

**Town of Somers
Civil Preparedness Advisory Council
Friday, September 7, 2012
7:30am
Fire House**

Meeting Minutes

The meeting was called to order by Chairman Dan Thayer at 07:33 hours.

Members present: SGT Jose Claudio, Deputy EMD George Collins, Dr. Maynard Suffredini, Deputy PW Director Todd Rolland, EMD Dan Thayer, Mr. Tim Kradas, and 1st Selectman Lisa Pellegrini (Ex Officio).

Members absent: Mrs. Kerry Tuttle, Fire Chief Gary Scheissl, and Mr. Peter DeBrino.

Also present: Mrs. Paula LaFrance, Mr. William Boutwell, Ms. Amy Saada, D/C Frank Falcone, and Mr. James MacFeat

Old Business

Approval of Minutes

A motion was made and seconded to waive the reading of the minutes for the July 13, 2012 meeting. There was no discussion, and the motion was passed by voice vote.

A motion to approve the minutes of the June 1, 2012 meeting as submitted was made and seconded. There was no discussion, and the motion was passed by voice vote.

Progress of EOC Location

Mr. Thayer reported on the progress being made in relocating the EOC to Kibbe-Fuller. The telephone system has been installed, and initial work on establishing the Wi-Fi network has been completed.

July Exercise

Mr. Thayer reported on the Town's experience with the July State-wide exercise. Overall, it was a positive experience, and provided a good opportunity for the members of the Unified Command to meet together for an extended period. Problems associated with the lack of fax and printers were experienced, but should be resolved shortly when additional work is completed at the EOC.

New Business

Everbridge/CT Alert

Copies of the Tolland County Mutual Aid Fire Service's July, 2010 informational letter and SOP were presented to the Council members. This was in response to comments from First Responders stating that they were not aware of how to initiate a notification via CTAlert.

Point of Distribution Discussion

There was discussion regarding the requirements for a commodities Point of Distribution (POD) area. Generally speaking, the POD presently identified for Somers is not suitable, and an alternative will have to be identified, with subsequent notifications to CTDEMHS. Primary concerns with the present site are traffic flow and the lack of proper paving.

New CERT Class

The Council was informed of several new CERT applicants who were undergoing training in Manchester.

Charter Revision Committee

The Council was advised that the Chairman had spoken at a recent Somers Town Charter Revision Committee meeting, requesting that the residency rule be waived for persons who are appointed to the CPAC as a consequence of their employment with the Town or its Board of Education. A request was also made that each agency represented would be allowed to appoint an alternate member who would have voting rights in the absence of the principal member.

A motion to adjourn was made and seconded, and passed by voice vote. The meeting was adjourned at 0819 hours.

Respectfully submitted,

Dan Thayer
Chairman

Minutes are not official until accepted at a subsequent meeting.