

Library Board of Directors  
Somers Public Library  
September 11, 2017

Members present: Lisa Gladysz, Mike Gruber, Lois Lindell, Andy Phillips,  
Sharon Renzoni, Bob Socha, Kathy Worcester, Shirley Warner

Absent: Michelle Vargo

Also present: Jessica Miller

Shirley Warner called the meeting to order at 6:30 pm.

Kathy Worcester was welcomed as a new Board member.

Minutes from the June 5, 2017 meeting were accepted as read. Motion made: B. Socha, Seconded, L. Gladysz. Passed.

First and Second Audience of Citizens: None

Treasurer's Report was distributed. It was discussed and will be filed for audit.

Correspondence:

The ACLB Summer 2017 Newsletter was distributed.

ACLB is holding its Fall Leadership Conference on November 3rd at the University Of Hartford Gray Center. The theme is: CT Libraries: Challenges and Opportunities. Jessica will be attending. Board members can attend.

Financial Business:

Invoices were presented for authorization. Motion made to approve: B. Socha; seconded, S. Renzoni: Approved.

Jessica proposed that our invoices could be paid in a more timely way if the process was done differently. After discussion, it was decided that we would be more cognizant of late charges on any invoices before making changes to the process.

Year-to-date report was also distributed. The final report for the fiscal year 2016-2017 was also presented. These reports will be filed.

Old Business:

The Friends of the Library is holding its Fall Used Books Sale on September 29, 30, and October 1. Motion made L. Lindell, seconded, L. Gladysz, to have Library open to the public on Sunday, October 1 from 10:00 to 2:00 while the sale is being held. Passed.

The Trane update was made on SC web platform in August. This will make access easier and the resolution of issues much speedier.

Motion made: A. Phillips, seconded, B. Socha, to replace the Memorial tree in the courtyard that has died. The tree will be similar to what was there. Garden Barn will plant the tree.

New Business:

Job descriptions for the staff have been updated. These were presented to the Board. They will be available in Jessica's office for any Board member to look over.

Shirley and Andy will work to compile packets for New Library Board members.

There has been some dissatisfaction with Bibliomation's services. Jessica has looked into another company-Library Connection. This will be discussed more in the future. A discussion was held of how to market and advertize Adult Programming. Jessica will begin planning a Strategic Plan to be done in 2018.

Director's Report:

The exterior sign was installed in June.

Willington Pest Control is spraying monthly for insects.

The shades in the Blake Room are fixed.

Donations have been made by Rotary Club, Village Players, and Jim Stopa.

Attendance and participation of Summer Programs were reviewed.

Jessica spoke at the Rotary Club meeting and at Orientation Night at MBA School.

An article about Jessica and the Library appeared in The Springfield Republican.

Meeting was adjourned at 8:10 pm.      Next meeting will be October 2.

Respectfully submitted,  
Lois Lindell

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING