

Library Board of Directors  
Somers Public Library  
March 5, 2018

Members present: Lisa Gladysz, Bonnie Mazzoli, Sharon Renzoni, Bob Socha, Shirley Warner, Kathy Worcester  
Absent (excused): Eugene Grayson, Mike Gruber, Andy Phillips  
Also present: Jessica Miller

Shirley Warner called the meeting to order at 6:31pm.

Minutes from the February 5, 2018 meeting were accepted as presented with a correction to page 2. In the last sentence under Committee reports, "Building Committee" was replaced with "Jessica Miller." Motion made: K. Worcester; seconded, S. Warner. (Bonnie Mazzoli, B. Socha abstained.) Passed.

*First and Second Audience of Citizens:* None

*Treasurer's Report:*

The Treasurer's Report was distributed and discussed. S. Renzoni noted that the first electronic (EFT) payments were processed by the bank without issue. The report will be filed for audit.

*Correspondence:*

J. Miller presented the ACLB (Association of Connecticut Library Boards) newsletter for circulation.

*Financial Business:*

Invoices were presented for authorization. Questions arose and were addressed surrounding pest control and HVAC expenses. Motion made to approve: B. Socha; seconded, S. Renzoni. Approved.

The year-to-date budget to actual report was distributed and accepted as presented. The report will be filed.

S. Warner reported that members of the budget committee met with the Town CFO to discuss the library budget. The Town has requested that the Library Board contribute to the library's operating expenses by providing funds to the Town in the following two ways: (1) provide half of its annual endowment earnings, and (2) provide the funds collected at the circulation desk. The budget committee will meet again to develop a plan to work cooperatively with the Town while preserving the Board's mission.

S. Warner reported that the Board's investment advisor, John Ruocco, will attend the next Board meeting. In addition, the signers on the investment accounts need to be updated to remove former

board member, Michelle Vargo, and add Lisa Gladysz, Secretary and member of the Investment Committee.

*Committees:*

Building Committee – B. Socha reported that he will begin soliciting bids for the grounds maintenance activities that the Town will no longer provide. He will also solicit quotes to repair the cracks/potholes in the parking lot.

*Old Business:*

Applications were received for the Teen/Reference Librarian position. A candidate was selected and offered the position, conditional upon a successful background check and other paperwork.

J. Miller submitted ideas provided by Marie Stromwall, Children's Librarian, for items she would like for the Children's room. There is still approximately \$1,800 remaining from the donations received in memory of Nancy Fagan. A motion was made to purchase the four requested items for a total of approximately \$1,200 using the memorial donations the Board received. Motion made: B, Socha; Seconded: S. Renzoni. Motion passed.

J. Miller reported that the new WI-Fi system is expected to be installed Thursday, March 8<sup>th</sup>.

*New Business:*

Yvonne Besse, Circulation Supervisor, will be retiring at the end of April. J. Miller received permission from the Town to begin recruiting for her replacement.

*Director's Report:*

J. Miller reviewed the Director's report with the Board. The report was accepted as presented.

Meeting was adjourned at 8:05pm. Next meeting will be April 2, 2018.

Respectfully submitted,  
Lisa Gladysz

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING