

**TOWN OF SOMERS  
CIP COMMITTEE  
REGULAR MEETING  
THURSDAY, JANUARY 17, 2019  
7:00 PM  
SELECTMEN'S CONFERENCE ROOM**

**1. Call To Order**

Michael Parker called the meeting to order at 7:00 pm.

**2. Members Present**

In attendance were Michael Marinaccio, Joe Tolisano, Michael Parker, and Bill Boutwell. Also in attendance was Police Administrator Kim Littig, DPW Director Todd Rolland, and Fire Chief John Roache.

**3. Review FY2020 Capital Plan and Equipment Requests**

Michael Marinaccio presented the following items to be considered for the FY20 Capital Budget; Ambulance (\$300,000), Cardiac Monitor (\$36,000), Fire Department Repairs (\$100,000), Roadside Mower (\$125,000), and Repairs to Tennis Courts (\$40,000). Michael Parker asked if the ambulance is a replacement. John Roache confirmed it is a replacement. Parker asked why we need more money for the fire department to be repaired. Todd Rolland and Roache both explained that the FY19 money was a good start and allowed them to refine their early estimates for the costs of repairs at the firehouse. Now that they have managed to get some of the systems working that were not working before, they can make true repairs instead of band-aid repairs with this allotment.

**4. Status of Capital Fund**

Assistant Finance Director Brian Wissinger gave the committee an update on the current capital fund balance. FY18 closed with an audited fund balance of \$264,977. With the appropriations for FY19 and including the transfers-in for FY19, the estimated closing fund balance for FY19 is \$196,273. FY20 has a lease commitment of \$193,933 and is the final payment year for two of the leases for equipment the committee has approved in prior years.

**5. Status of Bonding Projects**

Marinaccio updated the committee with the status of bonding. The cash flow requirements have been completed and sent off to bond counsel and the financial advisors for approval. At this time, Marinaccio's plan is to go out for a BAN (Bond Anticipation Note) in April or May. This will allow the smaller projects and the architectural and engineering process for the larger projects to begin. This is estimated to be \$2-3 million.

## **6. Other Business**

Todd Rolland presented a request for a match for a new senior bus. The bus is funded with an 80% grant and 20% match from the Town. The total cost of the bus is \$57,823 with \$11,565 from the Town and \$46,258 from the State grant. The bus was ordered earlier in the year and is set to be delivered at the end of January.

Joe Tolisano voiced his disapproval of sidestepping the process. This item should have been presented to CIP and then to the Board of Finance before it was ever ordered.

Kim Littig presented a request for a new police cruiser. With the decrease in Resident Troopers in Town and the hiring of new officers and school resource officers, the fleet also needs to be increased. Currently there are seven officers in Town and only five cars. This creates downtime in the station at shift change.

Joe Tolisano asked why this was not part of the FY19 budget. Littig replied that at the time, we were budgeting to hire one SRO and the number of cars would be no challenge. Two PT SRO's were hired and the Town gained more bodies than cars to facilitate them. Tolisano requested better planning for future purchases.

***Joe Tolisano made a motion to recommend the appropriation and purchase of a \$57,823 senior bus, funded by a \$46,258 grant and \$11,565 Town match and the appropriation and purchase of a \$44,567 police cruiser to the Board of Finance, seconded by Bill Boutwell. There was no further discussion and a unanimous decision followed.***

## **7. Approval of Minutes**

### **a. 1/18/18 Regular Meeting**

***Michael Marinaccio made a motion to accept the minutes as presented, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.***

### **b. 2/13/18 Special Meeting**

***Bill Boutwell made a motion to accept the minutes as presented, seconded by Michael Parker. There was no further discussion and a 3-0 decision followed. Joe Tolisano abstained from voting.***

### **c. 8/20/18 Special Meeting**

***Joe Tolisano made a motion to accept the minutes as presented, seconded by Michael Marinaccio. There was no further discussion and a 3-0 decision followed. Michael Parker abstained from voting.***

## **8. Adjournment**

***Bill Boutwell made a motion to adjourn at 7:55pm, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.***

Respectfully Submitted,

Brian Wissinger

*MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING*