

**TOWN OF SOMERS  
CIP COMMITTEE  
REGULAR MEETING  
September 22, 2022**

**1. Call to Order**

Joe Tolisano called the meeting to order at 4:00 pm.

**2. Members Present**

Present were Joe Tolisano, Kathy Devlin, Stephanie Levin, and Michael Marinaccio. Also present were Brian Wissinger, John Roache, and Kim Littig.

**3. FY2023 Capital Budget Update**

Brian Wissinger updated the committee on the status of the approved FY2023 capital budget. Wissinger also updated the committee on the status of the current bond issuance and the upcoming potential bond issuance. A timeline was given to all members to better understand the process and what to expect in the coming months.

**4. ARPA Project Updates**

Brian Wissinger updated the committee on the status of the approved ARPA Projects. A request was made to close out \$36,970 worth of open projects and return the unspent funds to the ARPA Unallocated Balance.

*Mike Marinaccio made a motion to close out the completed projects and return the unspent funds of \$36,970 to the ARPA Unallocated Balance, seconded by Stephanie Levin. There was no further discussion and a unanimous decision followed.*

Brian Wissinger informed the Board that part of a project under the umbrella of IT Infrastructure was completed and had leftover funds. Wissinger requested that the committee transfer those unspent funds of \$7,480 from the Transition to Microsoft 365 project to the Audio/Visual Upgrades at Town Hall Auditorium Project.

*Stephanie Levin made a motion to transfer \$7,480 from the Transition to Microsoft 365 to the Audio/Visual Upgrades at Town Hall Auditorium, seconded by Kathy Devlin. There was no further discussion and a unanimous decision followed.*

**5. Capital Project Requests/ARPA Funding Requests**

There were no new requests.

**6. Recommendations to Board of Finance**

The transfer request will be presented to the Board of Finance.

**7. 2023 Meeting Schedule Approval**

*Stephanie Levin made a motion to approve the 2023 Meeting Schedule as presented, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.*

**8. Approval of Minutes**

**a. April 21, 2022 – Regular Meeting**

*Kathy Devlin made a motion to approve the minutes as presented, seconded by Stephanie Levin. There was no further discussion and a unanimous decision followed.*

**9. Adjournment**

*Kathy Devlin made a motion to adjourn at 4:40 pm, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.*

Respectfully Submitted,

Brian Wissinger

*MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING*