

Housing Authority of the Town of Somers
Meeting November 15, 2023
71 Battle Street
Meeting Minutes

1. Call to Order

The meeting was called to order at 1:00pm

2. Attendance

Marylou Hastings, Terri Schmidt, David Pinney, Brooke Hawkins

3. Discussion with individual residents

None present

4. Old Business

4.1. Management of Property

Brooke and the staff were in the middle of dealing with a propane tank damaged by one of the landscaper's lawnmower operators. The resulting leak prompted the fire department to close down any traffic on the property and even Battle St. The leak has been plugged so the roads have been reopened. The tank is being emptied before repairs can be completed and heat restored to 24 units at #63 Battle. That work should be completed this afternoon.

As a result of the disruption, we proceeded with just the highlights for the meeting agenda

4.1.1. Apartment Rental – Update

One vacancy coming up but already an application in hand for that unit.

4.1.1.1. Review plans and prospects for retaining 25% units in Phase I

4.1.2. Review Condition of the Facilities and work orders

Staff is preparing equipment for snow

4.1.3. Review Financial Condition

4.1.3.1. Year-end projections

4.1.4. Review Resident Services Coordinator's activities

Energy assistance applications completed with Access. Halloween party was well attended

Holiday party at Johanna's Dec 7

4.2. Other

CO detectors being replaced in Phase II but not going smoothly. Additional work has been required but will be covered by the contractor.

5. New Business

5.1. Other

6. Approval of minutes from Oct 18, 2023

After some clarification, Terri moved, Marylou seconded and it was unanimously agreed to accept the minutes as presented.

7. Resident Questions/Concerns

None raised

8. Adjournment

The meeting adjourned at 1:40pm

Respectfully submitted,

David Pinney, chair