

**TOWN OF SOMERS
CHARTER REVISION COMMISSION
Tuesday, May 1, 2012
7:00pm
Selectmen's Conference Room**

Call to Order: Mrs. Pellegrini called the first meeting of the Charter Revision Commission to order at 7:00pm.

Members Present: Charter Revision Commission Members Bill McGurk, Erik Ness, Tim Potrikus, Linda Roberts and Ralph Williams were in attendance. Also present were First Selectman Lisa Pellegrini (recording) and Town Clerk, Ann Logan.

Review Charge from Board of Selectmen:

Mrs. Pellegrini thanked everyone for their willingness to serve. The Board of Selectmen (BOS) is very proud of the make up of this commission and believes it to have a good mix of background and experience. The BOS believes the Commission will be able to investigate issues, listen with an open mind to the residents input and be able to effectively articulate the needed changes to the charter.

Mrs. Pellegrini discussed the resolution that was passed by the BOS on April 19, 2012. The resolution lists the issues and items brought to the attention of both the Town Clerk and the Board of Selectmen. The list of items were randomly discussed on an individual basis. She stressed that while the Commission may consider the list is not meant to be a final list. The Commission may develop their own list of concerns based on public hearing results.

Mrs. Pellegrini stated the Staff, the Town Clerk, the Town Attorney and the CCM Research Department will be available to help them in their review. They may also wish to break into sub committees to address different items. The goal is to have a proposed revision that addresses needed issues and successfully passes a Town vote.

Review of Charter Revision Regulation and Time Lines:

Mrs. Pellegrini asked Ms. Logan to review the Time Line she had prepared for the Commission. It includes the Statutory Process and suggested dates for Action Items. It should be noted that the specific dates will be determined by the Commission's schedule. The Target Date for the Commission's final report would be April 1, 2013. The revisions would be voted on by the residents of the Town at the May 2013 Referendum (tentatively listed as May 20, 2013).

Election of Officers:

Chairman:

Mr. Potrikus made a motion to appoint Mr. Ralph Williams as Chairman of the Charter Revision Commission, seconded by Mr. McGurk. A unanimous decision followed.

Vice Chairman:

Mr. McGurk made a motion to appoint Ms. Linda Roberts as Vice Chairman of the Charter Revision Commission, seconded by Mr. Potrikus. A unanimous decision followed.

Secretary:

No motions were made to appoint a secretary. The Town will provide a recording secretary.

Schedule for Future Meetings:

The Commission decided Mondays would be the best days to meet. The next two meetings would take place on Monday, May 14th and Tuesday, May 29th. Future regular meetings would then fall every other week on a Monday. Ms. Logan agreed to create a meeting schedule for the Commission.

The Commission asked for the following documents to be provided to them before the start of the next meeting:

1. A copy of the latest draft Fire Ordinance.
2. A copy of CCM's Charter Revision Guide.
3. A copy of a CCM model fire ordinance.

Mr. Potrikus also asked if the Charter was recently reviewed for changes in General Codes/Statutes. Ms. Logan stated that it had been awhile since it was last done and she would start the process.

Adjournment:

Mr. Williams made a motion to adjourn the Charter Revision Commission Meeting at 7:50pm, seconded by Ms. Roberts. The motion passed and the meeting was adjourned.

Respectfully Submitted,

Lisa Pellegrini-Recording

Minutes are not official until accepted at a subsequent meeting.