

**TOWN OF SOMERS
CHARTER REVISION COMMISSION
SEPTEMBER 4, 2012
REGULAR MEETING MINUTES
7:00 PM TOWN HALL**

CALL TO ORDER:

The regular meeting was called to order at 7:00 by Chairman Tim Potrikus. Members present were William McGurk, Erik Ness and Ralph Williams.

APPROVAL OF MINUTES (AUGUST 6, 2012)

A motion was made by Ralph Williams to accept minutes as written. Seconded by Erik Ness, all were in favor, motion carried.

CORRESPONDENCE:

a. Press Release

Mr. Williams informed the commission he has set up the press release in the Journal Inquirer.

Tim informed the commission that the legal notice was posted in the Journal Inquirer on August 30, 2012 for the first public hearing.

An email was received from a town resident regarding the Charter Revision schedule and public hearing. Tim emailed him back with information.

REVIEW OF AUGUST ACTION ITEMS FROM AUGUST 6:

There were no official updates from the Fire Commission Charter. They have been invited to the public hearing to speak. Tim is waiting to hear back from them.

There have been no updates from the company General Code regarding the Charter or by-laws at this point.

No special file for Charter Revision correspondence will be kept by the town clerk. The Commission will be responsible for keeping up with the letters, emails, and comments from the public. These files will be presented to the First Selectmen when the Charter Revision Commission gives their final recommendation.

PUBLIC HEARING AGENDA REVIEW:

Linda Roberts completed a document stating the general ground rules for the public hearing. This info will be available on the website and at the public hearing. Tim will send a copy of the general ground rules via email to all commission members.

Bill McGurk has the red and yellow cards for the public hearing and will bring them on September 10 to ensure the 3 minute limit for speaking is upheld. Index cards will also be available for people to write comments/feedback in the event they do not want to speak out loud.

There will be a voluntary sign up sheet in as people walk in. If someone speaks they must state their name and address. The commission is hoping to get good feedback from the community.

NEW BUSINESS: NONE

ACTION/AGENDA ITEMS FOR NEXT MEETING:

1. Tim Potrikus will invite the History Department to the hearing and talk to the Somers High School AV team about televising the public hearing. He will also make name tags for the commission members to place in front of them at the public hearing.
2. Tim Potrikus will talk to Ann Logan regarding collecting the correspondence directed to the Town of Somers.
3. Bill McGurk will bring the index cards and red/yellow cards for the hearing.
4. Julia Sarno, recording secretary will find someone from the town hall office to record the minutes for the public hearing on Sept 10 since she will be on vacation.

ADJOURNMENT:

A motion was made to adjourn the regular meeting at 7:28pm by Erik Ness. Seconded by Ralph Williams, all in favor, motion carried.

Respectfully submitted.

Julia Sarno