

**TOWN OF SOMERS
CIVIL PREPAREDNESS ADVISORY COMMITTEE
AGENDA –REGULAR MEETING
Friday, October 3, 2008
7:30 a.m.
Somers Firehouse**

1. **Call to Order:** The Civil Preparedness Advisory Committee meeting was called to order by Joe Tolisano at 7:38 a.m.
2. **Members Present:** Joe Tolisano, David Pinney, Mike Provencher, Maynard Suffredini, Jim MacFeat, Frank Falcone, Terri Henderson, Ed Pagani, Dan Thayer, Sgt. Claudio (8:38 a.m.)

Others Present: Anne Kirkpatrick, Jo-Ann Hornyak (*Disaster Coordinators – Church of Christ*, Marcia Mitchell (*recording*))

3. **Emergency Response Plan Briefing**
 - a. **Lessons from Hanna EOC opening**

Hanna was a short event, experienced similar trouble spots as in other storms (Four Bridges, Stebbins, and Mountain Road, etc). Also experienced pipe collapse on Route 190.

- **Evaluation of Reverse 911 termination prior to full delivery of message.**
- **Software for tracking/mapping impacted locations**

Frank Falcone is looking into why 500 households did not receive a call. He will look into this and software and report next meeting.

- b. **Introduce new member and Deputy Emergency Management Director, Dan Thayer.**

Joe Tolisano welcomed Dan Thayer as Deputy Emergency Management Director. The selectmen confirmed his appointment at their last meeting. Congratulations to Dan.

- c. **Generator repairs have been Po'd and ordered – status**

Chief Pagani confirmed the repairs are scheduled for next week. He stated he is planning on testing the Police Station generator for a potential gas leak in the next week or two.

- d. **Electrical and phone jacks have been Po'd and ordered – status**

Electrical and phone jacks will be complete by next week. One dedicated phone line will be for EOC only as well as data jacks.

- e. **Potential grant funding for air cards, flat panel monitors, fax machine, etc – hold purchases until funding determined.**

Dave Pinney explained several grants are available to potentially fund EOC needs such as flat panel monitors, fax machine, and needed equipment. He will apply shortly and should know fairly quickly if they are accepted. Joe Tolisano asked that all purchases relating to these areas be put on hold until the status of the grants is known.

f. Tabletop Exercise plan

Joe Tolisano expressed the need to plan a tabletop exercise involving the schools. Dr. Suffredini stated the schools annually do a drill and he will coordinate with Joe Tolisano regarding the date and details of the drill. They agreed this is an opportunity for the EOC to participate in executing the drill. They agreed the drill should take place prior to the winter months.

Other

Mike Provencher suggested looking into acquiring a flat bottom boat and to add this to the equipment list needs. Public works currently have a very old boat that needs to be replaced.

Chief Pagani stated a hover craft is being donated to the fire department.

Frank Falcone reported FEMA has funding in the amount of \$125 available for CERT trainees. Currently there are 10 people from Somers interested in training for the CERT team. Frank Falcone will pursue funding. He shared Somers, Ellington and possibly Vernon would coordinate CERT training (approximately 30 volunteers total). They are looking into starting training prior to December.

Frank Falcone informed the committee there are technical issues with the antenna for ham radios. This antenna has multiple bands vs. one band needed for the ham radios. The department can utilize the current antenna to enhance communications and suggested purchasing the appropriate antenna for the ham radios which is approximately \$200. The committee agreed.

5. Approve 9/5/08 Meeting Minutes

It was MOVED (M. Suffredini) and SECONDED (D. Pinney) to approve the 9/5/08 meeting minutes. PASSED 10-0

The next Civil Preparedness Advisory Council meeting is November 7, 2008 at 7:30 a.m. at the fire house. The committee meets the first Friday of every month.

6. Adjournment

It was MOVED (M. Provencher) and SECONDED (M. Suffredini) to adjourn the Civil Preparedness Advisory Committee meeting at 7:57 a.m. PASSED 10-0

Minutes are not official until approved by Civil Preparedness Advisory Committee.