

TOWN OF SOMERS
CHARTER REVISION COMMISSION
FEBRUARY 4, 2013
7:00 PM – TOWN HALL

MEETING MINUTES

1. CALL TO ORDER

The meeting was called to order by Chairman Tim Potrikus at 7:03.

1. Members Present : William McGurk, Erik Ness, Linda Roberts, and Ralph Williams.

3. Approval of Minutes from January 14

A motion was made by Linda Roberts to approve the minutes as written. Seconded by Ralph Williams all in favor, motion carried.

4. *Add/Delete Agenda Items*

Agenda Item number 9 needed a correction. The date of February 4th needed to be changed until the next meeting date of February 18 due to the last meeting being canceled.

It was noted February 18 was a holiday. Add agenda item 9A to set a new date for next meeting.

5. Correspondence: NONE

6. Review and Discuss First Draft on School and Town Budget

Agenda item 6 was deferred until the next meeting.

7. Review and Discuss First Draft on selected Town Ordinances

- a. Vending and Sidewalk, Tag, and Auction Sales Chapter 198
- b. Fees Chapter 114 (Subdivision Fees)
- c. Vendor/Hawker/Peddler/ Chapter 196 (Vendor Hawker Peddler)

Agenda items 7 a and b were deferred until the next meeting.

Commission members had a brief discussion regarding the revisions sent out by Erik Ness regarding Vendor/Hawker/Peddler Chapter 196. Erik Ness will resend commission members the revised copy to review. It will be voted on as it is written at the next meeting. Members agreed the Charter should require citizens to reapply yearly with an application fee of \$25.00.

Tim Potrikus passed out a revised draft of Chapter VII of the Town Charter. Section 7.1 and 7.3 were combined to make 7.1 inclusive of 7.3. There were a few more changes suggested by commission members. A second draft will be brought back at the next meeting for review.

8. New Business

a. Discussion of Fire Commission Ordinance.

The Chairman of the Charter Revision Commission will request of the First Selectman that the Board of Selectman, in conjunction with the Fire Commission, create a Fire Commission Ordinance which clarifies the duties and lines of authority within the Somers Fire Department. The ordinance should incorporate an organization chart and should address who is responsible for the physical assets, training, and staffing of volunteer and paid personnel within the fire department. A draft ordinance is requested by the commission within the next 45 days.

b. Discussion of Organizational Chart with the Charter to clarify reporting structure of paid and contract personnel within the Town of Somers.

Commission members reviewed the current Town of Somers organizational charts. There was a brief discussion on how to improve the chart. Tim Potrikus requested titles of the organizational chart match what has been put into the Town Charter Revisions.

c. Review of Resolution to Establish Charter Revision Commission of April 2012 and of community comments and suggestions.

Ralph Williams made a suggestion to draft an ordinance regarding notices to abutters outside of subdivisions.

9. Action Items/Agenda for next meeting

a. Pick a new date for next meeting

February 25, 2013 will be the next meeting date.

b. Action Items for February 25th meeting

Tim Potrikus will correct draft on section 7.1 of the Town Charter and bring it back to the commission for a second review. Tim will also bring in drafts for Agenda Items 7 a and b. Ralph Williams will bring in a draft ordinance for posting property changes. Linda Roberts will bring a draft of the revised organizational chart. These topics will be on the agenda for the February 25th meeting.

10. Adjournment

A motion was made by Bill McGurk to adjourn the meeting at 7:52 pm. Seconded by Ralph Williams, all in favor, motion carried.