participant on the date of his death, such death benefit shall be the Actuarial Equivalent of the benefit that would have been payable, if any:
 - (i) to him upon his Normal Retirement Date under Section 3.1 or Section 3.3, provided such benefit had not yet been paid as of the date of the Participant's death; or
 - (ii) for the current Plan Year under Section 3.2, provided he would have been eligible to receive a benefit for such Plan Year had he survived until the last day of the Plan Year.
- (c) Any death benefit under this Section 4 shall be paid in a single lump sum payment.
- (d) For purposes of this Section 4, a Participant's beneficiary means the person or persons designated in writing by a Participant who may become entitled to receive a benefit hereunder in the event of the Participant's death. In the event that the Participant has not named a beneficiary, or his designation is invalid, such death benefit shall be paid to the Participant's spouse, or, if he has no spouse on the date of his death, to his child(ren) in equal shares. If the Participant is not survived by a spouse or children, the death benefit shall be paid to his estate.

ARTICLE 5

VESTING

5.1 A Participant's Accrued Benefit shall become one hundred percent (100%) nonforfeitable upon the earlier of:

- (a) the Participant's Normal Retirement Date, provided the Participant is an Active Participant on that date; or
- (b) with regard to an affected Participant, the date the Plan is terminated.

5.2 Except as provided in Section 4.1, a Participant shall become vested in his Accrued Benefit as follows:

<u>Years of Service</u>	<u>Nonforfeitable Percentage</u>
Less than 5 Years	0%
5 Years but Less than 6 Years	50%
6 Years but Less than 7 Years	60%
7 Years but Less than 8 Years	70%
8 Years but Less than 9 Years	80%
9 Years but Less than 10 Years	90%
10 or More Years	100%

5.3 If Participant ceases to be an Active Participant, the unvested portion of his Accrued Benefit shall be forfeited after one Break in Service.

5.4 If a former Participant who forfeited all or a portion of his Accrued Benefit under Section 4.3 again becomes an Active Participant, the forfeited portion of his benefit shall be restored on the date he again becomes an Active Participant.

ARTICLE 6

PAYMENT OF PENSIONS

6.1 Each application for any pension under the Plan shall be made in writing on a form provided by the Pension Board and shall be filed with that Board. No application shall be valid until approved by the Pension Board, and the approval of the Pension Board shall be a condition precedent to the payment of any Accrued Benefit under the Plan.

6.2 Pension payments shall commence on the Participant's Normal Retirement Date, provided that the Pension Board has approved the payment under Section 6.1.

6.3 The Pension Board may require any recipient of a benefit to furnish such pertinent information as it shall require and shall withhold payment of all benefits until such information has been received.

6.4 If the Pension Board shall find that any person to whom a pension or benefit is payable under this Plan is adjudged incompetent, any payment due him (unless a prior claim shall have been made by a duly appointed guardian, committee or other legal representative) shall be made payable to his duly appointed guardian. Any such payment shall be a complete discharge of any liability under this Plan in respect of the amount of pension or benefit so paid.

6.5 No pension or benefit payable at any time under this Plan shall be subject in any manner to alienation, sale, transfer, assignment, pledge, attachment or encumbrance of any kind. Any attempt to alienate, sell, transfer, assign, pledge or otherwise encumber any such pension or benefit, whether presently or thereafter payable, shall be void. No pension or benefit, in any manner, shall be liable for or subject to the debts or liabilities of any Participant included in this Plan or of any designated beneficiary. If any Volunteer included in this Plan or any Participant or designated beneficiary shall attempt to or shall alienate, sell, assign, pledge, or otherwise encumber his rights, pension or benefits under this Plan or any part thereof, or if by reason of bankruptcy or otherwise the rights, pension or benefits of any Participant included in this Plan or of any designated beneficiary would devolve upon anyone else or would not be enjoyed by him, then the Pension Board, in its discretion, may terminate his interest in any such right, pension or benefit and hold or apply it for his use or account or for the use or account of his spouse, children or other dependents or any of them in such manner as the Pension Board deems proper.

ARTICLE 7

PENSION BOARD

7.1 There shall be established a Pension Board of such number of members as shall be determined by the Board of Selectmen. Any vacancy in the Pension Board shall be filled for the unexpired term by appointment by the Board of Selectmen. Members of the Pension Board may be removed from office at any time and for any reason by the Board of Selectmen.

7.2 It shall be the function of the Pension Board to administer this Plan to the extent set forth herein. The Pension Board shall meet at such time and places as may be agreed upon by its members for the expeditious transaction of necessary business. To constitute a quorum for the transaction of business there shall be required to be present at any meeting of the Pension Board a majority of its members. Written and approved minutes of each meeting shall be kept. Decisions shall be a majority of the vote cast. The Pension Board shall serve without compensation. The expenses of any expert or advisor selected by the Pension Board shall be borne by the Town. The Pension Board and any member thereof shall be entitled to rely upon the correctness of any information furnished by the Town's records. Neither the Pension Board nor any of its members shall be liable because of any act, or failure to act, on the part of the Pension Board or any of its members to any person whatsoever, except that nothing herein shall be deemed to relieve any such individual from liability for his own fraud or bad faith.

7.3 The Pension Board shall have the powers and duties with respect to the following matters or as specifically set forth elsewhere herein:

- (a) To prescribe procedures to be followed by Volunteers in filing applications for benefits, and for the furnishing of evidence necessary to establish Volunteer's rights to such benefits;
- (b) To make determinations as to the rights of any Volunteer applying for or receiving retirement benefits, and to afford any such individual dissatisfied with any such determination the right to a hearing;
- (c) To adopt procedures for the establishment of the date of birth and Years of Service of Volunteers, and after affording a Volunteer an opportunity to make objection with respect thereto, to establish such service conclusively in advance of Retirement;
- (d) To obtain from the Town or from the Volunteers such information as shall be necessary for the proper administration of benefit provisions of the Plan;
- (e) To prepare and distribute information explaining the Plan;

- (f) To construe this Plan as it affects the Volunteers and to establish such rules, regulations, and policies as may be necessary to carry out the provisions of this Plan; providing such rules, regulations, and policies shall in no way discriminate among the Volunteers; and
- (g) To appoint an investment advisor/consultant to assist the Pension Board in the investment or reinvestment of any or all available funds and/or may invest or reinvest any or all available funds with an appropriate investment agency.

7.4 The Pension Board shall have no power to amend or modify any of the terms of this Plan, or to waive or fail to apply any requirement of eligibility for a benefit under this Plan. If the Pension Board shall find that it has no power to rule on a particular case referred to it, it shall make a determination to that effect and shall make no other ruling with respect to such case. No ruling or decision of the Pension Board on any one case shall create a basis for any adjustment in any other case. In making any ruling or decision, the Pension Board shall act in such a way as not to discriminate in favor of any Volunteer or Volunteers or class or classes of Volunteers.

ARTICLE 8

MISCELLANEOUS PROVISIONS

8.1 The Town expressly reserves the right to amend, modify, suspend, or terminate the Plan by action of the Board of Selectmen. No such action shall adversely affect the benefits of the Volunteers already accrued.

8.2 Rights and interest in plan. This Plan has been established for the exclusive benefit of the Participants and their beneficiaries. Except after the satisfaction of all liabilities under this Plan, no funds contributed to or held by the trustee hereunder shall at any time revert to, or be used or be enjoyed by, the Town, nor shall any such funds or assets at any time be used other than for the benefit of the participants or their beneficiaries. After the satisfaction of all liabilities under this Plan, any excess funds shall revert to the Town.

8.3 Obligation or town to retain volunteer firefighter. Participation hereunder shall not give any Participant the right to be retained in the service of the Town nor shall it confer on any Participant or beneficiary any other right or interest in the Plan other than that which is herein provided.

8.4 Satisfaction of claims. Any payment to any Participant, or to his legal representative or beneficiary, in accordance with the provisions of this Plan, shall to the extent thereof be in full satisfaction of all claims hereunder against the trustee, the Pension Board, and the Town, any of whom may require such Participant, legal representative or beneficiary, as a condition precedent to such payment, to execute a receipt and release therefore in such form as shall be determined by the Pension Board.

8.5 Transfer or alienation of rights. No benefits under this Plan shall be subject in any manner to be anticipated, alienated, sold, transferred, assigned, pledged, encumbered or changed, and any attempt to so anticipate, alienate, sell, transfer, assign, pledge, encumber or change the same shall be void; nor shall any such benefits in any manner be liable for or subject to the debts, contracts, liabilities, engagement or torts of the person entitled to such benefits as herein provided for him.

IN WITNESS WHEREOF, **the Town of Somers, and its Board of Selectmen, does hereby adopt the amended and restated Retirement Plan for Volunteers of the Somers Volunteer Fire Department this day _____ day of _____, ~~2013~~2021.**

WITNESS:

By: _____

First Selectman

APPENDIX A

~~Somers Volunteer Fire Department Retirement Plan Criteria for a Year of Service Credit For Fire Department and Ambulance Members~~

~~The Retirement Plan data collection period will run from January 1 to December 31 of each year and the individual must be a member from January 1 through December 31.~~

~~A member must make all mandatory drills or a Chief Training officer approved alternative within the data collection period in order to obtain a Year of Service credit.~~

~~A member shall earn a minimum of 100 points as defined below within the data collection period to obtain credit for a Year of Service. A person who is a member of both divisions only needs to achieve 100 points in either of the divisions to obtain credit for the year. Points from one division cannot be combined with points from the other division in order to reach 100 points total.~~

Fire Department member requirements:

~~Training (must account for at least 60 points):~~

~~“Percent Drill Participation” is defined as the number of Drills Attended divided by the number of Regularly Scheduled Drills.~~

~~“Drills Attended” is defined as the number of Regularly Scheduled Drills plus extra drills (as called by or approved by the Chief) participated in by a member.~~

~~“Regularly Scheduled Drills” are defined as those drills scheduled on a regular training night as defined by the Constitution of the Somers Volunteer Fire Department.~~

~~One point is awarded for each percent (1%) of Percent Drill Participation achieved by a member up to 75 percent participation. One point is awarded for each additional five percent (5%) of Percent Drill Participation above 75% participation.~~

~~For other related additional/continuing education approved by the Chief (for example; Firefighter I or II), one point is awarded for each 8 hours of education. If a course is less than 8 hours, partial credit will be given (1/8 point for each hour of the course).~~

~~One quarter (0.25) of a point will be awarded for each session of “drivers training” with a qualified instructor (Officer, Engineer or career personnel)~~

~~provided a minimum of 1 hour spent on each training session and the session recorded in the Chief Engineer's training log.~~

~~Twenty points will be awarded in the year a member obtains an initial state of Connecticut EMT certification. Six points will be awarded in the year a member renews their EMT certification.~~

~~Eight points will be awarded in the year a member obtains an initial state of Connecticut EMR certification. Four points will be awarded in the year a member renews their EMR certification.~~

~~Two points will be awarded for each non-line officer who sets up and conducts an approved training class.~~

~~Calls (must account for at least 20 points):~~

~~One point is awarded for each percent (1%) of dispatched calls responded to by a member up to 25 percent of the dispatched calls. One point is awarded for each additional five percent (5%) of dispatched calls responded to by a member above 25%.~~

~~One point will be awarded for participating in a standby called or approved by the chief.~~

~~One point will be awarded participating in an event approved by the Chief which are in the best interest of the SVFD. Examples of these events included but are not limited to parades (either in town or at mutual aid fire departments), fire prevention activities including open house, fire protection standby at 4 Town Fair, and the "mock crash" demonstration given to high school students.~~

~~Other active participation (no minimum requirement)~~

~~The following schedule of points is awarded for specific job responsibilities:~~

Title	Points
Chief	12
Deputy Chief	10
Captain	8
Lieutenant	7
Chief Engineer	7
Engineer	5
Member Board of Directors	8

Ambulance Division member requirements:

Training

~~“Percent Drill Participation” is defined as the number of Drills Attended divided by the number of Regularly Scheduled Drills.~~

~~“Drills Attended” is defined as the number of Regularly Scheduled Drills plus extra drills (as called by or approved by the Chief) participated in by a member.~~

~~“Regularly Scheduled Drills” are defined as those drills scheduled on a regular training night as defined by the Constitution of the Somers Volunteer Fire Department.~~

~~One point is awarded for each percent (1%) of Percent Drill Participation achieved by a member up to 75 percent participation. One point is awarded for each additional five percent (5%) of Percent Drill Participation above 75% participation.~~

~~For other related additional/continuing education approved by the Chief (for example; EMS Training lectures conducted at JHM), one point is awarded for each 8 hours of education. If a course is less than 8 hours, partial credit will be given (1/8 point for each hour of the course).~~

~~One quarter (0.25) of a point will be awarded for each session of “drivers training” with a qualified instructor (designated instructor or career personnel) provided a minimum of 1 hour spent on each training session and the session recorded in the Chief Engineer’s training log.~~

~~Twenty points will be awarded in the year a member obtains an initial state of Connecticut EMT certification. Six points will be awarded in the year a member renews their EMT certification.~~

~~Eight points will be awarded in the year a member obtains an initial state of Connecticut EMR certification. Four points will be awarded in the year a member renews their EMR certification.~~

~~Two points will be awarded for each non-line officer who sets up and conducts an approved training class.~~

Duty Hours (must account for at least 25 points)

~~One point will be awarded for every 6 hours of “on-duty” standby time performed by a member.~~

One point will be awarded for participating in a standby called or approved by the chief.

One point will be awarded participating in an event approved by the Chief which are in the best interest of the SVFD. Examples of these events included but are not limited to parades (either in town or at mutual aid fire departments), fire prevention activities including open house, first aid protection standby at 4 Town Fair, and the “mock crash” demonstration given to high school students.

Other active participation (no minimum requirement)

The following schedule of points is awarded for specific job responsibilities:

Title	Points
Deputy Chief	10
Captain	8
Lieutenant	7
Member Board of Directors	8

APPENDIX A
Somers Volunteer Fire Department
Retirement Plan Criteria for a Year of Service Credit
For Fire Department and Ambulance Members

The Retirement Plan data collection period will run from January 1 to December 31 of each year and the individual must be a member from January 1 through December 31.

A member must qualify for three Stipends during the data collection period in order to obtain a Year of Service credit.

Fire Department Eligibility Requirements for Stipend:

The Somers Fire Department offers two volunteer stipend programs

- The first is based on EMS duty shifts worked
- The second is based on actual call and drill attendance

In order to be eligible for either stipend program, all members must meet the following criteria:

- Members must have completed all “mandatory” training for that quarter
- Members must have a copy of their NIMS 100, 200, and 700 certificates on file at the fire station
- Members must have a current physical on file at the fire station
 - Must be dated within the past 15 months for all interior firefighters
 - Must be dated within the past 27 months for all EMS, fire ground support, and fire police members.

For the EMS Duty Shift Stipend:

- Hours will be based off EMS shifts recorded in When-2-Work.

For the Attendance Stipend:

- Members must attend a minimum of 2 calls per quarter.
- Attendance credit will be based on calls and training recorded in FireHouse Software.
- Calls attended as Duty Officer and first responders count towards the Attendance stipend program.



E.MERGENCY M.ANAGEMENT P.PERFORMANCE G.RANT

**FFY 2021 APPLICATION
Due: December 1,
2021**



State of Connecticut

**Department of Emergency Services and Public Protection
Division of Emergency Management and Homeland Security**

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COMPLETION CHECKLIST FOR SUB-GRANTEE

The following forms are necessary for the timely completion of this document. Please use this aid to ensure all documents are included in your submission. More detailed information is available in the EMPG Manual.

- Section B: Application Information and Data Sheet
- Section C: Municipal Resolution
- Section D: EMPG Financial Tool Budget Tab
- Section E: Master Staffing Pattern and Training History
- Section F: NEMA Survey attached (Optional)
- Job Descriptions have been attached if applicable (Available on website)

DEMHS REGIONAL CONTACT INFO

For assistance filling out this application please contact your DEMHS Regional Coordinator.

Region 1	Robert Kenny Regional Coordinator	149 Prospect Street, Bridgeport, CT 06604 Phone: 203.696.2640 Email: Robert.Kenny@ct.gov	Fax: 203.334.1560
Region 2	Jacob Manke Regional Coordinator	1111 Country Club Road, Middletown, CT 06457 Phone: 860.685.8105 Email: Jacob.Manke@ct.gov	Fax: 860.685.8366
Region 3	William Turley Regional Coordinator	DEMHS - 360 Broad Street Hartford CT 06105 Phone:860.529.6893 Email: William.Turley@ct.gov Mailing address: P.O. Box 1236 Glastonbury, CT 06033	Fax: 860.257.4621
Region 4	Michael Caplet Regional Coordinator	15-B Old Hartford Road Colchester, CT 06415 Phone:860.465.5460 Email: Mike.Caplet@ct.gov	Fax: 860.465.5464
Region 5	John Field Regional Coordinator	55 West Main Street, Suite 300 Box 4 Waterbury, CT 06702 Phone: 203.591.3509 Email: John.Field@ct.gov	Fax: 203.591.3529

SECTION A. APPLICATION INSTRUCTIONS

Below are brief instructions for filling out each application form. Please fill out these forms completely and accurately. **Please be reminded that all signatures are required to be original on this document. Copies will not be accepted.** Please sign or initial where you see the following tabs: 

1. **Manual:** Please print and review the EMPG Program Manual (<https://portal.ct.gov/DEMHS/Grants/Emergency-Management-Performance-Grant/Guidance-and-Forms>). The Subgrantee is responsible for the information contained in this document. More complete instructions are available in this document.
2. **Section B: Applicant Information and Datasheet:** Please fill out boxes 1-16 with the necessary information.
3. **Section C: Municipal Resolution:** Please provide a municipal resolution to grant the Chief Executive Officer the authority to sign the EMPG application package on behalf of the municipality. For more information on resolution specifics please reference the EMPG Program Manual.
4. **Section D: EMPG FINANCIAL TOOL-Budget Preparation:** Fill in your budget request for the performance period of 10/1/21-9/30/22 in the 2021 EMPG SLA Financial Tool. Please submit this budget electronically to your DEMHS Regional Office for review upon submittal of the application. Please consult the 2021 EMPG Manual for any additional forms.
5. **Section E: Master Staffing Pattern:** The Master Staffing Form comes pre-populated with the training records of local personnel who have reported completion of the IS and/or PDS course requirements. Towns may use this form to report on any additional courses completed since their last EMPG application.
6. **Additional Forms:** Please review the remaining list of forms available on our website at <https://portal.ct.gov/DEMHS/Grants/Emergency-Management-Performance-Grant/Guidance-and-Forms> to determine if any of these forms will be needed for your application:
 - Emergency Management Director Job Description** – Use this form if you have hired a new Emergency Management Director.
 - Emergency Management Deputy Director Job Description** – Use this form if you have hired a new Emergency Management Deputy Director.
 - Emergency Management Support Staff Job Description** – Use this form if you have hired new Emergency Management Support Staff (e.g. Clerical).
 - Request for Transcripts from EMI** – Use this form to request a transcript of the courses you have completed through FEMA and/or the Emergency Management Institute (EMI).

Once all of the necessary forms are filled out and signed, complete the application by signing and dating the Applicant Information and Data Sheet. Attach the Budget and all other forms and submit the Application Package to your DEMHS Regional Office.

SECTION B. EMPG APPLICATION INFORMATION AND DATA SHEET

All Forms Must Be Original - Copies Will Not Be Accepted

Mail Completed Applications To:
DEMHS Regional Coordinator (See Page 2 of this application for contact information)

SPCP Unit Use Only

1. Name of Municipality or Agency Applying for Subgrant: **2. Period of Award for this Subgrant: 10/1/21 – 9/30/22**

3. Emergency Management Director Name & Address

Name: _____ Title: _____
Organization: _____
Address Line 1: _____
Address Line 2: _____
City/State/Zip: _____
Phone: _____ Fax: _____
E-mail: _____

4. Official Authorized to Sign for the Applicant:

Name: _____ Title: _____
Organization: _____
Address Line 1: _____
Address Line 2: _____
City/State/Zip: _____
Phone: _____ Fax: _____
E-mail: _____

5. Municipal/Agency Financial Officer

Name: _____ Title: _____
Organization: _____
Address Line 1: _____
Address Line 2: _____
City/State/Zip: _____
Phone: _____ Fax: _____
E-mail: _____

6. Fiscal Point of Contact: (If Different than Financial Officer)

Name: _____ Title: _____
Organization: _____
Address Line 1: _____
Address Line 2: _____
City/State/Zip: _____
Phone: _____ Fax: _____
E-mail: _____

7. Applicant FEIN:

8. Applicant DUNS #:

9. Applicant Fiscal Year End:

10. Date of Last Audit:

11. Dates Covered by Last Audit: _____ to _____

12. Date of Next Audit:

13. Dates to be Covered by Next Audit: _____ to _____

Please note that the information required for boxes 9 through 13 refers to the sub-grantee's audit cycle.

FEDERAL AUDIT AND DEBARMENT REQUIREMENT CERTIFICATION

14. ACKNOWLEDGEMENT OF FEDERAL SINGLE AUDIT SELF REPORTING REQUIREMENTS

- Sub-grantees that are required to undergo a Federal Single Audit as mandated by OMB Circular A-133 must alert CT DEMHS, in writing, to any specific findings and/or deficiencies with regard to the use of federal grant funds within 45 days of receipt of their audit report. This notification must identify the finding(s) / deficiencies and a corrective action plan for each.
- All sub-grantees must submit to CT DEMHS a copy of the audit report section pertaining to use of federal grant funds regardless of any findings or deficiencies, within 45 days of the receipt of that report.

Initial to indicate that this requirement has been read and understood: _____

INITIAL

15. ACKNOWLEDGEMENT OF DEBARMENT REQUIREMENTS:

- The sub-grantee will confirm the eligibility status (via Sam.gov) of all vendors/contractors that the sub-grantee pays with EMPG SLA funds. The subgrantee will confirm that the vendors/contractors do not appear on the SAM's Exclusion List of federally debarred or suspended vendors.

Initial to indicate that this requirement has been read and understood: _____

INITIAL

16. I, the undersigned, for and on behalf of the named municipality, state agency, or regional planning organization, do herewith apply for this subgrant, attest that, to the best of my knowledge, the statements made herein are true, and agree to any general or special grant conditions attached to this grant application form.

SIGN & DATE

Authorized Signatory: X _____ Date: _____

SECTION C. AUTHORIZING RESOLUTION

All Forms Must Be Original - Copies Will Not Be Accepted

This Blanket Resolution Can Also Be Used to Satisfy the Requirements of the Homeland Security Grant Program

AUTHORIZING RESOLUTION OF THE

(Insert name of governing body--for example, town council)

CERTIFICATION:

I, _____, the _____ of _____,
(keeper of the records—for ex. town clerk or secretary of council)

do hereby certify that the following is a true and correct copy of a resolution adopted by
_____ at its duly called and held meeting on _____, 20____,
(name of governing body) *(Month, Day)*

at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the _____ may enter into with and deliver
(name of governing body)

to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that _____, as _____ of
(name and title of officer)

_____,
(Name of governing body)

is authorized and directed to execute and deliver any and all documents on behalf of the

(name of governing body)

and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that _____
(name of officer)

now holds the office of _____ and that he/she has held that office since _____.

IN WITNESS WHEREOF: The undersigned has executed this certificate this _____ day of

_____ 20_____

(Name and title of record keeper)



The Chief Executive Officer has not changed since the previous resolution was authorized on _____
(Date)

SECTION D. EMPG SLA FINANCIAL TOOL-BUDGET

Please Note: Applications will not be reviewed without the submittal of the EMPG Financial Tool “Application Budget” tabs.

A new category for PPE has been added this year. Fill out the Application Budget portion of the tool by filling out the teal boxes for the following:

1. Award Amounts:

Per Capita Award: This amount is based on your town’s population as listed in the State Register and Manual.

Sub grant Allocation: This totals as you fill in the categories below.

2. Enter Categories:

- **Personnel**- Enter the total estimated cost for salaries or stipends for full or part-time EMDs, Deputy EMDs and support staff.
- **Organization**- Enter the total estimated cost for your phone bills, fax, internet bills, cable TV, WIFI etc. Please note that all services must be concluded and paid before seeking reimbursement.
- **Equipment**- Enter the total estimated cost for your anticipated equipment needs including printers, computers, radios, phone systems, EOC furniture etc.
- **In kind**- Enter the total estimated cost for any in-kind costs including Volunteer EMDs, Deputy EMDs or Support Staff time and any donated new equipment. Note: In-Kind Allocations require 2X the match.
- **Personal Protective Equipment (PPE)**
Enter the PPE allocation from the front page into this cell. **Note: The PPE allocation can only be spent on PPE. PPE allocations are matched by state funding.**
- **All other**- Enter the total estimated cost for all other items. Must receive pre-approval from DEMHS Regional Coordinator.
- **Unallocated** – This is the remaining balance of funding that you have not yet allocated to a particular category.

EMPG Subgrant Budget (Fill In Green Cells Only)	
PER CAPITA AWARD	
Total:	\$22,840.65
Federal Per Capita Share:	\$11,420.33
Match:	\$11,420.33
SUBGRANT ALLOCATION	
Total:	\$22,840.65
Federal Per Capita Share:	\$11,420.33
Match (Includes In-Kind):	\$12,920.33
Personnel:	\$16,840.67
<i>Allocate (Enter) the total estimated cost for salaries or stipends for full or part-time EMD's, Deputy EMD's and support staff. If claiming fringe, please provide a fringe benefits letter from the Municipal Finance Director.</i>	
Organization:	\$500.00
<i>Allocate (Enter) the total estimated cost for your phone bills, fax, internet bills, cable TV, WIFI etc. Please note that all services must be concluded and paid before seeking reimbursement.</i>	
Equipment:	\$2,412.34
<i>Allocate (Enter) the total estimated cost for your anticipated equipment needs including printers, computers, radios, phone systems, EOC furniture etc.</i>	
In-Kind - Requires Double Match:	\$1,500.00
<i>Allocate (Enter) the total estimated cost for any in-kind costs including Volunteer EMDs, Deputy EMDs or Support Staff time and any donated new equipment. Note: In-Kind Allocations require 2X the match. For a volunteer time form please visit the DEMHS website at http://www.ct.gov/demhs/cwp/view.asp?a=1910&q=411692</i>	
Personal Protection Equipment:	\$1,087.64
<i>Allocate (Enter) the total amount of PPE shown for your town here. PPE funding may be used for face masks, sanitizer, gloves, no touch devices, shields etc. No match is required for PPE.</i>	
All Other Costs	\$500.00
<i>Allocate (Enter) the total amount of all other costs (Travel, Training, Mileage, Meetings, EOC Activations, Emergency Responses etc..</i>	
Unallocated:	\$0.00
<i>Certification: I hereby certify that the information contained herein is based</i>	

SECTION F. NEMA QUESTIONNAIRE

Each year the Division of Emergency Management and Homeland Security (DEMHS) fills out a survey from the National Emergency Management Association (NEMA). The purpose of the survey is to justify the funding we receive under the Emergency Management Performance Grant (EMPG).

To help us in filling out the survey for FY 2021, DEMHS is asking our EMPG participating towns to answer a few brief questions. Your answers will assist NEMA in justifying continued funding of the EMPG program to Congress.

1. What is your total emergency management budget: \$_____.
Please provide your total budget even if these costs exceed your EMPG allocation.

2. Is your Emergency Management Director?:
(Check One)
 Full-Time
 Part-Time
 Volunteer

3. Which official (if any) has the authority to issue a mandatory evacuation order?:
(Check One)
 Mayor
 First Selectman
 Town Manager
 Other



Town of Somers Public Works Department

November 29, 2021

The Honorable Timothy Keeney
First Selectman, Town of Somers

Subject: Filling the open Maintainer position

Dear First Selectman Keeney:

We have a high-quality candidate to fill the open position of Maintainer.

We respectfully request the Board of Selectmen approve John Thompson's hiring to fill the available Maintainer Position.

When our former Maintainer retired, we posted this position on the Town Website and Indeed.com.

The following is a summary of our hire actions and results:

- We received 20 applications,
- Of those, we rejected four for lacking a Commercial Driver's License and three for living too far away to respond to after-hour and emergency call-ins in a timely fashion (Bridgeport, Milford, and New Haven).
- We requested telephone interviews of the remaining thirteen,
- Of the thirteen, four did not respond to our requests, and nine confirmed telephone interviews,
- We asked a series of questions (DPW Maintainer Interview Questions, attached). After the telephone interviews of the nine, we eliminated four for lack of experience, poor responses to our questions, and health concerns,

- We scheduled and confirmed a 50 question skills test (attached) for the remaining five candidates,
- Of the remaining five, one withdrew his application, two did not appear for the examination, and two completed the test. Both candidates score within two points of each other, with John Thompson scoring the highest,
- We brought the remaining two candidates in for in-person panel interviews with the Director, the Highway Foreman, and the Parks Facility Foreman,
- After the live interviews, we voted unanimously for John Thompson as the best candidate for this position.

John graduated from Somers High School in 1998 and is currently a resident of Stafford, CT. The position we are hiring for is primarily in the Parks Division. John has excellent experience in this field, working for the last eight years as a Lawn tech and Manager of a Landscaping Company. John has a lifetime of snow removal experience and holds a Class B Commercial Driver's License. In October of this year, we approved John for one of our open seasonal snowplow operator positions. John completed our background checks and pre-employment drug testing in November and is ready to work.

We respectfully request the Board of Selectman approve John Thompson for the position of Maintainer at a pay rate of \$22.00 per hour, with a start date of December 13, 2021.

Respectfully,

Todd Rolland
Director of Public Works
Tree Warden
Town of Somers
93 Egypt Road
Somers, CT 06071
(860)763-8238 - Office
trolland@somersct.gov

DPW Maintainer Interview Questions

1. Tell us a little bit about yourself and why you are interested in this position.
2. Tell us what you know about Somers and this DPW.
3. In speaking about safety, what is PPE?
4. Why is it important to keep a clean workspace?
5. What is OSHA 10?
6. When speaking about Plowing could you work a 30 hour shift if needed
7. What does it mean to you to be a "Team" player?
8. How would people who have worked with you, describe your ability to work with others?
9. You are working in the Park; a child approaches you and says he can't find his parents, what do you do?
10. You and Fred are working together installing street signs. Fred tells you that that he thinks Joe; a crew leader doesn't like you and is trying to get you fired. What you do?
11. You are working at the Recycling Center, a resident comes up to you and starts yelling and carrying on saying the prices are too high, he pays taxes and doesn't think he should have to pay to come to the recycling center. How do you handle the situation?
12. You are working with the Highway Division paving a road. A resident comes out of his house and tells you you're doing a great job and offers to buy you beers and hands you \$20.00. What do you do?



TOWN OF SOMERS

MAINTAINER EXAMINATION

Print Your Name: _____

Date: _____

INSTRUCTIONS

- TURN ALL CELL PHONES OFF.
- DO NOT OPEN EXAMINATION BOOKLET UNTIL INSTRUCTED TO DO SO.
- SIGN YOUR NAME ON THE LAST PAGE OF THE EXAMINATION BOOKLET.
- CIRCLE CORRECT ANSWER OR WRITE YOUR RESPONSE; MAKE SURE ANY ERASURES ARE CLEAN, AND YOUR ANSWER IS CLEARLY INDICATED.
- YOU WILL HAVE ONE HOUR TO COMPLETE AND TURN IN YOUR EXAMINATION BOOK. YOU MAY TURN IN YOUR EXAMINATION BOOK AT ANY TIME ONCE YOU HAVE FINISHED.
- YOU MAY USE THE BACKS OF THE EXAMINATION PAGES FOR WORK SHEETS.
- NO QUESTIONS WILL BE ANSWERED ONCE THE EXAMINATION BEGINS.
- PLEASE RETURN ALL PAGES OF THE EXAMINATION BOOKLET AT THE END OF THE SESSION.
- GOOD LUCK!

1. The safe way to cross a curb with a ride on mower is to:
 - a) Approach at a 90 degree angle and at a moderate speed with the cutting units in the transport position, and let the soft tires bounce over the curb.
 - b) Approach at a slow speed and at an angle with the cutting units in the transport position and Creep over the curb one wheel at a time.
 - c) Drive parallel to the curb until you come to the end, then drive around it and return to where you were.
 - d) Back slowly over the curb, two wheels at a time, with the cutting units in the transport position.

2. When you are first assigned to a piece of equipment, you should do which of the following?
 - a) Read the operator's manual
 - b) Have one of the senior employees show you how to use it properly
 - c) Locate and identify all safety and warning decals
 - d) Discuss the operator training program with your supervisor
 - e) All of the above

3. When getting off self-propelled mowing equipment, you should:
 - a) Disengage the cutting units
 - b) Turn off the ignition
 - c) Remove the key from the ignition switch
 - d) All of the above
 - e) None of the above.

4. An employee who receives a minor injury while working should:
 - a) Report the injury immediately only if he thinks he needs medical care.
 - b) Report the injury immediately only if he has to leave work.
 - c) Report the injury immediately even if he doesn't think he needs medical care.
 - d) Wait until the injury bothers him before reporting it.

5. In trench digging, excavated dirt to be used for backfilling should be:
 - a) Thrown several feet back from the trench.
 - b) Placed next to the trench.
 - c) Piled as high as possible.
 - d) Hauled away from the job.

6. Your truck is rated at 40,000 pounds GVW. This means that:
 - a) Your truck is designed and built to carry at least 40,000 pounds of load.
 - b) Your truck is designed and built to carry 40,000 pounds of load.
 - c) Your truck is designed and built so that the combined braking force of your hydraulic braking system is equivalent to a 40,000 pound load.
 - d) Your truck is designed and built so that the combined weight of the truck and the load is not to exceed 40,000 pounds.

7. A traffic signal which is flashing red at an intersection means that approaching drivers should:
- Slow down and proceed with caution.
 - Watch for school children.
 - Stop and then proceed cautiously.
 - Watch out for construction vehicles entering the roadway.
8. Select the true statement.
- When using power operated tools and equipment, it is not necessary to use safety equipment unless you have been injured by using them before.
 - Pumps are not subject to stoppage, since they are equipped with strainers.
 - Spark plugs normally screw in counter clockwise.
 - Possible cracking of the cylinder head may result if cold water is poured into the radiator of an overheated engine.
9. A good driver who suddenly finds the foot brakes are not working properly would attempt to stop the vehicle by first:
- Turning off the ignition.
 - Pushing the clutch pedal down and letting it up, repeating this several times.
 - Shifting into a lower gear.
 - Driving on the shoulder of the road to slow down the vehicle.
10. The most dangerous component of the exhaust from a gasoline engine is:
- Carbon monoxide
 - Smog
 - Vaporized lead
 - Vaporized oil
11. If 3 yards, 2 feet, 10 inches is multiplied by 4, the result will be:
- 12 yards, 8 feet, 4 inches
 - 12 yards, 11 feet, 9 inches
 - 13 yards, 7 feet, 8 inches
 - 15 yards, 2 feet, 4 inches
12. In removing snow from the surface of a two lane roadway the operation should begin at:
- Shoulder and plow to curb
 - Shoulder and plow to center line
 - Median except on a straight away
 - Center line and plow to curb
13. What is the main function of a crown in the road?
- Better drainage
 - Greater stability of surface material
 - Better traction for vehicles
 - Greater ease of patching

14. What is the most dangerous object to strike with a rotary mower?
- a) A rock
 - b) A stick
 - c) A wire
 - d) All of the above are equally dangerous
15. When lifting a heavy object from the floor, the muscles which should do most of the work are the muscles in the:
- a) Legs
 - b) Stomach
 - c) Back
 - d) Arms
16. When lifting a heavy object, the worker should:
- a) Bend the knees, keep the shoulders back and lift with the leg muscles
 - b) Keep the knees straight, the shoulders forward, and lift with the back muscles
 - c) Bend the knees, keep the shoulders forward, and lift with the back muscles
 - d) Keep the knees straight, the shoulders back, and lift with the leg
17. You were told to dig post holes and put six poles in the ground spaced fifteen feet apart. The distance from the first post to the last one is:
- a) 15
 - b) 75
 - c) 45
 - d) 90
18. A laborer has three 50 foot lengths of hose. They need water at a spot 235 feet from the nearest faucet. How many additional feet of hose do they need?
- a) 65
 - b) 75
 - c) 85
 - d) 95
19. If a truck can haul $1\frac{1}{2}$ yards of gravel in one trip, how many trips are required to haul 30 yards?
- a) 15
 - b) 20
 - c) 25
 - d) 30

20. If a worker is supposed to use four nails in every board of a fence, how many nails would they use if they put up 50 boards?
- a) 100
 - b) 200
 - c) 300
 - d) 400
21. A lock washer is used with:
- a) Bolts
 - b) Nails
 - c) Rivets
 - d) Screws
22. Which of the following work methods are used to prevent cave-ins in trenches?
- a) Keeping excavated material well back from the edge of the trench
 - b) Keeping loaded trucks and other equipment not being used away from the trench
 - c) Sheeting the sides of the trench
 - d) All of the above
23. Which of the following is the MOST important reason for oiling moving parts of machines?
- a) To reduce friction
 - b) To prevent rust formation
 - c) To increase inertia
 - d) To reduce the accumulation of dust and dirt in the parts
24. The distance it takes for a driver to stop a vehicle does not depend on:
- a) The driver's reaction time
 - b) The condition of the pavement (wet, dry, icy)
 - c) The speed at which the vehicle is traveling
 - d) The time of the day or the night
25. Brakes should always be tested by the driver:
- a) After a long trip
 - b) Before starting daily operation
 - c) Before putting the vehicle away at night
 - d) Each time the tires are inflated
26. Sound above 85 decibels over a period of time can cause hearing loss
- a) True
 - b) False

27. Call Before You Dig (CBYD) is available but not required for backhoe digging above 30 inches.
- a) True
 - b) False
28. IPM (Integrated Pest Management) does permit pesticide applications.
- a) True
 - b) False
29. If a power line falls on your truck, you should:
- a) Drive away from the line if possible
 - b) Stay in the vehicle
 - c) Exit slowly to not disturb the line
 - d) All of the above
 - e) None of the above
30. _____ is the process by which green plants use sunlight to synthesize foods from carbon dioxide and water.
- a) Photosynthesis
 - b) Respiration
 - c) Hydration
 - d) Transpiration
31. When mixing water and paint at a 3 to 1 water/paint ration, how much will a 5 gallon pail of paint yield?
- a) 15 gallons
 - b) 20 gallons
 - c) 30 gallons
32. A crown on an athletic field
- a) Makes it easier to see players
 - b) Exposes grass blades to more sunlight
 - c) Aids drainage
 - d) None of the above
33. When laying out a new soccer field a 2-3-4 triangle establishes the first two lines.
- a) True
 - b) False
34. It is time to sharpen a chainsaw when:
- a) The cut shows fine powder instead of chips
 - b) It is necessary to press hard to cut
 - c) You smell burnt wood or see smoke coming from the blade area
 - d) All of the above

35. Tree roots normally extend to the dripline and about a third beyond.
- a) True
 - b) False
36. The purpose of a chock is to secure the wheels and hold them stationary.
- a) True
 - b) False
37. Trees should be mulched:
- a) About 2-4 inches uniformly
 - b) 12 inches at the trunk to 2 inches at the outer edge
 - c) Never mulched when first planted
38. Grub problems on turf normally show up:
- a) In early spring
 - b) During the summer
 - c) In early fall
39. The only time it is acceptable to overload a trailer is when:
- a) It is the end of the work shift and you are heading back to the yard
 - b) You are traveling a short distance
 - c) You properly secure the load
 - d) Never
40. Particulate respirators are only needed when working inside.
- a) True
 - b) False
41. A breakaway switch is often used on heavier trailers to assist the brakes on the towing truck.
- a) True
 - b) False
42. pH is the measure of:
- a) Soil fertility
 - b) Soil acidity
 - c) Base quality
43. What is the gas to oil ration for most 2 cycle engines?
- a) 20 to 1
 - b) 30 to 1
 - c) 50 to 1

44. The heaviest piece loaded on a trailer should be:
- a) Forward on the trailer closest to the vehicle
 - b) Centered on the trailer
 - c) Back on the trailer farthest away from the vehicle
45. Exposure to heat stress is not a problem for younger workers:
- a) True
 - b) False
46. A Safety Data Sheet or GHS labeling:
- a) Provides details about the substance it describes
 - b) Lists hazardous ingredients
 - c) Identifies Personal Protective Equipment required to handle the substance
 - d) All of the above
47. We need to cover a 4 ½ foot wide by 30 foot long strip with sod. The sod comes in rolls 18 inches wide by 6 feet long. How many rolls of sod will we need?
- a) 15 rolls
 - b) 12 rolls
 - c) 20 rolls
48. An acre is _____ square feet
- a) 42,700
 - b) 43,560
 - c) 41,000
49. We are going to seed a 4,000 square foot area at the rate of 7 lbs. per thousand square feet. If we leave with a full 50 lb. bag of seed, how many lbs. of seed will be left in the bag when we are done?
- a) 0
 - b) 17
 - c) 22
50. The best time to grease a machine is after using and washing it.
- a) True
 - b) False

Sign Your Name: _____

Camp Aya-Po Benches at Hurds Lake

Jack Logan

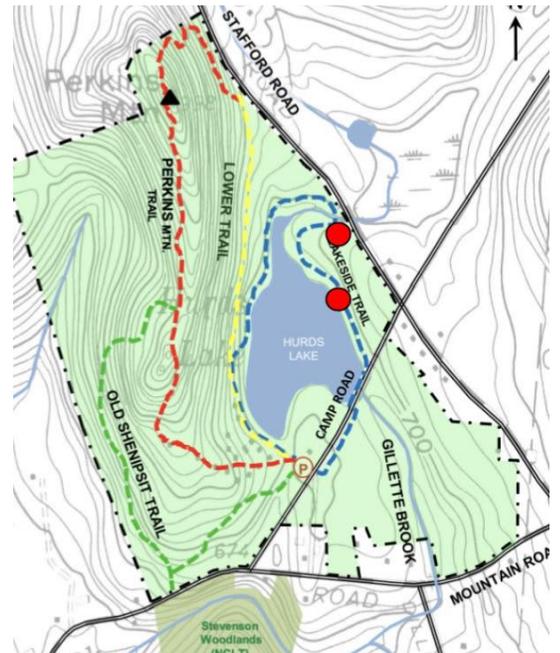


Project Description:

- ❖ I plan to build two benches on the Lakeside Trail at Camp Aya-Po
- ❖ The benches would be great way to allow hikers to rest with a good view of the lake
- ❖ I hope the benches will attract people to visit the trails more and to experience the lake and wilderness

Location:

- ❖ I plan to place the benches as shown in the image
- ❖ One bench would be placed next to the foot bridge
- ❖ The other closer to the shoreline with a view of Hurds Lake



Design:

- ❖ The bench is 7-8 feet long with backing
- ❖ It is designed in a way to be stable and last a long time outside
- ❖ Ground contact pressure treated wood is being used to prevent possible weather damage to make it last as long as possible
- ❖ Stainless Steel carriage bolts are being used because they last long and are durable (they won't rust)



Estimated Cost:

Item	Amount	Cost per Piece	Total Cost
8 ft 4x4 Ground Contact PT Pine Wood	2	\$11.28	\$22.56
8 ft 2x8 PT Pine Wood	4	\$10.98	\$43.92
8ft 2x4 Ground Contact PT Pine Wood	1	\$6.98	\$6.98
3/8"x5 1/2" Stainless-Steel Carriage Bolts	24	\$24.26 (Box of 5)	\$121.30
3/8"x5 1/2" Stainless-Steel Washers and Nuts	24	\$19.14 (Box of 25)	\$19.14
3/8"x4" Stainless-Steel Carriage Bolts	2	\$4.97	\$9.94
3/8"x4" Stainless-Steel Washers and Nuts	2	\$0.84	\$1.68
8ft Galvanized Fence Pole	2	\$26.15	\$52.30
3/8"x8" Stainless-Steel Carriage Bolts	4	\$4.75	\$19.00
3/8"x8" Stainless-Steel Washers and Nuts	4	\$0.96	\$3.84
10 1/2"x7" Greystone Concrete Pavers	6	\$2.28	\$13.68
		TOTAL:	\$314.34 Per Bench

Fundraising:

- ❖ Fundraising presentation given to Somers Rotary Club
- ❖ Troop planned pancake breakfast at Somers Firehouse for several Eagle Projects
- ❖ Possible GoFundMe site

Approval:

- ❖ My Eagle project needs to be approved by the Troop 387 Scoutmasters
- ❖ Once I receive Scoutmaster approval, the Eagle project idea will need to be approved by BSA CT Rivers Council

Questions:

- ❖ Am I allowed to change the landscaping around my 2 bench sites?
 - To better the view of lake and to create a flatter/stable base?
- ❖ Am I allowed to use some type of base for the bench legs to keep it off of the dirt/ground and stable?
 - For example, pavers or flagstones

Open Space and Trails Committee

Name

Term Expiration

Ann Moses (Chair)	12/2021
Barbara Anderson (Vice Chair)	12/2021
Richard Bailey (Secretary)	12/2021
Patrice Carson	12/2021
Dominic Wilson	12/2021
Joan Sears	12/2021
Chuck Carson	12/2021
Eileen Blouin	12/2021
Michael Blouin	12/2021
Todd Rolland (Town Liaison)	12/2021
Maureen Parsell (Recreation)	12/2021
Michael Maynard	12/2022
Brad Dolben	12/2022
Debra Romano	12/2022
Open	



TOWN OF SOMERS

CERTIFIED MUNICIPAL RESOLUTION

I, Ann Marie Logan, do hereby certify that I am the Clerk of the Town of Somers, a municipal corporation organized and existing under the laws of the State of Connecticut and having its principal place of business at 600 Main Street, Somers, Connecticut, 06071, and that I am the keeper of the town records and seal. That the following is a true and correct copy of resolutions duly adopted and ratified by the Board of Selectman on December 2, 2021 in accordance with the constituent charter of the Town of Somers and that the same has not in any way been modified, repealed or rescinded, but is in full force and effect.

RESOLVED that Timothy Keeney of the Town of Somers is hereby authorized to execute and enter into on behalf of the Town of Somers a Special Use License with the State of Connecticut, Department of Energy and Environmental Protection to access the water gates at the Somersville Mill Pond State Dam, located at approximately 40 Maple Street in Somers, on Saturday March 26, 2022 (with rain date of April 2, 2022).

BE IT FURTHER KNOWN that Timothy Keeney's term of office began on November 16, 2021 and will continue until November 21, 2023. As the First Selectman, Timothy Keeney serves as the Chief Executive Officer for the Town of Somers and is duly authorized to enter into agreements and contracts on behalf of the Town of Somers.

Dated at Somers, Connecticut this _____ of December, 2021.

Signed:

By: Ann Marie Logan
Town Clerk, Town of Somers